



Application Form 2: Applying for GOsC Audit Committee Roles

Page 1: Important information

Before starting this application please note:

Mobile device users

If you are completing this form using a mobile phone, you may find it useful to view the grid type questions in a list format instead. To do this click the link 'View as a separate question instead', which can be found above each of the grid type questions.

Competences section

The competences in the information pack will be assessed through completion of this application form.

The questions in this section have been set to a maximum of 2500 characters ≈ 300 words. If you exceed that character/word limit you will need to revisit that section, in order to move to the next page/finish the application.

Saving and recording the application form

Once you have completed the application you will be able to save an electronic copy of your responses to keep in your records or print a copy if you prefer.

You can pause at any time during the application, click on the 'finish later' button at the foot of the page you are on, and resume a little later by simply putting your email address in the box provided and pressing the 'send' button.

1. Which post are you applying for? * *Required*

☐ Audit Committee Independent member

Part 1: Your personal details

2. Your name: * Required

Current and previous employment

3. Please provide details of your current and previous employment. There are three boxes to complete in this section, so make sure you scroll across.

	Date to and from * Required	Company * Required	Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) Required
Current role	<input type="text"/>	<input type="text"/>	<input type="text"/>
Previous role	<input type="text"/>	<input type="text"/>	<input type="text"/>
Previous role	<input type="text"/>	<input type="text"/>	<input type="text"/>

Page 3: Competences

The competences in the information pack will be assessed through completion of this application form 2.

Please ensure that you do not put anything identifiable in this section of the application form, where you set out your transferrable knowledge, skills and behaviours against each competency. This information can identify you as an individual based on your name, who you are, or any protected characteristics. This is because the information is anonymised before being given to the selection panel for shortlisting. This is to avoid the panellists making conscious or unconscious assumptions about individuals.

You will find all the information you need about the requirements for this role in the competency section in the information pack. It is a good idea to read through this before you start completing the areas of the form below.

This part of the form is set out as follows to help you to provide us with all the information we need:

- a description of each competency,
- followed by a statement to answer and
- some prompts for you to consider

NB: We define competences as transferable skills, knowledge and behaviours which tell us whether you can do the role.

Has clear motivation to undertake this role – is able to demonstrate why they want to be an independent member of the Audit Committee at General Osteopathic Council (GOsC)

4. What specific parts of your previous job roles have motivated you and how does this apply to our position? (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- What activities motivated you in previous job roles?
- Why did these activities motivate you?
- What transferable skills, knowledge and behaviours do you have?
- What are the reasons why you want this role specifically?

a) as an Audit Committee member

b) for the General Osteopathic Council (GOsC)

Embraces the statutory role of the General Osteopathic Council – fully understands the role and purpose of GOsC

5. What is the role and purpose of GOsC in your own words? (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- Have you described the role and purpose?
- What challenges might osteopaths face?
- In this role, what actions might you take to address some of these challenges?
- What recommendations would you make?

Page 4: Competences (Continued)

Fully understands the remit of the Audit Committee member position – is able to identify when, how and what to scrutinise

6. Describe a situation when it was your role to analyse and evaluate a recommendation that had been given to you. (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- What was the recommendation?
- What was the context?
- How did you go about evaluating the recommendation?
- What considerations did you take into account?
- What communication method did you use to deliver the feedback?
- What challenges did you come up against?
- What would you have done differently?

Works as one team – encourages collaboration and is open to personal growth and development

7. Describe a time when you had to reach a consensus with someone who you didn't agree with. (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- Have you described the situation which you faced?
- What were the challenges you came across?
- What steps did you take to reach consensus?
- What was the outcome?
- What would you have done differently?

Page 5: Competences (Continued)

A positive, influential advocate/ambassador – approaches discussions constructively and persuades with well-reasoned arguments

8. Describe a situation where you had to explain a complex issue, task or problem to another member(s) of your team. (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- What was the complex issue, task or problem?
- Why was it complex?
- Who were the audience?
- What steps did you take to approach the situation and how did you encourage active discussion?
- How did you know that your audience had understood?
- What might you have done differently?

Fully operates at a strategic level in financial accounting – is able to offer an independent perspective at a strategic level

9. Describe a time when you needed to challenge current accounting practice and methodology. (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- What was the accountancy practice?
- What was the context?
- What were the challenges you came across?
- What steps did you take to approach the situation?
- What was the outcome?
- What would you have done differently?

Page 6: Competences (Continued)

Fully understands risk management – is able to offer an independent perspective at a strategic level

10. Describe a time when you were faced with a strategic risk management issue. (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

- What was the risk management issue?
- What was the context?
- What were the challenges you came across?
- What steps did you take to manage the situation?
- What was the outcome?
- What would you have done differently?

Oversight of internal and external audit strategies – is able to offer an independent perspective at a strategic level

11. Describe a situation when it was your role to analyse and evaluate a recommendation arising from an internal or external audit. (2500 characters ≈ 300 words maximum) * *Required*

Your answer should be no more than 2500 characters long.

Prompts to think about as you respond:

- What was the recommendation?
- What was the context?
- What were the challenges you came across?
- What steps did you take to approach the situation?
- What was the outcome?
- What would you have done differently?

Page 7: Submitting your application

On the next page you can print, email or download an electronic **completion receipt**. This will provide you with a record of completion, detailing the date and time that you completed the application.

If you would like to download or print a copy of your completed application form, please make sure that you click '**Finish**' and then click '**My Responses**.' Remember, you will only have **15 minutes to download** your completed application form after pressing the 'Finish' button.

Please note, if you would like to keep copies of **both** the **completion receipt** and **your completed application** you will need to **print** or **email** the **completion receipt** and **download 'My Responses**.' It is not possible to download both the completion receipt and your responses.

Please click on the finish button below.

Page 8: Thank you

Thank you for your application. If you have any further questions, please contact: **Amanda Chadwick**, Human Resources Manager at councilrecruit@osteopathy.org.uk
