**Application Form 1**

**Audit Committee – external member**

Application form 1 includes monitoring information that will not be shared with the interview panel and will not be taken into account by the panel when assessing applications.

Please read the information pack, which should help you complete the relevant forms required for consideration of your application. For convenience, all forms can be downloaded from our website [osteopathy.org.uk/recruitment](https://www.osteopathy.org.uk/recruitment/), completed on your own PC, and returned by email to [councilrecruit@osteopathy.org.uk](mailto:councilrecruit@osteopathy.org.uk). Please use black type or ink to assist with photocopying.

# Part 1 – Your personal details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Surname |  | | | |
| Forenames |  | | | |
| Title |  |  | |  |
|  |  | | | |
| Postal address |  | | | |
|  |
| Postcode |  | | | |
| Home contacts | Phone | | Mobile | |
|  | | | | |

|  |  |
| --- | --- |
| **Email address (NB this will be our primary method of contacting you)** |  |
| **Your current job title** |  |

**Part 2 – Disqualification criteria**

**Have you at any time been convicted of an offence (excluding speeding/parking/minor driving offences) in the UK or elsewhere?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Is this conviction unspent?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Was the outcome a sentence of imprisonment or detention?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Did the conviction relate to dishonesty or deception?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Have you at any time been removed from the office of charity or trustee for a charity by an order made by the Charity Commissioners, the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Have you at any time been declared bankrupt?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Are you subject to any disqualification order from being a company director?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Have you ever been included in a barring list relating to the safeguarding of vulnerable groups?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Have you ever been subject to an investigation by a professional body which resulted in conditions on your practice, suspension or removal?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Is there anything in your professional or personal history which may cause embarrassment or disrepute to the GOsC or the Privy Council? Failure to disclose such information could result in an appointment being terminated.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  |  | Yes |  | If yes, please give details below: |

|  |
| --- |
|  |

**Part 3 – References**

Please give details of two referees, at least one of whom must be related to your current or recent professional activity. References may be taken prior to interview. An appointment will not be offered until we have received satisfactory references.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  |  | Name |  |
| Address |  |  | Address |  |
| Postcode |  |  | Postcode |  |
| Phone |  |  | Phone |  |
| Email |  |  | Email |  |
| How do you know him/her? |  |  | How do you know him/her? |  |
| May we contact before interview? |  |  | May we contact before interview? |  |

# Part 4 – How you found out about this post

|  |  |  |  |
| --- | --- | --- | --- |
| Diversity jobs | | |  |
| Facebook | | |  |
| GOsC ebulletin | | |  |
| GOsC’s The Osteopath magazine | | |  |
| GOsC website | | |  |
| Institute of Osteopathy’s Connection enews | | |  |
| Institute of Osteopathy’s Osteopathy Today magazine | | |  |
| LinkedIn | | |  |
| Sunday Times | | |  |
| HM Public Appointments Website | | |  |
| Twitter | | |  |
| PARN | | |  |
| Word of mouth | | |  |
| Other (please specify): |  |  | |

# Part 5 – Declaration

I confirm that to the best of my knowledge and belief, the information given in application forms 1 and 2 is complete and correct. I further confirm that I have considered and understood the criteria for disqualification from appointment and that I do not fall within any of the descriptions of persons specified in those criteria.   
I understand that if I am appointed and the information I have provided is subsequently found to be untrue then my tenure of office may be terminated. I also confirm that I have read, understood and subscribe to the standards of probity required by public appointees as outlined in the Seven Principles of Public Life.

**Please note that if you are submitting an application form by email we do not require a hard copy in the post. A signature will only be required if you are appointed.**

|  |  |  |
| --- | --- | --- |
| Signature |  | Date |

This form should be returned with **Form 2** to:

Amanda Chadwick, Human Resources Manager, at [councilrecruit@osteopathy.org.uk](mailto:councilrecruit@osteopathy.org.uk)

If you are sending us a hard copy, rather than an electronic one, it should be posted to Amanda Chadwick, General Osteopathic Council, Osteopathy House, 176 Tower Bridge Road, London SE1 3LU.

**Diversity monitoring information**

We hope you will complete the following diversity monitoring form. This is not obligatory but the information helps us ensure that our recruitment processes reach the widest possible range of candidates.

**Diversity Monitoring Information**

The aim of collecting the information requested in this section is to help us ensure that our recruitment processes reach the widest possible range of candidates. It will be detached from the rest of the application form on receipt and will not be taken into account by the panel assessing your application. You are not obliged to complete this information, although we hope you will do so. Please feel free to complete or omit any sections as you wish.

**GENDER**

|  |  |
| --- | --- |
| Female |  |
| Male |  |
| Prefer not to say |  |

**AGE**

|  |  |
| --- | --- |
| 66+ |  |
| 56-65 |  |
| 46-55 |  |
| 36-45 |  |
| 35 or under |  |
| Prefer not to say |  |

**GENDER REASSIGNMENT**

Is your gender different now from birth?

|  |  |
| --- | --- |
| No |  |
| Yes |  |
| Prefer not to say |  |

**DISABILITY**

The Disability Discrimination Act defines a person as disabled if they have a physical or mental impairment which has substantial and long term (ie has lasted or is expected to last at least 12 months) adverse effect on their ability to carry out day to day activities. Taking this into account, do you consider yourself to be disabled?

|  |  |
| --- | --- |
| No |  |
| Yes |  |
| Prefer not to say |  |

**ETHNIC ORIGIN**

Which group do you identify with? Please tick one box. The options are listed alphabetically.

**ASIAN OR ASIAN BRITISH**

|  |  |
| --- | --- |
| Bangladeshi |  |
| Indian |  |
| Pakistani |  |
| Any Other Asian Background (specify if you wish) |  |
|  |  |

**BLACK OR BLACK BRITISH**

|  |  |
| --- | --- |
| African |  |
| Caribbean |  |
| Black Caribbean and White |  |
| Any Other Black Background (specify if you wish) |  |
|  |  |

**CHINESE OR CHINESE BRITISH**

|  |  |
| --- | --- |
| Chinese |  |
| Chinese British |  |
| Any Other Chinese Background (specify if you wish) |  |
|  |  |

**MIXED ETHNIC BACKGROUND**

|  |  |
| --- | --- |
| Asian and White |  |
| Black African and White |  |
| Black Caribbean and White |  |
| Any Other Ethnic Background (specify if you wish) |  |
|  |  |

**WHITE**

|  |  |
| --- | --- |
| British |  |
| Irish |  |
| Any Other White Background (specify if you wish) |  |
|  |  |

|  |  |
| --- | --- |
| **Prefer not to say** |  |

**RELIGION**

Which group do you identify with? Please tick one box. The options are listed alphabetically.

|  |  |
| --- | --- |
| Buddhist |  |
| Christian |  |
| Hindu |  |
| Jewish |  |
| Muslim |  |
| Sikh |  |
| None |  |
| Other (specify if you wish) |  |
|  |  |
| Prefer not to say |  |

**SEXUAL ORIENTATION**

Which group do you identify with? Please tick one box. The options are listed alphabetically.

|  |  |
| --- | --- |
| Bisexual |  |
| Gay/lesbian |  |
| Heterosexual/straight |  |
| Other (specify if you wish) |  |
|  |  |
| Prefer not to say |  |

**MARRIAGE/CIVIL PARTNERSHIP STATUS**

Are you married or in a civil partnership?

|  |  |
| --- | --- |
| No |  |
| Yes |  |
| Prefer not to say |  |

Thank you for taking the time to complete this diversity monitoring information form. This will help us ensure that our recruitment processes reach the widest possible range of candidates. It will be detached from the rest of the application form on receipt and will not be taken into account by the panel assessing your application.