

Application Form 2: Policy and Education Committee member

Before starting this application please note:

Pausing your application: You can pause and save your application at any time, just click on the 'Finish later' button at the foot of the page you are on, provide your email address in the box provided and press 'Send'. Remember to check your inbox for the link so you can return to your application.

Submitting your application: To submit application forms, you will need to make sure you click 'Finish'. You will then be taken to a confirmation page. Here you will be able to save a completion receipt and a pdf version of your responses to keep for your records. Please note that you will have only **15 minutes** to download your completed application form after pressing the 'Finish' button.

Further instructions on submitting your application is available in the information pack and at the end of this application form.

Mobile device users

If you are completing this form using a mobile device, you may find it useful to view certain questions in a list format, specifically questions that make use of a grid. To do this click the link above the particular question 'view as a separate question instead'.

Competencies section

The competencies in the information pack will be assessed through completion of this application form.

You have a maximum of 250 words to answer each question in this section. If you exceed the word limit you will not be able to proceed with your application.

Please be aware that if you are preparing your answers in Microsoft Word, at the moment the total word count might not match the word count in the Jisc Online Surveys system. If when you paste your answer from Word into the space provided the word counter remains at zero, or if you are told you have reached the word limit, you will need to delete some spaces, punctuation or words in the box to be able to continue with your application. We hope this guidance will make it easier for you to complete the online forms.

Please note that information submitted by you for this role will be processed in accordance with our Privacy Policy.

1. Please confirm you are applying for the following post *

- Osteopath member of Policy and Education Committee (please provide details below at Q2)
- Lay member of Policy and Education Committee

To apply for the role of osteopath member of Policy and Education Committee, you need to be registered currently as an osteopath.

2. Are you registered as an osteopath? *

- Yes
- No

3. If yes, please provide your GOsC registration number: *

Evidence of skills, knowledge and behaviours required for this post

Part 1 – Your personal details

4. Your name *

Current and previous employment

Please provide details of your current employment, plus all previous employment in the past five years and any earlier positions that you think are relevant for the role for which you are applying. Please enter 'not applicable or N/A in any boxes where you do not have information to submit.

Current role

5. Date to and from: *

6. Company *

7. Job purpose and brief description of role (approximately 50 words) *

Previous role

8. Date to and from: *

9. Company *

10. Job purpose and brief description of role (approximately 50 words) *

Previous role

11. Date to and from: *

12. Company *

13. Job purpose and brief description of role (approximately 50 words) *

Previous role

14. Date to and from: *

15. Company *

16. Job purpose and brief description of role (approximately 50 words) *

Relevant earlier role

17. Date to and from: *

18. Company *

19. Job purpose and brief description of role (approximately 50 words) *

Relevant earlier role

20. Date to and from: *

21. Company *

22. Job purpose and brief description of role (approximately 50 words) *

Part 2: Competencies

The competencies in the information pack will be assessed through your responses given in this application form.

Please ensure that you do not include any identifiable personal information such as your name, who you are or any protected characteristics. This is to avoid the panellists making conscious or unconscious assumptions about you based on your application.

You will find all the information you need about the requirements for this role in the competency section in the information pack. It is a good idea to read through this before you start completing the areas of the form below.

This part of the form is set out to help you to provide us with all the information we need. We will ask you a question about each competency and we have included some prompts to help you consider your responses.

NB We define competencies as transferable skills, knowledge and behaviours which help to tell us whether you would be able to do the role.

Prior to asking you about the competencies

Motivation to undertake this role

23. What motivated you to apply for this position and what will you gain from it? (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- What type(s) of activities motivate you?
- Why do these activities motivate you?
- What skills and knowledge do you have that would be useful in this role?
- What behaviours do you demonstrate?

- What reasons do you have for wanting this role, both to become a member of the Policy and Education Committee and to work for the General Osteopathic Council?
- What do you think you will learn from this role?

24. At the GOsC, our values are to work **collaboratively** to be an **influential** and **respectful** regulator taking an **evidence-informed** approach. How do you think these values relate to the work of the Policy and Education Committee? (minimum 200 and maximum 250 words) *

Competencies required for the post

Please provide evidence below of how you meet all the essential competencies detailed in the information pack.

Understanding of and commitment to the statutory role of the GOsC

25. What is the role and purpose of the GOsC in your own words? (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- Have you described the role and purpose?
- What challenges might osteopaths face?
- In this role, what actions might you take to address some of these challenges?
- What recommendations would you make?

Understanding and delivery of curricula and assessment within higher education settings

26. Describe an example of your involvement in the development, delivery, assessment or evaluation of curricula assessed against standards of education. (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- Have you described the context?
- What was the task or goal you were trying to achieve?
- What steps did you take to achieve your goal?
- What were the challenges you came across?
- What was the outcome and impact?
- Reflecting on your role in this situation, what could you have done differently?

Assessing evidence and making decisions

27. Describe a situation when it was your role to evaluate a piece of written material or oral information and reach a decision. (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- Have you described the piece of written material or oral information which you evaluated?
- What was the context?
- What steps did you take to process the information quickly and accurately?
- What steps did you take to make a balanced, evidence-based decision?

- What steps did you take to clearly articulate the reasons for your decision?
- What was the outcome?
- What did you learn from this experience?

Strategic thinking and influencing the development of policy

28. Describe a time when you influenced the development of a policy to ensure its success. (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- Have you described the policy and its intended outcome?
- What was the wider context?
- What steps did you take to approach this piece of work?
- What was your contribution?
- What did you learn?

Acts as a positive and influential advocate/ambassador for the organisation, with confident communication skills

29. Describe a situation where you had to explain a complex issue, task or problem to other member(s) of your team. (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- What was the complex issue, task or challenge?
- Why was it complex?

- Who were the audience?
- What steps did you take to approach the situation and how did you encourage active discussion?
- How did you know that your audience had understood?
- What might you have done differently?

Works effectively as part of a team

30. Describe a time when you have worked collaboratively as part of a team. (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- Have you described the situation which you faced?
- What were the challenges you came across?
- What steps did you take to work collaboratively?
- What was the outcome?
- Reflecting on your role in this situation, what could you have done differently?

Commitment to good governance and diversity and inclusion

31. Describe a situation which demonstrates your understanding and commitment to the components of good governance. (minimum 200 and maximum 250 words) *

Prompts to think about as you respond:

- Have you described the situation which you faced?

- What was the context?
- What considerations did you take into account which demonstrate your understanding and commitment to the components of good governance?

Submitting Application Form 2

By clicking the **Finish** button below, you will submit Application Form 2. Remember, you will have only **15 minutes** to view and then download your completed application form after pressing the 'Finish' button.

Once you click the **Finish** button, you will be taken to a confirmation page. On this page, you will be able to save a **completion receipt** and a copy of your responses for your records.

The **completion receipt** will provide you with a record of the date and time that you submitted the application.

If you want copies of both the completion receipt **and** your responses, we suggest that you print or email your completion receipt and do this first, and **then** download your responses. If you download your responses first, you will not be able to go back and save your completion receipt.

Please note that you cannot download a pdf of both your completion receipt and your responses. But you can print or email the completion receipt and **then** download your responses.

To download your responses, click on **My responses** and then download the pdf from the new page that opens. This is available in the top box on the page.

Please also make sure to complete Application Form 1. If you want your application to be considered, you must complete both Application Forms 1 and 2.

Please click on the **Finish** button to submit Application Form 2.