



**Education and Registration Standards Committee**

**18 June 2015**

**Quality Assurance – SIOM notification of change: new satellite student clinic**

<b>Classification</b>	Public
<b>Purpose</b>	For noting
<b>Issue</b>	Notification of change to SIOM RQ provision of a new satellite student clinic within Kingston University's Wellbeing Service.
<b>Recommendation</b>	To note the change to SIOM's RQ provision through the introduction of a satellite clinic.
<b>Financial and resourcing implications</b>	None
<b>Equality and diversity implications</b>	None arising from this paper
<b>Communications implications</b>	If, as a result of the information provided, there were issues affecting the Recognised Qualification, we would take steps to put this information in the public domain.
<b>Annex</b>	SIOM Notification of Change form
<b>Author</b>	Kit Holmes

## Background

1. Under the general conditions applied to all Recognised Qualifications (RQs), educational institutions must '... inform the Education Committee of the General Council as soon as practicable of any change, or proposed change, *likely to influence the quality of the course leading to the qualification and its delivery* (italics added for emphasis). This is interpreted as changes with a potential or actual impact on the delivery of the *Osteopathic Practice Standards*, maintaining patient safety and public protection.
2. At the March 2015 ERSC meeting the Committee agreed to a pilot of a Recognised Qualifications (RQs) Notification of Change process. This is intended to identify changes to RQ provision that are relevant to the Committee and ensure that risks are mitigated, as necessary.
3. The Surrey Institute of Osteopathic Medicine (SIOM) has notified the GOsC that they are developing a satellite student clinic within Kingston University's Wellbeing Centre, to commence in September 2015. SIOM has submitted a copy of the RQ Notification of Change form (annexed to this paper) in relation to this planned change.

## Discussion

4. SIOM's proposal is for RQ students to undertake clinical training (including observation and practice under supervision) within a new satellite clinic. This clinic is part of Kingston University's existing Wellbeing Centre. Kingston University is the validating university for SIOM's degree courses.
5. As mentioned above, our focus is on changes with a potential or actual impact on the delivery of the *Osteopathic Practice Standards*, maintaining patient safety and public protection.
6. SIOM has one ongoing RQ condition: 'To implement a marketing plan which is linked to forecast student numbers, underpinned by strengthened commitments to ensure that students are gaining the requisite breadth and depth of experience to deliver the OPS and address ways of building relationships with existing patients.' SIOM is requested to report on progress with the implementation plan through its RQ Annual Report.
7. The analysis of SIOM's Annual Report 2013-14 was considered by the Education and Registration Standards Committee in March 2015. It was noted that SIOM has reviewed the structure of its clinic and has implemented a number of changes, including the planned development of satellite clinics. Therefore this change can be seen as part of SIOM's enhancements to its delivery of the OPS by broadening its patient base and diversity of student experience.
8. SIOM has highlighted no differences in the clinical training planned for this clinic as compared with its current provision. SIOM has confirmed that students will be supervised at this satellite clinic by its existing osteopathic faculty. The ratio of

one clinic tutor to four students would be used; this aligns with the expectations of the osteopathic academic community in the QAA's *Subject Benchmark Statement Osteopathy*.

9. The clinic would be subject to monitoring through SIOM's quality assurance processes in common with its existing clinical provision.
10. It is suggested that this change does not represent actual risks to SIOM's delivery of the OPS, patient safety and public protection. It is intended to contribute to enhanced diversity of student experience, which forms part of meeting its ongoing RQ condition.

**Recommendation:** to note the change to SIOM's RQ provision through the introduction of a satellite clinic.



## Recognised Qualification Notification of Change Form

This form is for completion by an osteopathic education institution regarding change(s) to its Recognised Qualification(s) provision with **significance to the delivery of the *Osteopathic Practice Standards*, maintaining patient safety and public protection.**

The form should be submitted to the General Osteopathic Council's Education and Registration Standards Committee via the Professional Standards Manager.

Please read the 'Notification of Change Process' before completing this form. Further information and advice can be sought from the Professional Standards Manager: Kit Holmes, [kholmes@osteopathy.org.uk](mailto:kholmes@osteopathy.org.uk), 020 7357 6655 x240.

### 1. Name of the educational institution

Nescot Osteopathic Department (SIOM)

### 2. Name of the RQ course(s) affected

BSc (Ost), M(Ost), MSc Osteopathic medicine

### 3. Outline description of the change(s)

*For example, change of summative assessment load across anatomy and physiology modules from X% to X% for Year X students.*

We are planning to start a satellite clinic at Kingston University Wellbeing Centre in September 2015. Our intention to send a clinic tutor and four student from mixed years, they will spend one morning per week treating staff and students at the Wellbeing Centre.

### 4. Rationale for the change(s)

*For example, change resulted from module annual review including External Examiner feedback which suggested this specific change.*

If the change was not planned, for instance a decline in patient numbers, please state this here instead.

To broaden the patient demographic and expand our patient base.

**5. Date change(s) took effect/ is due to take effect**

September 2015 subject to contracts.

**6. Cohorts affected by the change(s)**

All from September 2015 will be expected to attend

**7. Impact of change(s) on the delivery of the *Osteopathic Practice Standards*** (Including relevance to public protection - for example patient safety in educational clinics)

Clearly state any:

- a) actual or possible risks relating to the change(s), and/or
- b) enhancements relating to the change(s).

It is intended that the external clinic is a Satellite Clinic. We will be using experienced staff and limiting student attendance to know more than a clinic tutor ratio of 1:4.

Staff are advised to inform their insurance company if driving to the clinic and using their car for business purposes.

Students will be expected to make their own way to the Wellbeing Centre.

**8. Mitigating actions planned and undertaken to address the risks outlined above that result from the change(s) – if applicable**

Clearly state all mitigating actions relating to all identified risks. If any actions have been undertaken please evaluate effectiveness.

N/A

**9. Actions planned and undertaken to extend the enhancements outlined above that result from the change(s) – if applicable**

*For example, how this change could inform other courses.*

N/A

**10. List of supporting documentation appended** – if applicable

*For example, new and previous module information forms for affected modules.*

Awaiting return of contract from KU, I hope that I am able to supply this at a later date.

**11. Any other relevant information**

N/A

**Date: 01/05/2015**

**Contact name: Robert Nash, SIOM**