General Osteopathic Council

Application Form 2: Supporting Information and Competency Assessment

Professional Conduct Committee and Health Committee role

Important Information
This form contains the information that will be assessed by the selection panel against the role requirements. Please provide evidence and examples that demonstrate how you meet the criteria set out in the candidate information pack.

Use of Artificial Intelligence (AI)
To ensure a fair and transparent recruitment process, applicants are expected to provide responses that accurately reflect their own knowledge, skills, experience, and personal views.

Applicants may use Artificial Intelligence (AI) tools to assist with spelling, grammar and formatting. However, all content and examples provided must be the applicant's own and must genuinely reflect their experience, knowledge and abilities.

Applicants may be asked to discuss or elaborate on their responses during the assessment process. Where information is found to be misleading or does not accurately represent the applicant's experience, the application may be withdrawn from consideration.

Before starting this application please note:
Pausing your application: You can pause and save your application at any time, just click on the 'Finish later' button at the foot of the page you are on, provide your email address in the box provided and press 'Send'. Remember to check your inbox for the link so you can return to your application.

Submitting your application: To submit application forms, you will need to make sure you click 'Finish'. You will then be taken to a confirmation page. Here you will be able to save a completion receipt and a pdf version of your responses to keep for your records. Please note that you will have only **15 minutes** to download your completed application form after pressing the 'Finish' button.

Further instructions on submitting your application is available in the information pack and at the end of this application form.

Mobile device users
If you are completing this form using a mobile device, you may find it useful to view certain questions in a list format, specifically questions that make use of a grid. To do this click the link above the particular question 'view as a separate question instead'.

Competencies section
The competencies in the information pack will be assessed through completion of this application form.

You have a maximum of 250 words to answer each question in this section. If you exceed the word limit you will not be able to proceed with your application.

Please be aware that if you are preparing your answers in Microsoft Word, at the moment the total word count might not match the word count in the Jisc Online Surveys system. If when you paste your answer from Word into the space provided the word counter remains at zero, or if you are told you have reached the word limit, you will need to delete some spaces, punctuation or words in the box to be able to continue with your application. We hope this guidance will make it easier for you to complete the online forms.
Please do not use bullet points on your application form because the online form will generate these into an amalgamated block of text making it difficult for the panel to read.

Please note that information submitted by you for this role will be processed in accordance with our Privacy Policy.

1. **Please confirm you are applying for the following post**
   *

- ◯ Osteopath member of Professional Conduct Committee and Health Committee

Evidence of skills, knowledge and behaviours required for this post

Part 1 – Your personal details

2. Your name *

0/32,000 characters

Current and previous experience

Please provide details of your current employment, plus all previous employment in the past five years and any earlier positions that you think are relevant for the role for which you are applying. Please enter 'not applicable or N/A in any boxes where you do not have information to submit.

Current role

3. Date to and from: *

0/32,000 characters

4. Company *

0/32,000 characters

5. Job purpose and brief description of role (approximately 50 words) *

Previous role

6. Date to and from: *

0/32,000 characters

7. Company *

0/32,000 characters

8. Job purpose and brief description of role (approximately 50 words) *

Previous role

9. Date to and from: *

0/32,000 characters

10. Company *

0/32,000 characters

11. Job purpose and brief description of role (approximately 50 words) *

Previous role

12. Date to and from: *

0/32,000 characters

13. Company *

0/32,000 characters

14. Job purpose and brief description of role (approximately 50 words) *

Relevant earlier role

15. Date to and from: *

0/32,000 characters

16. Company *

0/32,000 characters

17. Job purpose and brief description of role (approximately 50 words) *

Relevant earlier role

18. Date to and from: *

0/32,000 characters

19. Company *

0/32,000 characters

20. Job purpose and brief description of role (approximately 50 words) *

Part 2: Competencies

The competencies in the information pack will be assessed through your responses given in this application form.

Please ensure that you do not include any identifiable personal information such as your name, background or protected characteristics.
This is to avoid the panellists making conscious or unconscious assumptions about you based on your application.

You will find all the information you need about the requirements for this role in the competency section in the information pack. It is a good idea to read through this before you start completing the areas of the form below.

This part of the form is set out to help you to provide us with all the information we need. We will ask you a question about each competency and we have included some prompts to help you consider your responses.

NB We define competencies as transferable knowledge, skills and behaviours which you have for the role.

Prior to asking you about the competencies

Motivation to undertake this role

21. What motivated you to apply for this position and what will you gain from it?
    *

Prompts to think about as you respond:

- What reasons do you have for wanting this role, both to become a member of the Professional Conduct Committee and Health Committee and to work for the General Osteopathic Council?

22. How would you bring the GOsC values into your role on the Professional Conduct Committee?
    *

Competencies required for the post

Please indicate below how you meet all the essential competencies detailed in the information pack, providing evidence of how you meet all the essential competencies.

Assessing evidence and making decisions

23. Describe a situation when it was your role to evaluate a piece of written material or oral information and reach a decision.
    *

Prompts to think about as you respond:

- What was the information you evaluated and what was the context?
- What steps did you take to analyse the information and reach a balanced evidence-based decision?
- What was the outcome and what did you learn from this experience?

Empathic questioning

24. Describe a situation when you had to interview or question someone to elicit critical information from them under very sensitive circumstances.
    *

Prompts to think about as you respond:

- What was the situation and why was it sensitive?
- How did you approach the questioning process and show active listening and empathy?
- What was the outcome and what might you do differently in a similar situation?

Acting in the public interest

25. Describe a situation where you had to act in the public interest when responding to a complex issue, task or problem.
    *

Prompts to think about as you respond:

- What was the complex issue, task or problem and why did you have to act in the public interest?
- What steps did you take to approach the situation and ensure your actions served the public interest?
- What was the outcome and what might you do differently in a similar situation?

Brings a new perspective to the Professional Conduct Committee and Health Committee

26. Drawing on experience gained outside osteopathic practice, what perspective, insight or transferable skills would you bring to the Professional Conduct Committee and Health Committee? Please give a specific example and explain how it would inform your contribution to the committees.
    *

Prompts to think about as you respond:

- What was the experience or setting?
- What insight or skill did you gain from it?
- How has it influenced the way you listen, question assumptions or make decisions?
- How would it add value to the committees' work?

Submitting Application Form 2

By clicking the **Finish** button below, you will submit Application Form 2. Remember, you will have only **15 minutes** to view and then download your completed application form after pressing the 'Finish' button.

Once you click the **Finish** button, you will be taken to a confirmation page. On this page, you will be able to save a **completion receipt** and a copy of your responses for your records.

The **completion receipt** will provide you with a record of the date and time that you submitted the application.

If you want copies of both the completion receipt ***and*** your responses, we suggest that you print or email your completion receipt and do this first, and **then** download your responses. If you download your responses first, you will not be able to go back and save your completion receipt.

Please note that you cannot download a pdf of both your completion receipt and your responses. But you can print or email the completion receipt and **then** download your responses.

To download your responses, click on **My responses** and then download the pdf from the new page that opens. This is available in the top box on the page.

Please also make sure to complete Application Form 1. If you want your application to be considered, you must complete both Application Forms 1 and 2.
Please click on the **Finish** button to submit Application Form 2.