

# Information pack for applicants

# **Appointment of two Patient Partners**



Closing date for applications: 11.30am Thursday 13 March 2025

Interviews will be held in person: Wednesday 4 June 2025

#### Essential criteria include:

- Firsthand experience of being an osteopathic patient in the last 6-12 months.
- Having participated in patient and/or service user-led groups in the healthcare sector such as health and social care charities, health research, NHS groups or community groups etc.

**Please note:** Non-executive or similar board experience/participation in the healthcare sector such as health and social care charities and/or healthcare research, NHS groups, community groups etc is desirable but not essential.



#### **Welcome from the Chair of Council**



Thank you very much for your interest in joining the General Osteopathic Council (GOsC) as a Patient Partner. Our Patient Partners programme is a pilot initiative appointing two individuals to act as independent 'critical friends' supporting Council in undertaking our statutory duty of public and patient protection.

In appointing Patient Partners, we intend that our Council will learn and develop from hearing a patient voice during our discussions. Our hope is that this will enhance our decision making process.

While Patient Partners will attend Council meetings helping to shape our thinking, they will not be full Council members in statute and will not have voting rights.

We are seeking individuals who are passionate about patient engagement and patient partnership at a strategic level, as opposed to focusing on representing a personal healthcare condition or interest. We also want candidates who embody our organisation's values: collaborative, influential, respectful and evidence-informed.

The programme offers successful candidates an opportunity to develop their skills and knowledge too, allowing them to be in a good position to apply for future non-executive roles within GOsC or elsewhere. We will provide ongoing support and mentoring to give candidates the best chance of learning and developing new skills.

This information pack provides further details about the role and what the GOsC is seeking from our successful candidates. As a Council, we believe that diversity – including life experience, skill set, and thought – is a strength, and we welcome applications from a wide range of individuals.

Thank you again for your interest and I very much hope you will consider applying.

Jo Clift

Chair of Council

February 2025

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## Contact

For information regarding the selection process or any other queries about this role, please contact Amanda Chadwick or Jane Saunders, Human Resources team: <a href="https://doi.org.uk.">https://doi.org.uk</a>.

## Introduction

Thank you for your interest in the Patient Partner role.

The General Osteopathic Council (GOsC) is the regulator for osteopathic practice in the UK. Its purpose is to protect the public by ensuring high standards of education, practice and conduct among osteopaths and the integrity of the statutory Register. Osteopaths are required to be registered with the GOsC and there are just over 5,600 osteopaths on the Register today.

We commit to carrying out and delivering on our responsibilities collaboratively and respectfully, informed by evidence, and to constructively support and influence those we work with to enhance public protection.

The GOsC is a charity registered in England and Wales (1172749).

#### The role

We are currently recruiting two Patient Partners to join Council as part of a one-year pilot with the possibility of a one-year extension. The new initiative seeks to include an explicit patient perspective in our governance arrangements, supporting GOsC in undertaking our statutory duty to protect, promote and maintain the health, safety and well-being of the public.

Patient Partners will be paid a daily rate of £200 per day worked. The total time commitment is no more than ten days per year which includes four in-person Council meetings, a strategy/training day and a corporate induction. Travel, accommodation and carer's costs will be reimbursed in line with our expenses policy.

You can read more about the GOsC's Patient Partners programme on page 6, the role description on page 7 and the competencies required on page 8.

## **Equity, Diversity, Inclusion and Belonging**

The General Osteopathic Council (GOsC) considers diversity to be a strength. We wish to encourage applications from candidates of all backgrounds, identities and/or protected characteristics, including individuals from across the UK including Scotland, Wales and Northern Ireland.

We value and promote diversity and are committed to equity of opportunity for all. All appointments are made on merit. We believe that for any organisation to be successful, it needs to work with the most talented and diverse people available. We positively encourage applications from people from all communities and backgrounds with a broad range of experience. We will deal with your application fairly and all decisions we make about it will be based on merit and your ability to meet the competencies required for the role.

Please note that the information in Application form 2 is anonymised before being given to the selection panel for shortlisting. This is to avoid the panellists making any conscious or unconscious assumptions about you based on your application. To assist with this, please also ensure that in Application form 2, in the sections where

you set out your transferable knowledge, skills and behaviours against each competency, that you do not include any identifiable personal information such as your name, who you are, or any protected characteristics.

The GOsC is committed to the principles of equity, diversity and inclusiveness and belonging and Council is determined to ensure that its structure, including Committee appointments, reflects that commitment.

## **Key dates**

The process is expected to run as follows:

Online information event
 Application closing date
 Monday 3 March 6pm to 6.45pm
 11.30am Thursday 13 March 2025

Shortlisting complete by
 End May 2025

Interviews to be held in person
 Wednesday 4 June 2025

• Start date Monday 1 September 2025

# **About the Patient Partners Programme**

The Patient Partners Programme is a one-year pilot initiative (with the possibility of a one-year extension) to identify two individuals who will act as objective 'critical friends' to Council. We want Patient Partners to shape our work by sharing insights and objective feedback from the patient perspective. We believe that hearing the patient voice will enhance our decision making processes.

While the role will not be a full Council member in statute and has no associated voting rights, Patient Partners will nevertheless play an active role in Council meetings advocating for the patient perspective helping to influence our strategic planning and decision-making.

Patient Partners will support Council's work by identifying any potential impact or opportunities for patients and the public in our strategies and policies. Successful candidates will have the ability to put forward views on behalf of patients rather than represent a personal healthcare condition or interest.

Equity and inclusion are central to these posts and Patient Partners must have knowledge and understanding of and commitment to the principles of equity, diversity and inclusion.

The purpose of piloting this programme is to better understand the knowledge, skills and experience necessary so that the patient perspective can be successfully embedded in our decision making.

You will be supported by the General Osteopathic Council to build your experience and knowledge of how Council operates. Following an induction, you will be given specific support sessions with Council members which includes a 'buddy' system to help you to develop the skills required to be an effective Patient Partner.

#### **Patient Involvement Forum**

At present we ensure patients, and the public contribute to GOsC's work through our Patient Involvement Forum which was established in 2021. More than 30 patients from across the UK regularly share their unique insights and experience through online and in-person focus groups, consultations and workshops.

#### Finding out more about the role

We are keen to encourage applications from people with varied and diverse backgrounds. For candidates who may have a range of additional questions that cannot be answered in an information pack, we are offering an **online session for applicants**. We plan to hold the session on **Monday 3 March**, from **6pm to 6.45pm**. You are welcome to email questions in advance and it will also be possible to ask questions on the day. Find out more and sign up.

## **Role description**

The purpose of the role is to act as a positive and influential advocate for the patient voice, enabling GOsC governance to enhance decision making.

#### Patient Partners must:

- Be passionate about the patient voice informing and helping to shape decision making.
- Understand and be committed to supporting the GOsC's core objectives of protecting, promoting and maintaining the health, safety and well-being of the public.
- Understand issues affecting patients and the public in healthcare regulation, as well as in the wider healthcare sector.
- Act as an advocate of the GOsC's values and work in a way which is collaborative, influential, respectful and evidence-informed.
- Represent the patient/public perspective rather than a personal healthcare condition or interest.
- Actively model the reflective and learning activity that the GOsC promotes with staff, non-executives and registrants.
- Develop insight that will add value to the role and to Council meetings.

#### **Essential criteria**

- Firsthand experience of being an osteopathic patient in the last 6-12 months.
- Have participated in patient and/or service user-led groups in the healthcare sector such as health and social care charities, health research, NHS groups or community groups etc.

#### Desirable criteria

 Non-executive or similar board experience/participation in the healthcare sector such as health and social care charities and/or healthcare research, NHS groups, community groups etc.

## **Key responsibilities**

- Attend and take an active part in four in-person Council meetings per year in Osteopathy House, London plus one strategy day.
- Undertake a corporate induction and participate in support sessions and buddying conversations, involving both in-person and online meetings.
- Prepare for each meeting by reading any paperwork required <u>(see examples of previous Council papers)</u>
- Ensure that discussions consider the patient perspective.
- Contribute constructively to discussions and provide opinions, advice and feedback where appropriate.
- Actively listen, respecting the viewpoints of others.
- Contribute to discussions informing Council decisions making and strategic direction.
- Keep informed about the activities of the GOsC and wider issues which affect its work, working closely with our executive patient leads.
- Work effectively as a member of a team.

# Competencies required for the role

We will be assessing candidates against the criteria given below. To help candidates understand these criteria, we have set out our needs as follows:

- What we are looking for.
- What we need.
- Why we need it.

# You will need to refer to these competencies when answering the questions on Application Form 2.

What we are looking for	What we need	Why we need it
A positive and influential advocate for patient interests	<ul> <li>Ability to provide an objective patient-focused perspective when contributing to the development of strategy</li> <li>Identifies issues related to public protection, highlighting potential impact and opportunities</li> <li>Applies the 7 Nolan principles (honesty, integrity, objectivity, accountability, selflessness, openness and leadership) when involved in patient and/or service user-led groups</li> <li>Acts as an advocate for patients and the public rather than representing a personal healthcare condition or interest</li> </ul>	<ul> <li>Including an explicit patient perspective in Council meetings will make our governance more inclusive leading to better quality decision making</li> <li>To ensure Council meetings and decision-making include the patient perspective</li> </ul>

What we are looking for	What we need	Why we need it
Commitment to equity, diversity and inclusion in terms of behaviours, decision-making and values	<ul> <li>Understands the importance of taking an inclusive approach, to build public confidence in regulation</li> <li>Demonstrates a commitment to equity, diversity and inclusion Willingness to reach consensus and support collective decisions</li> <li>Contributes openly and collaboratively to debates and discussions</li> </ul>	Commitment to equity, diversity and inclusion will help to enhance the contribution made by Patient Partners and further this commitment across Council as a whole
Understanding of and commitment to the statutory role of the GOsC	<ul> <li>Demonstrates a clear understanding of the role and purpose of the GOsC as a statutory regulator and its status as a registered charity</li> <li>Understands that protection of the public and patients is important in all decision-making</li> <li>Demonstrates a commitment to good governance</li> <li>Demonstrates an appropriate motivation for undertaking the role</li> </ul>	An understanding of the purpose of GOsC will help guide your contribution to discussions and maintain robust decision-making at Council meetings
Highly developed communication skills	<ul> <li>Conveys information clearly and succinctly, by focusing on the key points and avoiding excessive detail</li> <li>Actively listens without judgement and acknowledges key messages from other team members</li> </ul>	Highly developed communication skills will help ensure discussions are constructive, individuals are persuaded with well-reasoned arguments and are treated with respect and dignity

What we are looking for	What we need	Why we need it
	<ul> <li>Ensures a mutual understanding, by identifying that everyone has reached a shared understanding or whether information has been misunderstood or misinterpreted</li> <li>Uses well-reasoned arguments and shows respect for the viewpoints of others</li> </ul>	
Is able to constructively review and analyse information	<ul> <li>Constructively reviews and analyses information and plans in the context of duty of public protection</li> <li>Identifies connection and dependencies between issues, highlighting potential impact and opportunities</li> <li>Objectively considers other perspectives without judgement</li> </ul>	Patient Partners need to fully understand and critically review information to support GOsC to deliver the best level of public and patient care
Is able to work collaboratively as part of a team	<ul> <li>Willingness to reach consensus and support collective decisions</li> <li>Contributes openly and collaboratively to debates and discussions</li> <li>Reflects on own performance to identify how they can improve their contributions</li> <li>Proactively seeks feedback from others and takes positive action based on this</li> </ul>	Patient Partners need to actively participate in Council meetings and inform and influence decision-making as this allows the team to operate at the best possible level

#### **About Council**

Council is responsible for ensuring that the GOsC fulfils its statutory objectives.

It sets the strategic direction for the organisation and oversees the implementation of that strategy. The detailed role of Council is set out in the <u>Governance Handbook</u>.

Council is made up of five osteopath and five lay (not osteopath) members, all appointed by the <u>Privy Council</u>. At least one member is appointed from each of England, Wales, Scotland and Northern Ireland.

The role of Council is to be satisfied that the GOsC is meeting its statutory duties under the Osteopaths Act 1993 and other relevant legislation. To meet these duties Council:

- Sets the corporate strategy and objectives for the GOsC, and decides key policies for the organisation, ensuring these fit with the GOsC's legal duties.
- Makes rules as provided for under the Osteopaths Act 1993.
- Approves the GOsC's annual Budget and Business Plan.
- Appoints the Chief Executive and Registrar.
- Keeps under review how the GOsC meets its charitable purpose and public benefit requirements.
- Holds the Chief Executive to account for the delivery of the corporate Strategy, Business Plan, Budget, risk mitigation, organisational performance, staff leadership and external perception.
- Ensures the quality of decision-making is supported by effective stakeholder engagement and appropriate evidence, including approving for consultation any policy proposal that relates to any matter reserved to Council and ensuring that due consideration has been given to all other policy matters by the relevant committee of Council.
- Provides effective oversight of any partnership arrangements entered into by the GOsC to support how the arrangement meets the GOsC's statutory objectives.
- Ensures that appropriate audit, control and assurance systems are in place.
- Appoints members of statutory and non-statutory committees on the recommendation of the Chair of Council.
- Maintains high standards of corporate governance.
- Makes sure that the GOsC's values are reflected in all of its work.
- Agrees and keeps under review a scheme of delegation.
- Ensures effective reporting to Parliament, the Professional Standards Authority for Health and Social Care, the Charity Commission, and others.
- Undertakes those functions of Council not otherwise delegated to committees, including:
  - Considering reports of the Registrar relating to fraud or error in relation to registration.
  - With the approval of the Privy Council, recognising qualifications or withdrawing their recognition.
  - Appointing legal assessors and medical assessors.
  - Hearing appeals against decisions of the Registrar.
  - Appointing financial auditors.
  - Approving the <u>Annual Report and Accounts</u>.
  - Approving the financial reserves policy.

# **About the General Osteopathic Council**

The General Osteopathic Council (GOsC) has a statutory duty to develop and regulate the profession of osteopathy with an overarching function of 'protection of the public'.

The core functions of the GOsC are:

- Assuring the quality of osteopathic education and training for osteopathic students and education providers.
- Registering qualified professionals on an annual basis and ensuring their continuing fitness to practise as osteopaths.
- Setting and promoting high standards of osteopathic practice and conduct.
- Helping patients with concerns about osteopaths and, where necessary, dealing with those concerns which can result in restrictions or removal of osteopaths from the Register.

The work of the GOsC is guided by our vision, which is to be an inclusive, innovative regulator trusted by all and by our Strategy 2024-30, which sets out the overarching approach that we intend to follow to fulfil our statutory objectives. These objectives are organised under the following three key priorities:

- **Strengthening trust**: We will work to enhance and improve our relationships with those we work with so together we can help protect patients and the public.
- Championing inclusivity: It is important to us that people who interact with us, or who work for us, can be their true selves and that we understand and break down any barriers which prevent them from doing so.
- **Embracing innovation**: We will continually seek out and take opportunities to improve what we do and how we do it, so we continue to improve as an organisation.

To learn more about our strategic priorities, please review the corporate documents available at: <a href="mailto:osteopathy.org.uk">osteopathy.org.uk</a>, including the <a href="mailto:GOSC Strategy">GOSC Strategy</a>.

#### Our values

We work collaboratively to be an influential and respectful regulator with an evidence-informed approach.

**Collaborative**: We work with our stakeholders to ensure patients and osteopaths are at the centre of our approach to regulation.

**Influential**: We seek to support and develop those we work with to enhance public protection.

**Respectful**: We seek to hear, understand and consider the views of the people with whom we engage.

**Evidence-informed**: We use a range of evidence to guide our work to ensure the best outcomes for patients and the public.

# On appointment

## **Payment**

Daily fee is £200 per day worked.

Patient Partners are reimbursed directly and must make their own arrangements for any payment of tax or National Insurance contributions.

Those appointed will also be eligible to claim expenses, at rates set centrally by the Council, for travel and subsistence costs necessarily incurred on GOsC business. Remuneration and expenses are reviewed periodically.

## Please note: Impact of appointment on people in receipt of benefits.

Your appointment may have an effect on your entitlement to benefits. If you are in receipt of benefits you should seek appropriate advice.

#### Time commitment

Patient Partners will be expected to commit no more than ten days per year for Council business which includes induction activities and a strategy day.

## Length of appointment

The initial appointment is expected to be one year with a possibility of a further oneyear extension pending an evaluation of the post.

#### Location

Meetings are usually held at the <u>General Osteopathic Council offices in London</u>, although meetings may be held remotely where appropriate. We will ensure that all meetings are inclusive and accessible. Occasional travel to other locations may be required.

#### **Training**

Appropriate training for Patient Partners will be provided. Successful candidates will be required to attend induction and training on dates to be arranged as soon as possible after appointment.

#### Appraisal system

All Council members, including Chair of Council are required to take part in the GOsC appraisal system and will receive appropriate training. Details of the appraisal process can be found in the Governance Handbook.

## Standards in public life

You will be expected to demonstrate high standards of corporate and personal conduct. This includes behaving in accordance with the standards of probity ('the quality of being honest and behaving correctly') required by public appointees outlined in the 'Seven Principles of Public Life' set out by the Committee on Standards in Public Life (see Fig. 1 below and Appendix 2 for more information), the GOsC Code of Conduct and other requirements outlined in the GOsC Governance Handbook.

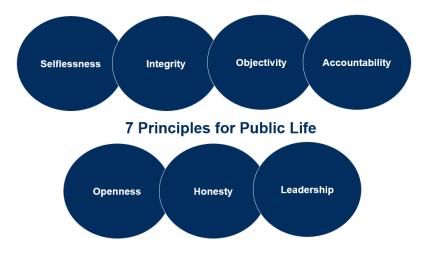


Fig 1. The Nolan Principles

You should be aware that this post is a public appointment or 'statutory office' rather than a job, and therefore is not subject to employment law.

As the GOsC is also a charity, successful applicants although not full Council members in statute will be required to be aware of and apply the duties of a trustee. Further information about being a trustee is available on the Charity Commission website.

## Due diligence

Checks may be undertaken as follows:

- fitness to practise history and whether this will undermine the confidence in the regulator if the candidate were appointed
- removal as a charity trustee
- roles with or associated to the GOsC
- disqualification from being a company director
- being declared bankrupt
- any convictions
- risk assessment of output on social media
- DBS checks
- for all candidates invited to interview, references and right to work in the UK checks are compulsory

## **Disqualification from appointment**

There are circumstances in which an individual will not be considered for appointment and these are set out in Section 12 of The General Osteopathic Council (Constitution of the Statutory Committees) Rules Order of Council 2009. For more information, please see <a href="Appendix 3">Appendix 3</a>.

Further advice about disqualification for appointment can be given by contacting our HR team at: hr@osteopathy.org.uk.

#### **Conflicts of interest**

You should note the requirement to declare any conflicts of interest when applying for a role and the need to declare any conflicts that arise once in post if successful. This includes the need to declare any relevant business interests, positions of authority or other connections with organisations relevant to the business of GOsC.

Any actual or perceived conflicts of interest will be fully explored by the appointment panel at shortlisting or interview stage. Guidance about conflicts of interest is set out in the GOsC Governance Handbook.

# Applying for a post

All applicants are required to complete and submit **Application Form 1** and **Application Form 2**, which can be accessed via Online surveys.

Applications will be acknowledged through a confirmation page on Application Form 2 if you submit your application through the online system. Instructions on how to email or download an electronic completion receipt are outlined in Application Form 2.

If you do not receive an acknowledgement, please email hr@osteopathy.org.uk to check whether your application has been received. Please allow 5 days for an email confirmation.

Alternative formats of this information pack and the application forms are available on request from Amanda Chadwick, Human Resources Manager or Jane Saunders, Human Resources Administrator at: <a href="mailto:hr@osteopathy.org.uk">hr@osteopathy.org.uk</a>. All of these applications will be acknowledged.

Please note that the information in Application form 2 is anonymised before being given to the selection panel for shortlisting. This is to avoid the panellists making any conscious or unconscious assumptions about you based on your application. To assist with this, please also ensure that in Application form 2, in the sections where you set out your transferable knowledge, skills and behaviours against each competency, that you do not include any identifiable personal information such as your name, who you are, or any protected characteristics.

We must receive your completed application before the closing date. Late applications will not be accepted.

## How we will handle your application

We will deal with your application as quickly as possible and advise you if there are any changes to the timetable.

After the closing date for applications:

- Your application will be assessed to see whether you have demonstrated the skills, knowledge and behaviours required at the appropriate level for the post.
   Please ensure that you provide evidence to support how you meet all the relevant criteria, which are explained in the 'competencies required for the role' section. The selection panel will be:
- The selection panel will be:
  - o Jo Clift, Chair of Council
  - o Gill Edelman, lay member of Council
  - Caroline Guy, osteopath member of Council
- If 20 or more applications are received, it is likely that your application will be preassessed before it is passed to the shortlisting panel for consideration. You should be aware that, in this situation, your application might not be considered in full by the panel.
- End of May, we aim to have made a decision about which candidates will be invited for interview, taking into account the evidence provided in your application. Interviews will take place in person on **Wednesday 4 June 2025**.
- Prior to your interview you will be asked whether you require any 'reasonable adjustments' to be made to facilitate your participation in the process.
- If invited to interview, the panel may ask you questions about your experience and expertise and may also ask specific questions to find out whether you meet the specified competencies.

The candidates who best fit the criteria will be recommended for appointment.

If you are unsuccessful, you will be notified by the GOsC's Human Resources Manager.

If, after interview, your application is unsuccessful and you would like feedback, please email Amanda Chadwick or Jane Saunders, Human Resources team at: <a href="mailto:hr@osteopathy.org.uk">hr@osteopathy.org.uk</a>.

**Dealing with your questions –** for queries about your application, please contact Amanda Chadwick or Jane Saunders, Human Resources team at: <a href="https://doi.org.uk">https://doi.org.uk</a>

## Your personal information

Your personal information will be held in accordance with the Data Protection Act 1998 and General Data Protection Regulations and <u>our privacy notice</u>.

You will not receive unsolicited paper or emails as a result of sending us any personal information. No personal information will be passed on to third parties for commercial purposes.

When we ask you for personal information, we promise we will:

- only ask for what we need, and not collect too much or irrelevant information
- ensure you know why we need it
- protect it and, as far as is possible, make sure nobody has access to it who should not
- ensure you know the choices you have about giving us information
- make sure we do not keep it longer than necessary
- only use your information for the purposes outlined in our privacy notice that you have authorised

We ask that you:

- · give us accurate information
- tell us as soon as possible of any changes
- tell us as soon as possible if you notice mistakes in the information we hold about you

If you apply for a post, we will share some of the information you provide with the members of the selection panel, so that your application form can be assessed. The monitoring information you provide is not used in the selection process and will not be shared with the selection panel assessing your application.

#### Information management

If you submit an application form (in hard copy, alternative format or electronic form), your form and any supporting documentation will be kept for up to one year after the closing date for applications. The successful candidate's application materials will be kept for the duration of the appointment.

If at any time you wish your personal information to be removed from our records, please contact us at: <a href="mailto:hr@osteopathy.org.uk">hr@osteopathy.org.uk</a>.

# **Complaints procedure for applicants**

Any complaints about the appointment process should be addressed to:

Human Resources Manager General Osteopathic Council Osteopathy House 176 Tower Bridge Road London SE1 3LU hr@osteopathy.org.uk

The complaints procedure applies where an applicant has evidence that processes or procedures in the appointment process have not been followed, or there is evidence of unfairness in how the process has been implemented, and therefore the objectivity or validity of decisions is called into question. The procedure is not to be used where the applicant simply disagrees with the principle of the process or the judgements or outcomes of the appointment panel.

The procedure is as follows:

- a. All applicants are informed of the complaints process in the applicant information pack.
- b. Where a complaint is upheld, the complaints procedure should also seek to identify a remedy for the complainant.
- c. The complaints procedure must be initiated by the applicant within 14 days of the relevant decision, setting out in writing the reasons why they considered that processes had not been followed or had been implemented unfairly.
- d. The complaint will be considered at first stage by the Chief Executive and Registrar with a decision sent within 28 days of receipt of the complaint.
- e. If not upheld, the applicant has the right to have his/her complaint considered at second stage by an independent panel appointed by the Council. This second stage appeal must be received within 14 days of the decision (d) above.
- f. The panel's decision will be given within 28 days of receipt of the applicant's request for a second stage review.

# The seven principles of public life

All applicants are expected to demonstrate a commitment to, and an understanding of, the value and importance of the principles of public service. The Seven Principles of Public Life are:

#### **Selflessness**

Holders of public office should act solely in terms of the public interest.

## Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

## Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

## **Accountability**

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

## **Openness**

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

## Honesty

Holders of public office should be truthful.

#### Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

# Disqualification criteria

# Extract from The General Osteopathic Council (Constitution of the Statutory Committees) Rules Order 2009

## **Disqualification from appointment**

Although the Patient Partner post is not a statutory role, the disqualification criteria outlined below will still apply.

- **12.** A person is disqualified from appointment as a member of the statutory committees if that person—
  - (a) has been at any time convicted of an offence involving dishonesty or deception in the United Kingdom and the conviction is not a spent conviction;
  - (b) has at any time been convicted of an offence in the United Kingdom, and—
    - (i) the final outcome of the proceedings was a sentence of imprisonment or detention, and
    - (ii) the conviction is not a spent conviction;
  - (c) has at any time been removed-
    - (i) from the office of charity trustee or trustee for a charity by an order made by the Charity Commissioners, the Charity Commission, the Charity Commission for Northern Ireland or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity—
      - (aa) for which the person was responsible or to which the person was privy,

or

- (bb) which the person by their conduct contributed to or facilitated, or
- (ii) under—
  - (aa) section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990(4) (powers of Court of Session to deal with management of charities), or
  - (bb) section 34(5)(e) of the Charities and Trustee Investment (Scotland) Act 2005(5) (powers of the Court of Session),

from being concerned with the management or control of any body;

- (d) has at any time been removed from office as the chair, member, convenor or director of any public body on the grounds, in terms, that it was not in the interests of, or conducive to the good management of, that body that the person should continue to hold that office;
- (e) at any time has been adjudged bankrupt or sequestration of the person's estate has been awarded, and—
  - (i) the person has not been discharged, or
  - (ii) the person is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order under Schedule 4A to the Insolvency Act 1986(6) or Schedule 2A to the Insolvency (Northern Ireland) Order 1989(7) (which relate to bankruptcy restrictions orders and undertakings);

- (f) has at any time made a composition or arrangement with, or granted a trust deed for, the person's creditors and the person has not been discharged in respect of it;
- (g) is subject to-
  - (i) a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986(8),
  - (ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989(9) (company directors disqualification),
  - (iii) a disqualification order or disqualification undertaking under the Company Directors Disqualification (Northern Ireland) Order 2002(10), or
  - (iv) an order made under section 429(2) of the Insolvency Act 1986(11) (disabilities on revocation of a county court administration order);
- (h) has been included by-
  - (i) the Independent Barring Board in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006(12) or the Safeguarding Vulnerable Groups (Northern Ireland) Order 2007(13)), or
  - (ii) the Scottish Ministers in the children's list or the adults' list (within the meaning of the Protection of Vulnerable Groups (Scotland) Act 2007(14));
- (i) has at any time been subject to any investigation or proceedings concerning the person's fitness to practise by any licensing body, the final outcome of which was—
  - (i) the person's suspension from a register held by the licensing body, and that suspension has not been terminated,
  - (ii) the person's erasure from a register held by the licensing body or a decision that had the effect of preventing the person from practising the profession licensed or regulated by the licensing body, or
  - (iii) a decision that had the effect of only allowing the person to practise that profession subject to conditions, and those conditions have not been lifted;
- (j) has at any time been subject to any investigation or proceedings concerning the person's conduct, professional competence or health by the General Council, where the final outcome was that—
  - (i) the person's registration in the register was suspended and the order imposing that suspension has not been lifted,
  - (ii) the person's name was removed from the register (for a reason connected to the person's fitness to practise), or
  - (iii) the person's registration in the register was made subject to an order imposing conditions with which the person must comply and that order has not been lifted;

- (k) has at any time been subject to any investigation or proceedings relating to an allegation that the person's entry in the register was fraudulently procured or incorrectly made—
  - (i) in the course of which the person's registration was suspended and that suspension has not been terminated, or
  - (ii) the final outcome of which was the removal of the person's entry in the register;
- (I) is or has been subject to any investigation or proceedings concerning the person's fitness to practise by—
  - (i) any licensing body, or
  - (ii) the General Council,
  - and the General Council is satisfied that the person's membership of the statutory committees would be liable to undermine public confidence in the regulation of registered osteopaths; or
- (m) has at any time been convicted of an offence elsewhere than in the United Kingdom and the General Council is satisfied that the person's membership of the statutory committees would be liable to undermine public confidence in the regulation of registered osteopaths.