

**Example Action Plan for publication on removal of expiry date**

<b>Issue</b>	<b>Narrative</b>	<b>Progress</b>	<b>Date of review</b>	<b>Comments</b>
<p>a. The OEI must submit an Annual Report, within a three month period of the date the request was first made, to the Education Committee of the General Council.</p>	<p><i>Annual Report analysis submitted in December 2018 and on time.</i></p>	<p><i>On track</i></p> <p><i>No outstanding issues.</i></p>	<p><i>December 2019</i></p>	
<p>b. The OEI must inform the Education Committee of the General Council as soon as practicable, of any change or proposed substantial change likely to influence the quality of the course leading to the qualification and its delivery, including but not limited to:</p> <p>i. substantial changes in finance</p> <p>ii. substantial changes in management</p>	<p><i>No ongoing changes reported.</i></p> <p><i>OR</i></p> <p><i>Change to curriculum reported in December 2018.</i></p>	<p><i>On track.</i></p> <p><i>The curriculum change is part of a local quality management plan and is being monitored as part of the Committee Annual Reporting process.</i></p>	<p><i>December 2019</i></p>	

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iii. changes to the title of the qualification iv. changes to the level of the qualification v. changes to franchise agreements vi. changes to validation agreements vii. changes to the length of the course and the mode of its delivery viii. substantial changes in clinical provision ix. changes in teaching personnel x. changes in assessment xi. changes in student entry requirements				

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<p>xii. changes in student numbers (an increase or decline of 20 per cent or more in the number of students admitted to the course relative to the previous academic year should be reported)</p> <p>xiii. changes in patient numbers passing through the student clinic (an increase or decline of 20 per cent in the number of patients passing through the clinic relative to the previous academic year should be reported)</p> <p>xiv. changes in teaching accommodation</p> <p>xv. changes in IT, library and other learning resource provision</p>				

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<p>c. The OEI must comply with the General Council's requirements for the assessment of the osteopathic clinical performance of students and its requirements for monitoring the quality and ensuring the standards of this assessment. These are outlined in the publication: Subject Benchmark Statement: Osteopathy, 2015, Quality Assurance Agency for Higher Education and Guidance for Osteopathic Pre-registration Education, 2015, General Osteopathic Council. The participation of real patients in a real clinical setting must be included in this assessment. Any changes in these requirements will be communicated in writing to the Osteopathic Educational</p>	<p><i>Real patients are involved in clinical assessments</i></p>	<p><i>On track</i></p>	<p><i>December 2019 in next annual report.</i></p>	

**Annex A to 4**

<b>Issue</b>	<b>Narrative</b>	<b>Progress</b>	<b>Date of review</b>	<b>Comments</b>
Institution giving not less than nine months notice.				
d. Implementation of new Curriculum due to change of validating University (this is an example of a matter which may be the subject of a specific condition or may be picked up and monitored by the Committee as a result of a report against the general conditions / triggers or against the Annual Report and is being closely monitored by the Committee)	<i>An action plan is in place and regular reports and evidence are provided to the Committee.</i>	<i>On track. An update on the action plan and the evidence will be presented to the June 2019 Committee.</i>	<i>June 2019</i>	
Sustaining and monitoring good practice examples?				