

General Osteopathic Council

Audit Committee - Application Form 1: Personal Details and Eligibility

Audit Committee Member (Independent Lay Appointment) Finance and Accounting Specialist

Important Information

This form will not be shared with the interview panel. It will be held securely and kept separate from your main application (Application Form 2).

Information provided in Parts 2, 3 and 5 will be used to assess your eligibility for this role. Details of how we collect, use and protect your personal information can be found in our [Privacy Policy](#)

The diversity monitoring information and personal details contained within this form will not be used when assessing your application. Diversity monitoring information is collected solely for monitoring purposes and is used to help us assess whether our recruitment processes are reaching a wide and diverse range of candidates.

Completion of the diversity monitoring section is voluntary. However, we would be grateful if you could provide this information to support our commitment to equality, diversity, inclusion and belonging.

Use of Artificial Intelligence (AI)

To ensure a fair and transparent recruitment process, applicants are expected to provide responses that accurately reflect their own knowledge, skills, experience, and personal views.

Applicants may use Artificial Intelligence (AI) tools to assist with spelling, grammar and formatting. However, all content and examples provided must be the applicant's own and must genuinely reflect their experience, knowledge and abilities.

Applicants may be asked to discuss or elaborate on their responses during the assessment process. Where information is found to be misleading or does not accurately represent the applicant's experience, the application may be withdrawn from consideration.

Before starting this application please note:

Pausing your application: You can pause and save your application at any time, just click on the 'Finish later' button at the foot of the page you are on, provide your email address in the box provided and press 'Send'. Remember to check your inbox for the link so you can return to your application.

Submitting your application: To submit application forms, you will need to make sure you click 'Finish'. You will then be taken to a confirmation page. Here you will be able to save a completion receipt and a pdf version of your responses to keep for your records. Please note that you will have only **15 minutes** to download your completed application form after pressing the 'Finish' button. If you want a completion receipt, remember to print or email this before you download your responses.

Further instructions on submitting your application are available in the information pack and at the end of this application form.

1. Please confirm you are applying for the following post

*

☐ Audit Committee Member (Independent Lay Appointment), Finance and Accounting Specialist

Part 1: Your personal details

2. Surname *

0/32,000 characters

3. Forenames *

0/32,000 characters

4. Title *

0/32,000 characters

5. Address *



0/32,000 characters

6. Postcode *

0/32,000 characters

7. Preferred phone contact
*

8. Email address *

0/32,000 characters

9. Your geographical location *

- ☐ England
- ☐ Northern Ireland
- ☐ Scotland
- ☐ Wales
- ☐ Outside the UK

Part 2: Due diligence checks

To answer the questions below you will need to read the disqualification criteria in Appendix 3 of the information pack which refers to the General Osteopathic Council (Constitution of the Statutory Committees) Rules Order 2009.

Please note that when we are reviewing this section, we may carry out checks to see how you conduct yourself on social media.

Disqualification criteria

Information about the GOsC's disqualification policy can be found in the information pack (Appendix 3).

10. Have you at any time been convicted of an offence involving dishonesty or deception in the United Kingdom for which the conviction is not a spent conviction?

*

☐ No

☐ Yes

11. If yes, please give details below:

0/32,000 characters

12. Have you at any time been convicted of an offence in the United Kingdom, and the final outcome of the proceedings was a sentence of imprisonment or detention, and the conviction is not a spent conviction?

*

☐ No

☐ Yes

13. If yes, please give details below:

0/32,000 characters

14. Have you at any time been removed from the office of trustee for a charity on the grounds of any misconduct or mismanagement in the administration of the charity?
*

- ☐ No
- ☐ Yes

15. If yes, please give details below:

0/32,000 characters

16. Have you at any time been removed from office from any public body?
*

- ☐ No
- ☐ Yes

17. If yes, please give details below:

18. Have you at any time been declared bankrupt?

*

☐ No

☐ Yes

19. If yes, please give details below:

0/32,000 characters

20. Are you subject to any disqualification order from being a company director?

*

☐ No

☐ Yes

21. If yes, please give details below:

0/32,000 characters

22. Have you ever been included in a barring list relating to the safeguarding of vulnerable groups?

*

☐ No

☐ Yes

23. If yes, please give details below:

0/32,000 characters

Part 3 – Declaration of interests

24. Do you have any business or personal interests that might be relevant to the work of the General Osteopathic Council and which could lead to a real or perceived conflict of interest were you to be appointed? (Failure to disclose such information could result in an appointment being terminated.)

*

☐

No

☐

Yes

25. If yes, please give details below:



0/32,000 characters

Part 4 – References

Please give details of two referees, at least one must be related to your current or recent professional activity. References may be taken prior to interview. An appointment will not be offered until we have received satisfactory references.

Referee 1

26. Name *

0/32,000 characters

27. Job title *

0/32,000 characters

28. Phone *

0/32,000 characters

29. Email *

0/32,000 characters

30. How do you know this referee? *

0/32,000 characters

Referee 2

31. Name *

0/32,000 characters

32. Job title *

0/32,000 characters

33. Phone *

0/32,000 characters

34. Email *

0/32,000 characters

35. How do you know this referee? *

0/32,000 characters

Part 5 – Declaration

I confirm that to the best of my knowledge and belief, the information given in my enclosed application form is complete and correct.

I further confirm that I have considered and understood the criteria for disqualification from appointment and that I do not fall within any of the descriptions of persons specified in those criteria. I understand that if I am appointed and the information I have provided is later found to be untrue, then my term of office may be terminated.

I also confirm that I have read, understood, and subscribe to the standards of probity required by public appointees as outlined in the Seven Principles of Public Life which are set out in Appendix 2 of the information pack.

I can also confirm that I am aware that if I have represented myself on social media in any way that could bring the GOsC into disrepute, previously or, if appointed, during my appointment, this could result in disqualification from the role.

36. Signature (please type your name): *

0/32,000 characters

Dates need to be in the format 'DD/MM/YYYY' eg 27/03/2020.

37. Date: *

Part 6 – Finding out about the role

38. How did you find out about this post? *

- ☐ Boardroom Apprentice
- ☐ Charity Jobs
- ☐ Department of Health Network
- ☐ Diversity Jobs
- ☐ Dynamic Boards
- ☐ Facebook
- ☐ The Guardian
- ☐ GOsC website
- ☐ GOsC monthly ebulletin
- ☐ GOsC email
- ☐ HM Public Appointments website
- ☐ Institute of Directors
- ☐ LinkedIn
- ☐ NI Jobs
- ☐ PARN
- ☐ Twitter
- ☐ Sunday Times
- ☐ Strictly Boardroom
- ☐ Word of mouth
- ☐ Other

39. If you selected Other, please specify:

0/32,000 characters

We would be grateful if you could complete the Diversity Monitoring Information section on the next page to help us ensure that our recruitment processes reach the widest possible range of candidates.

Diversity Monitoring Information

We are committed to recruiting people who reflect the diverse communities we regulate and protect. The aim of collecting the information requested in this section is to help us ensure that our recruitment processes reach the widest possible range of candidates and that we meet our public sector equality duties. This information will be separated from the rest of the application form on receipt and will **not be considered by the panel assessing your application**. You are not obliged to complete this section, although we hope you will do so. Please feel free to complete or omit any questions.

This information is collected to produce information about the diversity of the field of applicants. It may be published in aggregated form to meet our public sector equality duties in legislation. Further information about how we handle your data is outlined in our privacy policy. The data is collected, and held, on the basis that you consent to provide this information for these purposes only.

Gender Identity

40. How would you best describe yourself?

- ☐ Female
- ☐ Male
- ☐ Nonbinary
- ☐ Prefer to self-describe
- ☐ Prefer not to say

41. If you selected 'prefer to self-describe', please specify if you wish:

0/32,000 characters

42. Is the gender you identity with the same as the sex you were assigned at birth?

- ☐ Yes
- ☐ No

☐ Prefer not to say

Age

43. Your age:

☐ Under 20

☐ 20-24

☐ 25-29

☐ 30-34

☐ 35-39

☐ 40-44

☐ 45-49

☐ 50-54

☐ 55-59

☐ 60-64

☐ 65+

☐ Prefer not to say

Disability

44. Disability discrimination legislation defines disability as a physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out day-to-day activities. This means it has lasted or is expected to last at least 12 months. Taking this into account, do you consider yourself to be a person with a disability?

☐ Yes

☐ No

☐ Prefer not to say

45. Do you have any of the following disabilities, long-term conditions, impairments or differences?

☐ I do not have a disability, long-term condition, impairment or difference

- ☐ Dyslexia, dyscalculia, dyspraxia
- ☐ Neurodiverse (eg autism, ADHD, etc)
- ☐ Long term/chronic physical health condition
- ☐ Mobility impairment or musculoskeletal condition
- ☐ Hearing impairment
- ☐ Visual impairment
- ☐ Speech impairment
- ☐ Mental health condition
- ☐ I have an impairment, health condition, learning difficulty or difference that is not listed above.

46. If you selected 'I have an impairment, health condition, learning difficulty or difference that is not listed above', please specify if you wish:

0/32,000 characters

Ethnicity

47. Ethnic origin

- ☐ Asian or Asian British
- ☐ Black or Black British
- ☐ Mixed Ethnic Background
- ☐ White or White British
- ☐ Other Ethnic Group
- ☐ Prefer not to say

48. Asian or Asian British

- ☐ Bangladeshi
- ☐ Indian
- ☐ Pakistani

- ☐ Chinese
- ☐ Any Other Asian or Asian British

49. Any other Asian or Asian British background, please specify if you wish:

0/32,000 characters

50. Black or Black British

- ☐ African
- ☐ Caribbean
- ☐ Any Other Black, Black British, Caribbean and/or African Background

51. Any other Black, Black British, Caribbean and/or African background, please specify if you wish:

0/32,000 characters

52. Mixed Ethnic Background

- ☐ White and Asian
- ☐ White and Black African
- ☐ White and Black Caribbean
- ☐ White and Chinese
- ☐ Any Other Mixed or multiple Ethnic background

53. Any other Mixed or multiple Ethnic background, please specify if you wish:

0/32,000 characters

54. White Or White British

- ☐ British
- ☐ English
- ☐ Irish
- ☐ Northern Irish
- ☐ Scottish
- ☐ Welsh
- ☐ Gypsy/Traveller
- ☐ Polish
- ☐ Roma
- ☐ Any other White background

55. Any other White background, please specify if you wish:

0/32,000 characters

56. Other Ethnic Group

- ☐ Arab
- ☐ Filipino
- ☐ Any other Ethnic background

57. Any other Ethnic background, please specify if you wish:



0/32,000 characters

Religion

58. Which religion or group do you identify with? Please tick one box.

- ☐ Agnostic
- ☐ Atheist
- ☐ Buddhist
- ☐ Christian
- ☐ Hindu
- ☐ Humanism/Humanist
- ☐ Jewish
- ☐ Muslim
- ☐ No religion or belief
- ☐ Pagan
- ☐ Spiritual
- ☐ Sikh
- ☐ Any other religion or belief
- ☐ Prefer not to say

59. Any other religion or belief, please specify if you wish:



0/32,000 characters

Sexual Orientation

60. Which group do you identify with? Please tick one box.

- ☐ Asexual
- ☐ Bi/Bisexual
- ☐ Gay/lesbian
- ☐ Heterosexual/straight
- ☐ Pansexual
- ☐ Queer
- ☐ Prefer to self-describe
- ☐ Prefer not to say

61. If you selected 'Prefer to self-describe', please specify if you wish:

0/32,000 characters

Marriage/ Civil partnership status

62. Marriage and civil partnership, which group do you identify with?

- ☐ Married
- ☐ Civil Partnership
- ☐ Single
- ☐ Divorced
- ☐ Widowed
- ☐ Cohabiting
- ☐ Prefer not to say

☐ Other

63. If you selected Other, please specify if you wish:

0/32,000 characters

Pregnancy and maternity

64. Do you consider yourself to fall under the protected characteristic of 'pregnancy' and 'maternity'? 'Pregnancy' refers to the condition of being pregnant or expecting a baby, and 'maternity' refers to maternity leave (and includes leave after a miscarriage).

- ☐ No
- ☐ Yes
- ☐ Prefer not to say

Current working pattern

65. What best describes your current working pattern?

- ☐ Full time
- ☐ Part time
- ☐ Maternity leave, paternity leave, parental leave, adoption leave due to caring responsibilities
- ☐ Non-practising
- ☐ Unpaid carer
- ☐ Prefer not to say

By clicking the **Finish** button below, you will submit Application Form 1. Remember, you will have only **15 minutes** to view and then download your completed application form after pressing the 'Finish' button.

Once you click the **Finish** button, you will be taken to a confirmation page. On this page, you will be able to save a **completion receipt** and a copy of your responses for your records.

The **completion receipt** will provide you with a record of the date and time that you submitted the application.

If you want copies of both the completion receipt **and** your responses, we suggest that you print or email your completion receipt and do this first, and **then** download your responses. If you download your responses first, you will not be able to go back and save your completion receipt.

Please note that you cannot download a pdf of both your completion receipt and your responses. But you can print or email the completion receipt and **then** download your responses.

To download your responses, click on **My responses** and then download the pdf from the new page that opens. This is available in the top box on the page.

Please also make sure to complete Application Form 2. If you want your application to be considered, you must complete both Application Forms 1 and 2.

Please click on the **Finish** button below to submit Application Form 1.