

Revalidation round-up

The monthly e-bulletin for osteopaths participating in the pilot

FRIDAY 15 JUNE

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Quick links

Accessing Moodle

If you haven't logged on already, Moodle offers you the opportunity to share your experiences with other participants and to find out how others are getting on.

To access [Moodle](#), you will need to enter your GOSc registration number in the 'username' field. You will also need to enter your password, which you were sent in September. If you have forgotten your password, please contact the Professional Standards team on 020 7357 6655 ext 235 or email revalidation@osteopathy.org.uk.

CPD Discussion Document

Revalidation and continuing professional development (CPD) are

Introduction

In this June issue of the Revalidation round-up we provide you with KPMG feedback, a completed example of patient feedback analysis, information about submission of your portfolio by 1 October 2012 and an update from the pilot assessors, which includes the assessment grid they will use to provide feedback to you all as participants.

Many congratulations to you all for getting this far. We are here to support you, so if you have any concerns, are feeling bogged down, or don't know where to go from here, please do give us a ring or send us an email. We will be pleased to help and provide advice so that you can complete the pilot. No question is ever too small or too challenging!

Congratulations to the four participants who have submitted their portfolios - these will be sent to the assessors shortly.

KPMG feedback on April Data Collection

"Many thanks indeed to the 305 osteopaths who completed feedback during the last window. This represents a 70% response rate. We have a total of 48 people who have left the pilot to date. High level analysis of the most recent data collection shows that the 'most-used' tool was patient feedback. There were a number of positive comments about how patient feedback had allowed some participants to inwardly reflect on their clinical practice."

Further to the KPMG update, here is a link to the **GOSc patient feedback analysis completed example** and a **PowerPoint slide** <http://morgaine.e-learn.design.co.uk/~brainpod/mod/resource/view.php?id=105> and on the o zone at: <https://www.osteopathy.org.uk/ozone/my-registration/revalidation/Revalidation-resources>) demonstrating how

closely related. Is the current CPD scheme fit for purpose? Should there be changes to the CPD cycle and the required hours?

The [CPD Discussion Document](#) considers the purpose and aims of the current scheme, its effectiveness and possible options for change. If you have a view on how to take the scheme forward, please take a look at the [discussion document](#) and [response form](#) available on our website.

For further information on the document, contact the Professional Standards Department on 020 7357 6655 ext 238 or email: cpd@osteopathy.org.uk.

Revalidation Pilot Participation Manual

The Manual contains guidelines and templates to help you generate your four pieces of evidence for the purposes of the pilot. Completed examples are also included so you can see how each template might look when finished.

The Manual is available to view [here](#).

to present a summary of the data for your revalidation folder.

Other most used templates by pilot participants used this quarter included case presentation and practice documentation.

On the subject of patients, we held an osteopathic patient focus group on 12 June 2012. Thanks to the osteopaths who have encouraged patients to get in touch to ensure that the voice of the osteopathic patient is incorporated into the final KPMG evaluation report.

The third feedback window for participants will be **Monday 9 July 2012 to Monday 23 July 2012**.

After this, the deadline for completion of the final piece of evidence, and submission of your portfolio is Monday 1 October at 17:00.

Caitrian's corner: submitting your portfolio



Remember, you and your practice are not being judged as part of this process. There is no pass/fail judgement involved in the pilot. The evidence that you submit will be assessed and feedback provided. You may choose to use this feedback as part of your CPD in the future.

The deadline for submission of portfolios will be **17:00 on Monday 1 October 2012**. Portfolios submitted after this date may not be assessed and may not qualify for the automatic year's worth of CPD, awarded for completing the pilot. It is extremely important that this deadline is adhered to, as assessors must complete all assessments by the end of October 2012.

Information about submitting your portfolio is contained in Section 5 of the Revalidation Manual, available at: https://www.osteopathy.org.uk/uploads/part2_guidelines_for_osteopaths_seeking_revalidation_pilot.pdf. Please note portfolios can be submitted electronically or in hard copy - the choice is yours.

FORWARD TO A FRIEND

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It is very important that you include a clear rationale outlining why you have included the particular evidence you have submitted in your portfolio. This is especially important if you are presenting supplementary evidence. The final Mapping Grid (p79 of your Manual) should detail all the evidence you have included, along with your rationale for inclusion.

We have set out below a possible structure for your portfolio which includes mandatory and optional elements which we believe will make it easier for an assessor to consider your portfolio fully.

A structure for your portfolio:

1. A front page with your name on. (To assist the anonymous assessment of your portfolio, please ensure that your name and other identifying details - such as practice name - cannot be seen on any other page of your portfolio) (Required)

2. Your initial self-assessment that you carried out on the training day. (Optional)

3. A short description of your practice – no more than 50 words outlining your patient populations, the environments in which you practice, and your approach to osteopathic treatment. (Optional)

4. A completed self-assessment checklist on page 87 of the Manual. (Required)

5. A contents list – what pieces of evidence you have submitted, e.g. patient feedback templates and analysis, case-based discussion, clinical audit and analysis and completed action plan and page numbers. If evidence is not in written format (e.g. audio or video recording) please explain this. (Optional)

6. One overarching mapping grid which must include a clear rationale explaining how evidence demonstrates the revalidation criteria – see page 79 of the Manual. (Required)

7. Mapping grids for each piece of evidence including rationale explaining 'I have included this piece of evidence because ...' (Optional)

8. Your completed pieces of evidence (and where relevant the analysis of this evidence) all numbered. These pieces of evidence must not show any patient identifiable information and should not contain any osteopathic identifiable information (this ensures that your portfolio is anonymous to the assessor and that you do not breach patient confidentiality. (Required)

Assessment of the evidence and process



Recently appointed pilot assessors attended training days on Friday 11 May and Saturday 12 May, led by Caitrian Guthrie and Simeon London. As part of this, they tested out the assessment grid they will be using on actual materials submitted for the pilot. They suggested some amendments to the grid.

The revised draft grid is now available at: <http://morgaine.e-learndesign.co.uk/~brainpod/mod/forum/discuss.php?d=101> and this is the information (in combination with the revalidation criteria at pages 8 to 11 of your Manual) which will be used to review the portfolios you submit and to provide feedback to you.

The assessors also provided a number of hints and tips to help you to ensure that your portfolio is as clear as possible which they developed after assessing some actual materials as part of the pilot:

- The assessors are collecting and reviewing evidence, not casting judgment.
- Please look at criteria (on pages 8 to 11 of the Manual) and match your evidence to them. The criteria will form the basis of the feedback not someone's opinion.
- Portfolios should be a reasonable size. Four pieces of evidence and analysis, plus some a small amount of additional evidence where relevant. (Do try to meet all the criteria. But, if you are unable to meet all the criteria within four pieces of evidence, your feedback will include ways in which other participants have met the criteria that you have not demonstrated.)
- The assessors will assess the complete portfolio provided against all the criteria. So, they too will make connections where evidence has demonstrated a criteria, even if you have not made this connection in the mapping grid.
- Portfolios should incorporate clear explanations and

analysis of evidence.

- If you have used a template, please clearly indicate this on the template. If you have adapted a template from the Manual, please clearly indicate this and also please indicate why you have adapted the template. If you have not used any of the templates from the Manual, please also make this clear. It would be helpful if each page of the portfolio was clearly numbered.
- A contents list or index for the portfolio would be helpful, indicating what has been submitted.
- There must be one over-arching mapping grid covering everything submitted, which should clearly reference the page numbers referred to.
- Mapping grids for individual pieces of evidence or themes may also be helpful to the assessor as a route map through the portfolio. In particular, it would be really helpful to have a rationale attached to each piece of evidence: 'I used this piece of evidence because ...'
- **Remember to anonymise, fully, all patient identifiable information. This is extremely important to avoid breaches of confidentiality.**

Please keep reading your Revalidation roundups. We hope to share some examples of completed pieces of evidence to give you more information about submission.

As always, please do get in touch if you have any queries. You can contact Caitrian at caitrianguthrie1@yahoo.co.uk or Fiona and Marcus on revalidation@osteopathy.org.uk or 020 7357 6655 x235.

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