



Education and Registration Standards Committee
13 October 2015
Quality assurance contract

Classification	Public
Purpose	For noting
Issue	Update on the contract award for quality assurance services
Recommendation	To note the update on the education quality assurance contract award and timeline.
Financial and resourcing implications	Costs of quality assurance are incorporated into the budgets for 2014-15 and 2015-16.
Equality and diversity implications	None
Communications implications	The outcome of the tender process and contract award has been notified in the public domain in-line with EU procurement rules.
Annexes	None
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Background

1. At its October 2014 meeting, the Education and Registration Standards Committee agreed, on behalf of Council, the approach and timetable for the education quality assurance contract and the tender specification set out in the Invitation to Tender.
2. At the March 2015 meeting it was noted that the contract award had been made and that contract finalisation was underway.

Current position

3. The new contract has been finalised and was signed on 8 September 2015 covering the period 1 August 2015 to 31 July 2018. At this point the contract may be extended or retendered.
4. As part of the contract we have agreed with the QAA an operational timeline of known activities at the commencement of the contract. This operational timeline is attached at the Annex for information.

Recommendation: to note the update on the education quality assurance contract award and timeline.

Operational timeline

When	What (Review activities are shown in italics)	Who	Notes
Aug 2015	<i>Institution 7 (North East Surrey College of Technology): unscheduled monitoring review specification agreed</i>	GOsC	
Sept 2015	<i>Institution 7 North East Surrey College of Technology: unscheduled monitoring review commences</i>	QAA	
Oct 2015	<i>Institutions 2 and 3 (British School of Osteopathy and College of Osteopaths): specification for the renewal of recognition reviews agreed</i>	GOsC	
Oct – Nov 2015	<i>Institution 7 (North East Surrey College of Technology): unscheduled monitoring review visit</i>	QAA Project Manager/Method Coordinator	
Nov/Dec 2015	Training of visitors	QAA Project Manager/Method Coordinator GOsC Contract Manager	Depending on the need to recruit new visitors this may take the form of refresher training and/or full visitor training
Nov/Dec 2015	<i>Institution 7 (North East Surrey College of Technology): unscheduled monitoring draft report submitted</i>	QAA	

Annex to 11

Jan 2016	Annual report analysis	Project Manager/Method Coordinator GOsC Contract Manager	Review commences December for delivery in January
Feb 2016	<i>Institutions 2 and 3 (British School of Osteopathy and College of Osteopaths): renewal of recognition reviews commence</i>	Project Manager/Method Coordinator Review Manager Visitors	
Mar 2016	<i>Institutions 2 and 3 (British School of Osteopathy and College of Osteopaths): date for renewal of recognition review visits agreed</i>	Contract Manager Project Manager/Method Coordinator	
Apr 2016	Delivery of annual Contract Evaluation Report to GOsC	Project Director	
Jun/Sep 2016	<i>Institutions 2 and 3 (British School of Osteopathy and College of Osteopaths): visits take place</i>	QAA Review Manager Visitors	May/June 2016 for BSO Sept/Oct for CO
Oct 2016	<i>Institution 2 (British School of Osteopathy): review report delivered to GOsC</i>	QAA Project Manager/Method Coordinator	
Nov 2016	Performance evaluation report delivered to GOsC which incorporates evaluations from individual visitors, review managers and providers (including focus group)	QAA Project Manager/Method Coordinator	Report delivered every two years.

Annex to 11

Nov/Dec 2016	Training and appraisal of Visitors	QAA Project Manager/Method Coordinator GOsC Contract Manager	
Dec 2016	<i>Institution 3 (College of Osteopaths): review report delivered to GOsC</i>	QAA Project Manager/Method Coordinator	
Jan 2017	Annual report analysis	QAA Project Manager/Method Coordinator GOsC Contract Manager	Review commences December for delivery in January
By March 2017	Contribution to the development and implementation of a New Quality Assurance Framework	QAA Project Manager/Method Coordinator GOsC Contract Manager	Activity to be agreed with GOsC. Anticipated to include: evaluation, review of handbooks, stakeholder engagement.
Mar 2017	<i>Institution 1 (British College of Osteopathic Medicine): specification agreed for the renewal of recognition review</i>	GOsC	Activity from this point anticipated to be undertaken within New Quality Assurance Framework.
Apr 2017	<i>Institution 7 (North East Surrey College of Technology): specification agreed for the renewal of recognition review</i>	GOsC	
Apr 2017	Delivery of annual Contract Evaluation Report to GOsC	QAA Project Director	

Annex to 11

Sep 2017	<i>Institutions 1 and 7 (British College of Osteopathic Medicine and North East Surrey College of Technology): review commences</i>	QAA Project Manager/Method Coordinator QAA Review Manager Visitors	
Nov/Dec 2017	Training and appraisal of Visitors	QAA Project Manager/Method Coordinator GOsC Contract Manager	
Jan 2018	<i>Institutions 1 and 7 (British College of Osteopathic Medicine and North East Surrey College of Technology): visit takes place</i>	QAA Review Manager Visitors	
Jan 2018	Annual report analysis	QAA Project Manager/Method Coordinator GOsC Contract Manager	Review commences December for delivery in January
Feb 2018	<i>Institutions 4 and 6 (European School of Osteopathy and London School of Osteopathy): specifications agreed for the renewal of recognition review</i>	GOsC	
Apr 2018	<i>Institutions 1 and 7 (British College of Osteopathic Medicine and North East Surrey College of Technology): delivery of reports to GOsC</i>	QAA Project Manager/Method Coordinator	

Annex to 11

Apr 2018	Delivery of annual Contract Evaluation Report to GOsC	QAA Project Director	
Jun 2018	<i>Institutions 5 and 8 (London College of Osteopathic Medicine and Swansea University): specification agreed for the renewal of recognition review</i>	GOsC	