

Revalidation round-up

The monthly e-bulletin for osteopaths participating in the pilot

TUESDAY 28 AUGUST

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Accessing Moodle

If you haven't logged on already, Moodle offers you the opportunity to share your experiences with other participants and to find out how others are getting on.

To access [Moodle](#), you will need to enter your GOsC registration number in the 'username' field. You will also need to enter your password, which you were sent in September. If you have forgotten your password, please contact the Professional Standards team on 020 7357 6655 ext 235 or email revalidation@osteopathy.org.uk.

CPD Discussion Document

Revalidation and continuing professional development (CPD) are closely related. Is the current CPD scheme fit for purpose? Should there be changes to the CPD cycle and the required hours?

If you haven't done so already, take a few moments to share your views on how the current CPD scheme could be improved via our online survey at:
<https://www.survey.bris.ac.uk/osteopathy/cpd/survey>

Closing date for responses is **30 September 2012**.

Introduction

It's now just over 5 weeks until the deadline for submitting your revalidation portfolios.

Thank you for staying with the pilot, feeding back at every opportunity, and for preparing to submit your portfolios. Your experience and feedback are really important to us, helping to shape osteopathic regulation for the future.

Submitting your portfolio

You should all have received your revalidation portfolio submission pack in the post at the end of July. A hard copy was sent to you to make sure that no emails were lost in the system; however all documents are available electronically on [Moodle](#) or the [o zone](#).

We actively encourage you to submit your portfolio electronically if you can to: revalidation@osteopathy.org.uk. Please remember to **anonymise** and **scan** any documents that can't be completed online. A link to the submission pack is available [here](#).

All portfolios must be received by the GOsC **by 5pm on 1 October 2012** to guarantee that they will be assessed as part of the pilot, and to ensure that you are awarded a year's worth of CPD for taking part.

Caitrian's corner: FAQs



We have set out below examples of the types of queries we are receiving as we approach the end of the pilot, in order to help you

For further information, contact the Professional Standards Department on 020 7357 6655 ext 238 or email: cpd@osteopathy.org.uk.

Revalidation Pilot Participation Manual

The Manual contains guidelines and templates to help you generate your four pieces of evidence for the purposes of the pilot. Completed examples are also included so you can see how each template might look when finished.

The Manual is available to view [here](#).

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to complete and submit your portfolio.

Q: Should I submit my patient feedback questionnaires in the portfolio?

A: You need only to submit the patient feedback analysis, but you should retain the original questionnaires until the end of the pilot. Patient analysis templates and data entry input sheets to support the development of graphs are available on Moodle and the o zone (<https://www.osteopathy.org.uk/ozone/my-registration/revalidation/Revalidation-resources>), or on request by emailing: revalidation@osteopathy.org.uk

Q: I have just one more piece of evidence to complete - what should I consider at this last stage?

A: Well done for completing three pieces of evidence. To decide on your last activity, use the Revalidation, Standards and Assessment Grid at pages 8-11 of your Manual to work out which of the criteria you've yet to demonstrate in your evidence. Check the Manual to see what templates are recommended for your outstanding criteria and consider completing one of those.

If all your pieces of evidence to date are objective (e.g. patient feedback, clinical audit or feedback from colleagues), consider this time a more reflective piece of evidence, such as a clinical reflection (see pages 50-57 of the Manual). The self-assessment checklist at page 87 may offer further help in deciding what your last piece of evidence should be.

Q: I've completed four pieces of evidence but I haven't covered all of the revalidation criteria – what shall I do?

A: First of all, don't panic. Remember we are testing the process, not you. Take the time to explore each of your pieces of evidence against the revalidation criteria (at pages 8-11 of the Manual) as you complete the mapping grid. You will probably find that you have covered more of the criteria than you realised.

For example, unless you have experience of a specific case, it could be difficult to demonstrate the criterion "4.5 Care for and manage your patients in a manner that complies with equality and anti-discrimination laws", but it has occurred to some participants to submit as evidence their practice policy in relation to this. (See the

next question for further information).

For the purposes of the pilot we have asked for just four pieces of evidence to demonstrate all the criteria for the pilot - in reality, under this scheme, you would be able to submit any number of pieces of evidence as part of the pilot, but this is not a requirement.

Even if you haven't managed to demonstrate all the criteria, simply submit your folder, outlining the criteria for which you have not been able to provide evidence. Remember we are testing the process - not you. As part of your feedback, the pilot assessors will provide advice to you about how other osteopaths have approached evidence in relation to the criteria.

Q There is one criterion I haven't provided evidence for "4.5 Care for and manage your patients in a manner that complies with equality and anti-discrimination laws". I do this in practice, but how can I prove it? No issue around equality and anti-discrimination has ever arisen in my practice.

A. This is one of the criteria that people are having most trouble demonstrating with the templates provided in the Manual. Some participants have cited a case that illustrates the reasonable adjustments that they have made for people with a disability, such as treating a disabled patient in their home. Others plan to submit their equality policies or an assessment of what reasonable adjustments would need to be made to their practice. For example, asking patients before they attend the clinic if they require any reasonable adjustments such as requiring wheelchair access, or offering a home visit if your practice is inaccessible for wheelchairs at no extra cost. More information is available on [Moodle](#).

Q: What happens if I still can't demonstrate criteria even though I have undertaken four pieces of evidence and submitted no more than two additional pieces of evidence?

A: Simply submit your folder and explain that you have not been able to provide evidence to demonstrate the particular criterion. Remember, we are testing the process – not you. As part of your feedback, the pilot assessors will provide advice to you about how other osteopaths have approached evidence in relation to the criteria.

Q: Is it necessary to complete an overarching mapping grid?

Won't this be repeating what I've already done for the individual mapping grids?

A: The purpose of the overarching mapping grid is to act as a contents page so that assessors have an overview of what is contained in the portfolio and where it is located. There is no need to put a lot of detail in here if you have already completed individual mapping grids. List your pieces of evidence and their corresponding page numbers in your portfolio, and refer the Assessor to the mapping grid for this piece of evidence, which is at pages xx of your revalidation portfolio.

If you have not provided individual mapping grids for each piece of evidence, use the overarching mapping grid to provide all the detail required.

Q: I'm worried that if I anonymise all my feedback from colleagues it will look like I've concocted it myself.

A: Osteopaths are professionals, so our assumption is that osteopaths will not concoct evidence for the pilot. Concocting evidence is unprofessional, dishonest and a serious breach of the *Osteopathic Practice Standards (D17)*. As well as being dishonest, concocting evidence is a waste of scarce time that could be much more rewardingly spent exploring and enhancing practice. We will of course have quality assurance mechanisms in place to ensure that our expectations are met in any system that goes live. We will explore these options further in the consultation next year.

Q: The fact that the assessors are being trained and expect to use our pilot project submissions for their training, suggests to me that we face a 'fait accompli' and there is little chance that any changes will be made as a result of our involvement and feedback

A: The assessors are being trained for the pilot only in order to ensure that we effectively capture the full costs of the pilot, as well as ensuring that the assessment is meaningful and supportive for the participant. We have made it clear to the assessors that their appointment is only for the duration of the pilot.

Your feedback is vital if we are to make properly informed decisions about revalidation. Your feedback at every stage is feeding into KPMG's independent evaluation of the process. Their consultations,

along with feedback from our simultaneous CPD consultation, will together help us develop revised proposals for consultation in 2013.

Please don't hesitate to get in touch if you have any questions – no question is ever too challenging or too small.

KPMG feedback

In the July 2012 feedback window, KPMG told us that they had heard from 240 pilot participants (including 220 online and 20 hard copy submissions). Since its launch in September 2011, 66 participants have left the pilot, with around **407 participants** still in the process at the close of this penultimate window.

KPMG are currently planning focus groups for pilot participants and pilot assessors in the Autumn, to gather more feedback directly for their independent evaluation and impact assessment. More information will be available about these in due course. The final KPMG feedback window for pilot participants will be from **8-22 October 2012** following submission of your portfolio.

Update on assessors

We have already received 23 revalidation portfolios and these are now being sent out to the pilot assessors.

Following the pilot assessor training day in May 2012, the lead assessors, Caitrian Guthrie and Simeon London, prepared an example of a completed assessment of evidence grid. This is now available on [Moodle](#), both for pilot assessors and for pilot participants, with the consent of the pilot participant who submitted the revalidation portfolio used for assessment.

The blank "assessment of evidence grid" is also available on [Moodle](#). This will give you a feel for the sort of comments that might be made on your assessment of evidence grid. All the hints and tips from the pilot assessors on completing and submitting a portfolio have been incorporated into your Revalidation Pilot Submission Pack.

If you need any further advice or assistance, please do not hesitate to contact Caitrian Guthrie via email: caitrianguthrie1@yahoo.co.uk, or Fiona Browne or Marcus Dye on revalidation@osteopathy.org.uk and/or 020 7357 6655 x235.

Support for you

Finally, please do get in touch with us if you have any concerns or questions about completing the portfolio. Each call gives us an opportunity to support the participant and also to learn ourselves about how to enhance our processes and the way we communicate with osteopaths on the pilot. You can contact us as follows:

- Caitrian Guthrie: caitrianguthrie1@yahoo.co.uk
- Fiona Browne and Marcus Dye: revalidation@osteopathy.org.uk, tel: 020 7357 6655 x235.
- Moodle: <http://morgaine.e-learndesign.co.uk/~brainpod/login/index.php>

We will be in touch in September with our final revalidation round-up for the pilot. We hope you have found these bulletins helpful.

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