



**Education and Registration Standards Committee**

**12 March 2015**

**Registration Assessments Review – overview of project streams**

<b>Classification</b>	Public
<b>Purpose</b>	For noting
<b>Issue</b>	An overview of the project streams comprising the Registration Assessment Review.
<b>Recommendation</b>	To note the Registration Assessment Review.
<b>Financial and resourcing implications</b>	Actions outlined in this paper are incorporated into our budgets for Registration Assessments for 2014-15 and 2015-16.
<b>Equality and diversity implications</b>	None from this paper.
<b>Communications implications</b>	None from this paper.
<b>Annex</b>	Registration Assessment Review project streams plan.
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## Background

1. S3 of the Osteopaths Act 1993 and the General Osteopathic Council (Recognition of Qualifications) Rules Order of Council 2000 (as amended) provides that, for osteopaths who have obtained a qualification in osteopathy outside the United Kingdom who do not hold a recognised qualification (quality assured by us), they must satisfy the Registrar that they meet our *Osteopathic Practice Standards*.
2. In October 2014, the Committee received a paper for discussion which summarised the registration assessment processes that we use for internationally qualified applicants to be eligible to join the Register. It noted different pathways for those applicants with EU/EEA rights and those without.
3. That paper outlined our approach to: supporting, training and appraising registration assessors and return to practice reviewers; enhancing our documentation and communications; and next steps for scoping a fuller registration review in combination with the revision of the EU Directive and its transposition into UK law.
4. We noted that we would develop a more detailed project plan. The present paper provides the Committee with an update of our approach.

## Discussion

5. We have built on the initial plans outlined in the October 2014 paper by developing a more detailed project plan and identifying six key project streams. The six project streams align with activities identified in the Business Plans 2014-15 and 2015-16. This work has been planned both to maintain and enhance our registration assessment processes for the integrity of the Register and the quality of service provided to applicants, registrants and patients.
6. The Registration Assessment Review project streams are summarised in the Annex. This provides an outline description of what each project stream consists of and timelines for completion. It also identifies reporting lines through the governance structure.
7. The Committee has received the following individual project stream papers for the current meeting:
  - a. Registration processes and assessments for EU/EEA rights applicants: alignment with revised Recognition of Professional Qualifications Directive (item 11A)
  - b. Transition of international applicants into practice (item 11B)
  - c. Operation of current registration assessment processes: update on appraisal and training (item 11C).
8. The headline document presented in the Annex is supplemented by a detailed project plan, which is used to monitor task progress and the interdependencies of the Registration Assessment Review internally.

**Recommendation:** to note the Registration Assessment Review.

<b>Registration Assessment Review Headline Project Plan, March 2015</b>		
<b>Project stream</b>	<b>Outline description</b>	<b>Timeline – key milestones and deadlines</b>
<p>1. Registration processes and assessments for EU/EEA rights applicants: alignment with revised Recognition of Professional Qualifications (RPQ) Directive and its transposition into law</p> <p>(Business Plan 2014-15 and 2015-16)</p>	<ul style="list-style-type: none"> <li>• Review current registration system for EU/EEA rights applicants against revised RPQ Directive.</li> <li>• Revisions anticipated include: registration assessment design, associated guidance, standard correspondence, website materials.</li> <li>• Training required for Registration Assessors, Moderators and GOsC internal staff.</li> <li>• Implement compliant revised system for January 2016.</li> </ul>	<p>Review scoping report submitted to ERSC March 2015.</p> <p>Milestones include reports to ERSC and Council planned between March – December 2015.</p> <p>Implementation to be completed by 18 January 2016.</p>
<p>2. Clinical responsibility at practical assessments (<i>Assessment of Clinical Performance</i> aptitude tests)</p> <p>(See 5. Operation of current registration assessment processes – Business Plan)</p>	<ul style="list-style-type: none"> <li>• Clarify assessor role in assuming and discharging clinical responsibility (amendments required to guidelines, contracts, patient information sheets, checklists re. referrals and patient notes etc) - and moderator role.</li> <li>• Develop MoU between GOsC and clinical assessment site (currently BSO).</li> <li>• Explore possible use of models in place of real patients.</li> </ul>	<p>Progress report to be submitted to ERSC June 2015.</p>
<p>3. Audit of international routes to registration</p>	<ul style="list-style-type: none"> <li>• Audit likely to comprise:               <ul style="list-style-type: none"> <li>○ Number and documentation check for applications in progress;</li> <li>○ Historic and current timeliness of application preparation;</li> </ul> </li> </ul>	<p>Outline audit plan agreed by Audit Committee November 2014.</p> <p>Detailed audit plan to be agreed</p>

<p>(Business Plan 2015-16)</p>	<ul style="list-style-type: none"> <li>○ Historic and current consistency of the application of rules to cases;</li> <li>○ Quality of communication with/available to applicants.</li> </ul>	<p>March-April 2015.</p> <p>Audit outcome report to Audit Committee July 2015.</p>
<p>4. Transition of international applicants into practice</p> <p>(Business Plan 2014-15 and 2015-16)</p>	<ul style="list-style-type: none"> <li>● Explore the need for, value of and possible approaches to providing an induction programme (or alternative forms of support) for internationally-qualified new registrants to the UK.</li> <li>● Develop, pilot and evaluate proposals for implementation.</li> </ul>	<p>Initial research and scoping reports submitted to ERSC October 2014 and March 2015.</p> <p>Proposals to be developed for ERSC June 2015.</p> <p>Develop, pilot and evaluate proposals for implementation March 2016.</p>
<p>5. Operation of current registration assessment processes</p> <p>(Business Plan 2014-15 and 2015-16)</p>	<ul style="list-style-type: none"> <li>● Undertake appraisals of registration assessors, moderators and reviewers and evaluate model.</li> <li>● Undertake training of registration assessors, moderators and reviewers and evaluate provision.</li> <li>● Enhance process documentation, standard correspondence and guidance, website communications.</li> <li>● Enhance process monitoring mechanisms (briefing notes, checklists, surveys).</li> <li>● Enhance communication mechanisms with registration assessor/moderator/ reviewer network.</li> <li>● Review of fees to applicants and remuneration of assessors, reviewers and moderators.</li> </ul>	<p>Update on activities reported to ERSC October 2014. Detailed internal project plan commenced November 2014.</p> <p>Appraisals cycle undertaken February 2015. Full training to be delivered November 2015 related to RPQ Directive revisions.</p> <p>Enhancement activities are ongoing, with task deadlines listed in internal project plan.</p>

		Review of fees and remuneration notified to Audit Committee November 2014. Report due July 2015.
<p>6. Major review of registration assessments as part of <i>Osteopathic Practice Standards</i> review</p> <p>(Business Plan 2015-16)</p>	<ul style="list-style-type: none"> <li>• Evaluation of revised registration assessments and enhancements arising from project streams above.</li> </ul>	Planning to be undertaken March 2016.