

**Illustrative modelling of numbers of osteopaths entering the three-year CPD scheme and completing the CPD scheme and key dates for understanding how osteopaths are complying with the CPD scheme and opportunities to take mitigating actions**

**Table 1 – Key dates for understanding the transition of osteopaths from the old CPD scheme to the new CPD scheme and newly registered osteopaths joining the new CPD scheme on or after 1 October 2018**

This table comprises all osteopaths currently on the Register. The first section outlines key dates explaining when osteopaths in each registration renewal month will enter the CPD scheme for those osteopaths on the Register prior to and at 1 October 2018.

The second section of the table provides information about osteopaths entering into the second three-year cycle.

The last section of the table provides information about osteopaths joining the Register after 1 October 2018 who will begin their CPD cycle on the date that they join the Register and will conclude their CPD cycle two months earlier in accordance with the end dates below. (So this first CPD period will always be two years and 10 months requiring 85 hours of CPD across that time with 42.5 hours of learning with others – following the current pattern of the first CPD year.) This table will include the c 220 osteopaths joining the Register each year.

| <b>Renewal of registration month</b> | <b>Number of registrants per renewal month</b> | <b>Start date of first three-year cycle</b> | <b>End date of first three-year cycle</b> | <b>CPD cycle</b> | <b>Renewal of registration month following completion of first three-year cycle</b> |
|--------------------------------------|--|---|---|------------------|---|
| December 2018                        | 80   | October 2018                                | September 2021                            | 2018-2021        | December 2021   |
| January 2019                         | 98   | November 2018                               | October 2021                              | 2018-2021        | January 2022  |
| February 2019                        | 70   | December 2018                               | November 2021                             | 2018-2021        | February 2022   |
| March 2019                           | 42   | January 2019                                | December 2021                             | 2019-2021        | March 2022  |
| April 2019                           | 42   | February 2019                               | January 2022                              | 2019-2022        | April 2022  |
| May 2019                             | 1792   | March 2019                                  | February 2022                             | 2019-2022        | May 2022  |

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| June 2019  | 506  | April 2019  | March 2022                                 | 2019-2022        | June 2022   |
| July 2019  | 1196   | May 2019  | April 2022                                 | 2019-2022        | July 2022   |
| August 2019  | 577  | June 2019   | May 2022                                   | 2019-2022        | August 2022   |
| September 2019   | 474  | July 2019   | June 2022                                  | 2019-2022        | September 2022  |
| October 2019   | 309  | August 2019   | July 2022                                  | 2019-2022        | October 2022  |
| November 2019  | 130  | September 2019  | August 2022                                | 2019-2022        | November 2022   |
| December 2019  |  | All osteopaths on the Register at 1 October 2018 have now begun the first year of the three-year CPD cycle. Osteopaths who renew in December 2019 will now enter the second year of the first CPD cycle |  |                  |   |
| <b>Renewal of registration month (following completion of first CPD cycle)</b> | <b>Number of registrants per renewal month</b>                     | <b>Start date of second three-year cycle</b>  | <b>End date of second three-year cycle</b> | <b>CPD cycle</b> | <b>Renewal of registration month following completion of first three-year cycle</b> |
| October 2021   | TBC (includes only osteopaths who registered after 1 October 2018) | August 2021   | July 2024                                  | 2021 to 2024     | October 2024  |
| November 2021  | TBC (includes only osteopaths who registered after 1 October 2018) | September 2021  | August 2024                                | 2021 to 2024     | November 2024   |

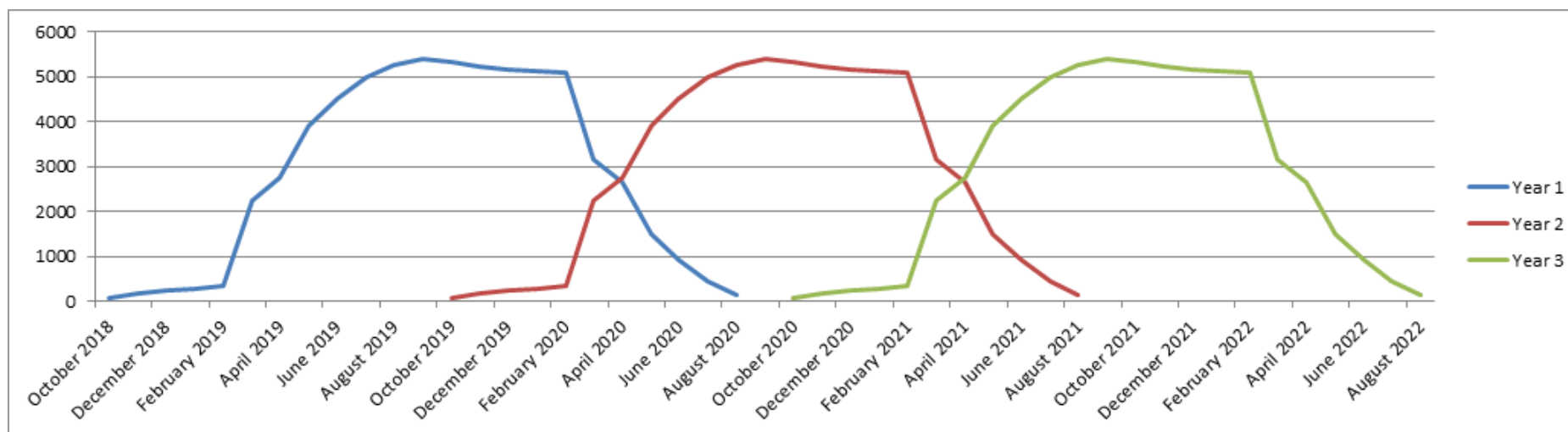
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| December 2021                      | TBC  | October 2021                         | September 2024                     | 2021 to 2024     | December 2024  |
| January 2022                       | TBC  | November 2021                        | October 2024                       | 2021 to 2024     | January 2025   |
| February 2022                      | TBC  | December 2021                        | November 2024                      | 2021 to 2024     | February 2025  |
| March 2022                         | TBC  | January 2022                         | December 2024                      | 2022 to 2024     | March 2025   |
| April 2022                         | TBC  | February 2022                        | January 2025                       | 2022 to 2025     | April 2025   |
| May 2022                           | TBC  | March 2022                           | February 2025                      | 2022 to 2025     | May 2025   |
| June 2022                          | TBC  | April 2022                           | March 2025                         | 2022 to 2025     | June 2025  |
| <b>Month of first registration</b> | <b>Number of new registrants per renewal month</b> | <b>Start date of first CPD cycle</b> | <b>End date of first CPD cycle</b> | <b>CPD cycle</b> | <b>Renewal of registration month following completion of first CPD cycle</b> |
| October 2018                       | 19   | October 2018                         | July 2021                          | 2018-2021        | October 2021   |
| November 2018                      | 7  | November 2018                        | August 2021                        | 2018-2021        | November 2021  |
| December 2018                      | 6  | December 2018                        | September 2021                     | 2018-2021        | December 2021  |
| January 2019                       | 12   | January 2019                         | October 2021                       | 2019-2022        | January 2022   |
| February 2019                      | 6  | February 2019                        | November 2021                      | 2019-2021        | February 2022  |
| March 2019                         | 7  | March 2019                           | December 2021                      | 2019-2021        | March 2022   |
| April 2019                         | 6  | April 2019                           | January 2022                       | 2019-2022        | April 2022   |
| May 2019                           | 4  | May 2019                             | February 2022                      | 2019-2022        | May 2022   |
| June 2019                          | 27   | June 2019                            | March 2022                         | 2019-2022        | June 2022  |
| July 2019                          | 125  | July 2019                            | April 2022                         | 2019-2022        | July 2022  |

|                |    |                |           |           |                |
|----------------|----|----------------|-----------|-----------|----------------|
| August 2019    | 40 | August 2019    | May 2022  | 2019-2022 | August 2022    |
| September 2019 | 47 | September 2019 | June 2022 | 2019-2022 | September 2022 |
| October 2019   | 17 | October 2019   | July 2022 | 2019-2022 | October 2022   |

**Figure 1: Pictorial representation of the implementation of the CPD Scheme for Osteopaths on the Register**

This table illustrates osteopaths expected to be in each year of the new CPD scheme at any given point in time.



**Table 2: Communications sent to or offered to existing osteopaths as they enter the new CPD scheme.**

This illustrative example shows an osteopath who entered the new CPD scheme in December 2018 and who renews their registration in February 2019. The table also gives an indication of the responses received, where appropriate. It is designed to give a flavour of the levels of engagement and responses. In addition to the activities listed, the registrant could have viewed social media from the GOsC.

| <b>Date</b>  | <b>Activity</b>  | <b>Engagement</b>                 | <b>Sample of comments received</b> |
|--------------|--|-----------------------------------|------------------------------------|
| January 2019 | January/February edition of The Osteopath includes articles such as: <ul style="list-style-type: none"> <li>• Types of concerns report (with learning points for CPD)</li> <li>• How prepared are you for the new CPD survey? (CPD telephone survey results)</li> <li>• What exactly is an objective activity?</li> <li>• CPD Connect: summary of the GOsC's engagement events for CPD</li> <li>• Case study: how a new CPD group was set up in Petersfield plus tips and links for setting up and joining CPD/regional groups</li> <li>• Focus on updated OPS: boundaries</li> <li>• Using research for CPD (tips and resources) including a focus on the Council for Allied Health Professions Research</li> <li>• Communication and consent: managing uncertainty in clinical practice</li> </ul> |                                   |                                    |
| January 2019 | January ebulletin (with subject line 'Plan your CPD') content included:  | Opens: 3,731 (68%)<br>Clicks: 674 |                                    |

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|---------------------------|--|--|---|
|                           | <ul style="list-style-type: none"> <li>• How to do your CPD article on the CPD website with links to planning, OPS and CPD, objective activity, communication and consent, keeping CPD records and Peer Discussion Review.</li> <li>• Links to CPD events and courses and how to set up a Skype group</li> <li>• Not sure when you start the CPD scheme? – with a link to start date table</li> <li>• Invitations to attend GOsC sessions at Institute of Osteopathy (iO) Roadshows during 2019</li> </ul> | <p>(This is the highest response rate for a GOsC ebulletin).</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• Getting started</li> <li>• When do I start the new CPD scheme?</li> <li>• Planning your CPD Workbook</li> <li>• CPD events page</li> </ul> |   |
| January 2019              | CPD Microsite: 1 January to 31 January   | <p>Users: 1,522</p> <p>Page Views: 8,346</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• CPD events</li> <li>• When do I join the new scheme?</li> <li>• Planning your CPD Workbook</li> </ul>  |   |
| January/<br>February 2019 | This illustrative osteopath will receive email about 6 weeks after their registration renewal letter explaining that they will shortly receive their CPD pack.   |  |   |
| February 2019             | Osteopaths who commenced the CPD scheme in December 2018 will be renewing their registration by February 2019.   |  |   |
| February 2019             | Illustrative osteopath had the opportunity to attend the iO Roadshow in Bristol, Coventry,   |  | I have a deeper understanding of the new CPD scheme |

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|---------------|--|---|--|
|               | <p>Maidstone, Manchester or Perth and/or the iO main convention which takes place at Heathrow in November 2019.</p> <p>At the iO Roadshow in Coventry (15 February) around 40 osteopaths attended a session giving an overview of the CPD scheme and a CPD Workshop.</p>   |   | <p>Good communication and consent are vital</p> <p>Get a peer ASAP</p> <p>CPD requirements not drastically different</p> <p>The shift away from an aggressive regulation to a more facilitative approach</p> |
| February 2019 | <p>Online Q and A sessions offered to regional group leads to get a sense of the questions that osteopaths are asking as they prepare to enter their first three-year cycle.</p>   | <p>Regional leads from the following locations took part: Bristol; Cambridgeshire; Dorset; Essex, Kent and East Sussex; London, North East England; North and Mid Wales and Petersfield</p>   |  |
| February 2019 | <p>February 2019 ebulletin (with subject line 'Recording your CPD: GOsC February 2019 ebulletin') content included:</p> <ul style="list-style-type: none"> <li>• Focus on keeping track of your CPD across the 3 years using tools including online CPD Diary</li> <li>• When do I join the new CPD scheme?</li> <li>• Getting started on the new CPD scheme (link to page on CPD site)</li> </ul> <p>Sent out: Friday, 8 February</p> | <p>Opens: 3,470 (63%)<br/>Clicks: 729</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• Keeping CPD records Workbook</li> <li>• When do I start the new CPD scheme?</li> <li>• PDR section on CPD site</li> <li>• Nov/Dec The Osteopath – CPD Diary</li> </ul> |  |

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| February 2019 | CPD Microsite: 1 February to 29 February  | Users: 1,650<br>Page Views: 6,881<br><br><b>Top pages viewed:</b> <ul style="list-style-type: none"> <li>• When do I join the scheme?</li> <li>• Keeping CPD records Workbook</li> <li>• Getting started</li> </ul> |  |
| March 2019    | Osteopath will receive their CPD pack. This illustrative osteopath who renewed in February 2019 will receive personalised and eye-catching CPD branded pack which will include a booklet and a pocket guide to the CPD scheme |   |  |
| March 2019    | Face-to-face presentation: Norwich CPD group (23 March)   |   | The changes in CPD are not as scary as originally thought<br><br>Most osteopaths are happy enough with everything except the PDR element |
| March 2019    | Face-to-face presentation: Bristol iO Roadshow (29 March)   |   | Record as you go along<br><br>I need to read the peer review form, I think this will help me understand the process                      |



|            |   |   |  |
|------------|---|---|--|
|            |   |   | <p>Don't leave CPD until the last minute<br/>The CPD scheme is easier than I thought</p> <p>Need to take time to study and plan my CPD using the printed materials and the website</p> |
| March 2019 | <p>March 2019 ebulletin (with subject line 'Don't miss out – get help with your CPD') content included:</p> <ul style="list-style-type: none"> <li>• Workbooks: planning and recording your CPD</li> <li>• Have you used patient feedback for your CPD?</li> <li>• Check when you start the new CPD scheme</li> </ul> <p>Sent out: Saturday 9 March</p> | <p>Opens: 3,050 (56%)<br/>Clicks: 505</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• Planning your CPD Workbook</li> <li>• When do I start the new CPD scheme?</li> <li>• Keeping CPD records Workbook</li> <li>• GOSc recruitment</li> <li>• CPD site resources</li> </ul> |  |
| March 2019 | CPD Microsite: 1 March to 31 March  | <p>Users: 1,497<br/>Page Views: 6,470</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• Planning your CPD Workbook</li> <li>• When do I join the new CPD scheme?</li> </ul>  |  |

|                  |  |  |   |
|------------------|--|--|---|
|                  |  | <ul style="list-style-type: none"> <li>• Keeping CPD records Workbook</li> </ul> |   |
| March 2019       | <p>March/April 2019 The Osteopath sent to all osteopaths on the Register (and final year students). Content included:</p> <ul style="list-style-type: none"> <li>• Take part in the 3<sup>rd</sup> annual CPD evaluation survey including a table of 'You said, we did' to show what actions have been taken in response to feedback from registrants</li> <li>• Communication and consent</li> <li>• Updated OPS: safeguarding</li> <li>• Cross profession working (CAIPE)</li> <li>• Why research is good for osteopaths and their patients</li> <li>• CPD courses</li> <li>• Article explaining that CPD packs are being sent out to all registrants</li> </ul> |  |   |
| March/April 2019 | <p>This illustrative osteopath will be sent a follow-up email with useful links and a digital version of the booklet and pocket guide which were sent out in the pack</p>  |  |   |
| April 2019       | <p>Face-to-face presentation: Cambridge Osteopathic CPD Group (13 April 2019)</p>  |  | <p>Planning in advance, not leave CPD until the last year</p> <p>Importance of peer review</p> <p>How best to approach the new CPD scheme including</p> |

|            |  |  |  |
|------------|--|--|--|
|            |  |  | <p>applying the CPD and OPS to CPD, be more specific</p> <p>Broad range of activities and their application to the standards</p> <p>Not an overly onerous task compared to old CPD – just slightly different structure</p> |
| April 2019 | <p>April 2019 ebulletin (with subject line 'Don't miss out - help prepare yourself for the new CPD scheme') content included:</p> <ul style="list-style-type: none"> <li>• Help prepare yourself for the new CPD scheme by taking part in this year's annual survey</li> <li>• Read the new Case-Based Discussion Workbook</li> <li>• When do I join the new CPD scheme?</li> <li>• Read about CPD, communication and safeguarding in The Osteopath</li> </ul> <p>Sent out: Friday 5 April</p> | <p>Opens: 2,739 (50%)</p> <p>Clicks: 477</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• CPD survey</li> <li>• When do I start the new CPD scheme?</li> <li>• Case-based Discussion Workbook</li> </ul> |  |
| April      | CPD Microsite: 1 April to 30 April   | <p>Users: 1,155</p> <p>Page Views: 5,756</p> <p><b>Top pages viewed:</b></p>   |  |

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|          |   | <ul style="list-style-type: none"> <li>• When do I join the scheme?</li> <li>• CPD events</li> <li>• CPD resources</li> </ul> |  |
| May 2019 | Face-to-face presentation: Manchester iO Roadshow (10 May 2019) |   | <p>That it is manageable and makes CPD more flexible</p> <p>Keep on top of CPD requirement year to year</p> <p>We should be fine with the new system but don't keep changing it, hopefully this is now good for ten years plus</p>       |
| May 2019 | Face-to-face presentation: Seaford CPD Group (28 May 2019)      |   | <p>New CPD scheme is not too different and not too onerous</p> <p>I have a much better understanding of the new CPD scheme, particularly the peer review</p> <p>I feel going through the process will help me understand the process</p> |

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| <p>May 2019</p>  | <p>May 2019 ebulletin (with subject line 'Latest news plus new CPD resources') content included:</p> <ul style="list-style-type: none"> <li>• Why osteopaths recommend taking part in this year's CPD survey</li> <li>• Have you seen the new CPD workbooks?</li> <li>• Look out for your new CPD scheme pack</li> <li>• Regional and local groups: do you have any questions about the new CPD scheme?</li> </ul> <p>Sent out: Friday 10 May</p> | <p>Opens: 2,662 (49%)<br/>Clicks: 477</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• CPD survey</li> <li>• When do I start the new CPD scheme?</li> <li>• Planning your CPD Workbook</li> </ul> |   |
| <p>May 2019</p>  | <p>CPD Microsite: 1 May to 31 May</p>   | <p>Users: 1,134<br/>Page Views: 5,499</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• Planning your CPD Workbook</li> <li>• When do I join the scheme?</li> <li>• CPD events</li> </ul>        |   |
| <p>June 2019</p> | <p>Face-to-face presentation: Perth iO Roadshow (9 June 2019)</p>   |   | <p>Choosing a peer made clear and the process I need to do to move forward with the 3-year CPD process</p> <p>Encouraged to work together to engage with communities of peers</p> |

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|           |  |  | <p>A bit of uncertainty regarding uncharted waters of the new CPD scheme</p> <p>Confidence with Peer Discussion Review – probably ok but just not in comfort zone yet</p>  |
| June 2019 | Face-to-face presentation: Maidstone iO Roadshow (21 June)   |  | <p>Clearer understanding of regulation towards supporting good practice: dialogue, boundaries and open communication</p> <p>This was mainly for reinforcement, so I will take away reassurance</p> <p>It's more about discussion and reflection, less about clinical knowledge</p> <p>Feels quite overwhelming: a lot to record/more paperwork</p> |
| June 2019 | June 2019 ebulletin (with subject line 'Don't miss out: latest news and resources in the June GOsC ebulletin') content included: | <p>Opens: 2,671 (49%)</p> <p>Clicks: 477</p> <p><b>Top link clicks</b></p> |  |

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|           | <ul style="list-style-type: none"> <li>• 5 days left to take the CPD Evaluation Survey</li> <li>• Free GOsC CPD scheme webinars: places still available</li> <li>• Get to grips with new CPD at the GOsC session at the iO Convention in November</li> <li>• Find out when you'll join the new CPD scheme</li> </ul> <p>Sent out: Friday 7 June</p> | <ul style="list-style-type: none"> <li>• New CPD scheme webinar series</li> <li>• CPD survey</li> <li>• When do I start the new CPD scheme?</li> <li>• Patient Feedback Workbook</li> </ul>                            |  |
| June 2019 | CPD Microsite: 1 June to 30 June  | <p>Users: 1,312<br/>Page Views: 6,484</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• Patient Feedback Workbook</li> <li>• CPD events</li> <li>• New CPD scheme webinar series</li> </ul> |  |
| July 2019 | Face to face presentation: Waltham Forest Osteopathic Group (14 July)   |  | <p>I need to engage with this process and really try to understand what is involved<br/>Main themes</p> <p>It is essentially what we already do, just making it more focused</p> |

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|-----------|---|---|--|
|           |   |   | <p>Always keep in mind the 4 themes of OPS, reflect back on them</p> <p>I still feel GOsC feel scheme is easy and 'jolly ok' but I feel people are still unsettled</p> |
| July 2019 | <p>July 2019 eBulletin (with subject line 'Latest news and resources in the July GOsC ebulletin') content included:</p> <ul style="list-style-type: none"> <li>• 5 days left to take the CPD Evaluation Survey</li> <li>• Free GOsC CPD scheme webinars: places still available</li> <li>• Get to grips with new CPD at the GOsC session at the iO Convention in November</li> <li>• Find out when you'll join the new CPD scheme</li> </ul> <p>Sent out: Friday 5 July</p> | <p>Opens: 2,855 (52%)<br/>Clicks: 451</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• New CPD scheme webinar series</li> <li>• CPD survey</li> <li>• When do I start the new CPD scheme?</li> <li>• iO convention</li> </ul> |  |
| July 2019 | <p>CPD Microsite: 1 July to 31 July</p>   | <p>Users: 1,004<br/>Page Views: 5,384</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• CPD resources</li> <li>• New CPD scheme webinar series</li> <li>• CPD events</li> </ul>  |  |



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| <p>August 2019</p>    | <p>August 2019 eBulletin (with subject line 'Latest news and resources in the August GOsC ebulletin') content included:</p> <ul style="list-style-type: none"> <li>• Updated Osteopathic Practice Standards take effect from 1 September</li> <li>• Take part in the NCOR OsteoSurvey</li> <li>• Join the GOsC session at the iO Convention in November</li> <li>• When do you start on the new CPD scheme?</li> </ul> <p>Sent out: Wednesday 7 August</p> | <p>Opens: 1,962 (36%)<br/>Clicks: 225</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• OPS take effect</li> <li>• GOsC Chair recruitment</li> <li>• OsteoSurvey</li> <li>• Regulation reform</li> </ul> |   |
| <p>August 2019</p>    | <p>CPD Microsite: 1 August to 31 August</p>  | <p>Users: 669<br/>Page Views: 4,194</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• CPD events</li> <li>• CPD resources</li> <li>• Getting started</li> </ul>  |   |
| <p>September 2019</p> | <p>Face to face engagement: Petersfield CPD Group presentation (19 September)</p>  |   | <p>That this (the CPD scheme) is necessary in this modern world and may well have unexpected benefits</p> <p>Keep up to date with notes on CPD and plan for the three years</p> |

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|                |  |   | <p>Relating CPD back to OPS</p> <p>What is professionalism, it appears to be unquantifiable and woolly</p> |
| September 2019 | <p>September 2019 eBulletin (with subject line 'Latest news and resources in the October GOsC ebulletin') content included:</p> <ul style="list-style-type: none"> <li>• The updated Osteopathic Practice Standards are now in effect</li> <li>• Look out for your OPS pocket guide</li> <li>• Join the GOsC session at the iO Convention</li> <li>• Look out for your OPS pocket guide</li> <li>• Share your examples of working together</li> </ul> <p>Sent out: Friday 13 September</p> | <p>Opens: 2,460 (50%)<br/>Clicks: 211</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• OPS take effect</li> <li>• GOsC Chair recruitment</li> <li>• iO Convention</li> <li>• OsteoSurvey</li> </ul> |  |
| September 2019 | <p>CPD Microsite: 1 September to 30 September</p>  | <p>Users: 867<br/>Page Views: 5,440</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• CPD events</li> <li>• CPD resources</li> <li>• Getting started</li> </ul>                                    |  |
| October 2019   | <p>Face to face engagement: Midland Osteopathic Society (3 October)</p>  |   | <p>That CPD should be something constructive and helpful, not onerous</p>                                  |

|              |   |  |  |
|--------------|---|--|--|
|              |   |  | <p>The task is good for osteopathy, the profession</p> <p>What hours of CPD are required each year</p> <p>Details of the new CPD scheme that I was vaguely aware of, I now have better knowledge</p> |
| October 2019 | <p>October 2019 eBulletin (with subject line 'Latest news and resources in the October GOsC ebulletin') content included:</p> <ul style="list-style-type: none"> <li>• Connecting with others: setting up a group</li> <li>• CPD resources and guidance are always to hand</li> <li>• iO Convention: CPD session</li> <li>• Read the latest edition of The Osteopath (OPS special)</li> </ul> <p>Sent out: Friday 5 October</p> | <p>Opens: 2,361 (48%)<br/>Clicks: 287</p> <p><b>Top link clicks</b></p> <ul style="list-style-type: none"> <li>• CPD microsite</li> <li>• Setting up a CPD group</li> <li>• Non-CPD items (eg Matthew Redford's appointment, OsteoSurvey)</li> </ul> |  |
| October 2019 | CPD Microsite: 1 October to 31 October  | <p>Users: 1,030<br/>Page Views: 6,242</p> <p><b>Top pages viewed:</b></p> <ul style="list-style-type: none"> <li>• CPD events</li> <li>• CPD resources</li> <li>• Getting started</li> </ul>   |  |

**Table 3: Key dates for understanding how osteopaths are complying with the new CPD scheme and opportunities to take mitigating actions**

This table sets out key dates for gathering information and data about how osteopaths are engaging with the new features of the CPD scheme through the implementation of the three-year cycle.

| <b>Date</b>        | <b>Activity</b>  | <b>What does this mean?</b>   |
|--------------------|--|---|
| 1 October 2018     | Day 1 of first three-year cycle for first osteopaths   | Registration renewal form for October 2019 (end of Year 1 in new cycle) will be ready.<br>Online CPD Diary ready for osteopaths to use if they wish to do so.<br>Final CPD Guidance and PDR Guidance in place.<br>Resources and CPD microsite in place.<br>Legislation in place.  |
| March to July 2019 | Annual CPD Evaluation tracking survey  | Evaluation survey will help us to gauge engagement with the CPD scheme during the period between the start of the scheme and the collection of the complete first year of registration renewal data set by December 2020. A telephone survey will also take place with a random sample of osteopaths to help to ensure that the CPD Evaluation Survey findings are as robust as possible given that it is completed by a self-selected sample. Analysis report will be considered by the Policy Advisory Committee in October 2019. |
| 1 October 2019     | All existing osteopaths have now started their first three-year CPD period.<br><br>A few are in Year 2 but most are still in Year 1 of the CPD three-year cycle. | First renewal forms received with new CPD declaration. Early chance to flag any issues.<br>Assurance and verification of declarations to commence.<br>Key focus on awareness of CPD scheme, how to do various core elements, examples, case studies, sharing of stories and examples and identifying a peer.  |

| Date            | Activity   | What does this mean?  |
|-----------------|--|---|
| 1 December 2019 | First registration renewal declarations received from osteopaths who completed their first CPD year in October 2019.   | Over the course of the next year, we will build up a complete picture of progress within year one of the new CPD scheme through registration renewal declarations. Responding appropriately to findings.  |
| 1 May 2020      | Majority of osteopaths (more than half) will have completed Year 1 and submitting registration renewal data at the end of their first year of the scheme. This will begin to give us a feel about compliance.<br><br>Assurance and verification data will also support us with an idea about compliance. | Are osteopaths on track to comply looking at registration renewal data?<br><br>Yes/No<br><br>What actions should we be taking?  |
| Late 2020       | Annual CPD evaluation annual tracking survey   | Will help us to track self-reported engagement with the scheme on an annual basis as the scheme beds in. It is hoped that levels of compliance with the new features of the scheme will increase each year. We will also be undertaking ongoing feedback from a number of sources including mini-surveys, GOsC enquiries, web statistics, face-to-face engagement, regional leads engagement etc. |
| 1 December 2020 | First complete set of Year 1 registration renewal data available.<br><br>A few osteopaths will be entering Year 3 and so will really need to focus on getting all the features of the new scheme completed including the peer discussion review.   | Are osteopaths on track to comply?<br><br>Yes/No<br><br>What actions should we be taking?   |
| 1 May 2021      | Majority of osteopaths will have completed Year 2 and so this will give us a feel about compliance.  | High levels of activity related to supporting osteopaths to identify peers, complete new features and do peer discussion review.  |

| <b>Date</b>     | <b>Activity</b>  | <b>What does this mean?</b>  |
|-----------------|--|--|
|                 | Most osteopaths will be focussing on peer discussion review.   |  |
| 1 December 2021 | First set of registration renewal data for osteopaths who have completed their first three-year CPD cycles due. (Numbers will be small)<br><br>Complete set of data for Year 2 compliance available. | Early chance to flag any issues.   |
| Late 2021       | Annual CPD evaluation tracking survey  | Will help us to track self-reported engagement with the scheme on an annual basis as the scheme beds in. It is hoped that levels of compliance with the new features of the scheme will increase each year.  |
| By March 2022   | Most osteopaths will be completing their first peer discussion reviews   | High level of support for osteopaths about how to undertake peer discussion reviews and providing advice and guidance.   |
| 1 October 2022  | All osteopaths on the Register from 1 October 2018 (and who have remained registered for three continuous years) will have completed their first peer discussion review                              | Review of peer discussion review learning and adaptation of guidance and resources etc.  |
| Late 2022       | Annual CPD evaluation tracking survey  | Will help us to track self-reported engagement with the scheme on an annual basis as the scheme beds in. It is hoped that levels of compliance with the new features of the scheme will increase each year. In this final year of the initial three-year cycle of the new CPD scheme we would expect near 100% compliance. |