



Professional reference form

Instructions for completion.

1. To the applicant:

Please complete the Section 1 below entitled 'Applicant Details'. Please then give a copy of this professional reference form to each of your referees, ensuring that each activity referred to on your *Osteopathic Practice Standards* Mapping Grid at Appendix 2, is supported by a professional reference. Your referee should send the form/s back to the GOsC directly. We will contact you if we have not received a reference for a particular claimed activity, and/or also when we have received your completed application form and all references, to let you know that it has been sent off for assessment for registration.

2. To the referee:

You have been asked to complete a reference by the person who has given you this form because they want to be registered with the General Osteopathic Council in the UK. The applicant has 'EU rights' and so they are demonstrating to us that their education, professional experience and lifelong learning or continuing professional development (CPD) meets our requirements (and that there is no substantial difference between our core standards for registration: the *Osteopathic Practice Standards* and their education, professional experience and lifelong learning or CPD). Each of the activities that they use to demonstrate our requirements must be verified by a person (either a professional colleague or employer or other professional body). The applicant has asked you to complete this reference form because they believe that you can verify one or more of their claimed activities.

You can complete this reference only if you have personal knowledge and can verify the requested activity which the applicant has outlined below – whether education, work experience or lifelong learning or CPD. Please provide as much detail as possible and continue on extra sheets of paper if you need to.

The professional reference may be used by the General Osteopathic Council (GOsC) to verify whether the applicant is a safe and effective osteopath and legally able to practise in the UK. The GOsC may make further enquiries in order to verify or clarify any part of the reference.

Once completed please return the form via email to the registration department at: assessment@osteopathy.org.uk or by post to:

The Registration Department
General Osteopathic Council
Osteopathy House
176 Tower Bridge Road
London, SE1 3LU

SECTION 1

(applicant details – to be filled out by applicant)

Title: _____

First name: _____

Surname: _____

Former name: _____

Job title/role held: _____

Job description: _____

Name of referee: _____

Job title: _____

Work address: _____

Telephone number: _____

Mobile number: _____

Email: _____

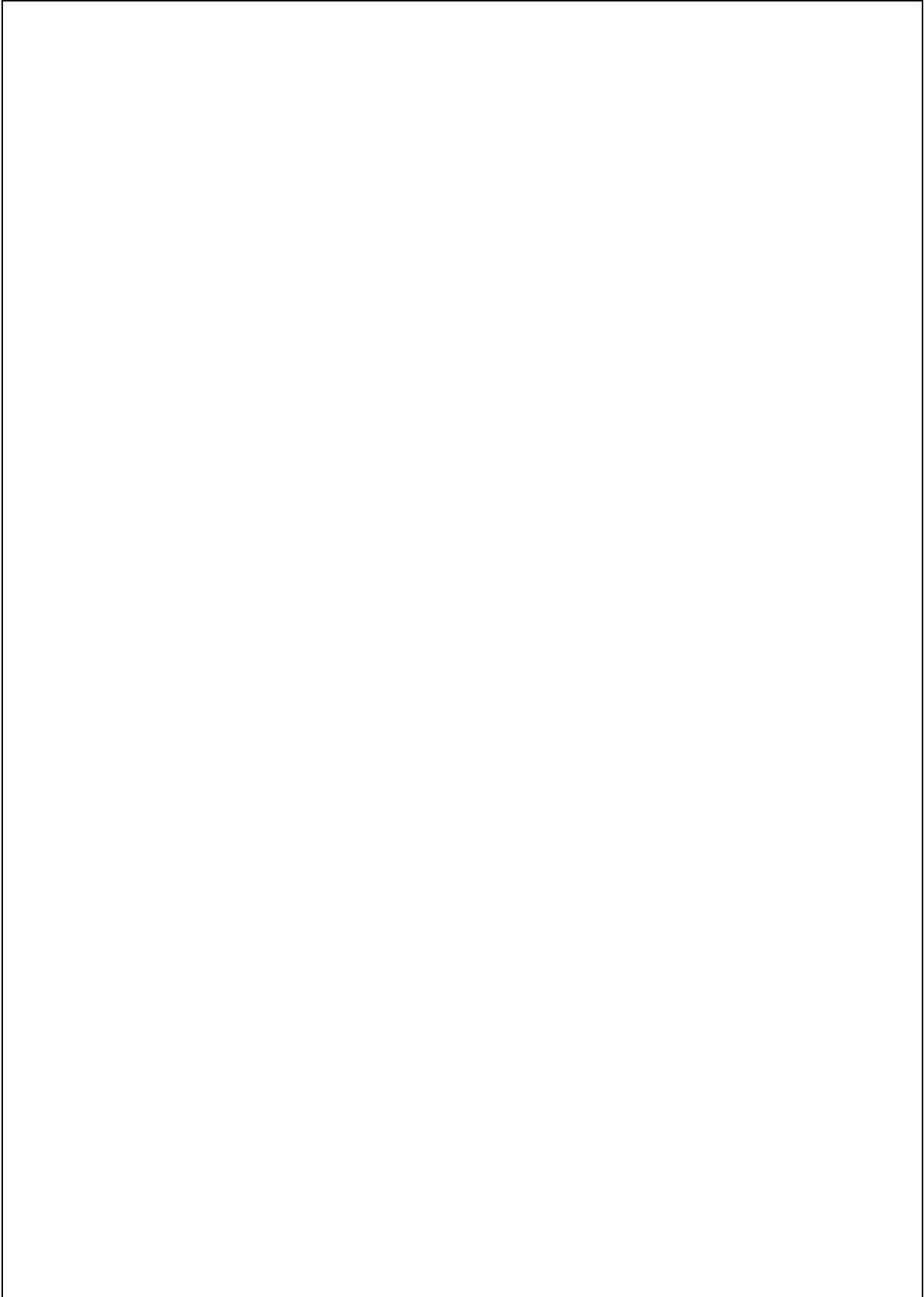
Nature of activity

(to be filled out by applicant)

Please provide sufficient information to enable the referee to identify each relevant activity that you have outlined below. This information should include

- dates
- venues
- event leader
- learning outcomes
- methods
- results

Include and any other supporting information to help the referee to complete the remainder of the form.



SECTION 2

(the following section should be completed by the referee)

Title: _____

First name: _____

Surname: _____

Job title/role held: _____

Qualifications: _____

Work address: _____

Telephone number: _____

Mobile number: _____

Email: _____

About the applicant

(please use the following section to tell us about the applicant)

Name of applicant: _____

Qualifications of the applicant: _____

In what capacity is the applicant known to you? _____

How long have you known the applicant? _____

Please describe the education, work experience or lifelong learning or continuing professional development (CPD) that you have personal knowledge of the applicant undertaking?

The General Osteopathic Council (GOsC) may make further enquiries in respect of the applicant and you, as referee, to verify or clarify information about the applicant and your reference. Should any of the information you have supplied in the reference not be accurate or if you have made any false claims, you may be committing a crime.

The GOsC processes your personal data as disclosed in this reference for the purpose of administering the application to which it is attached. The GOsC may contact you to ensure that your reference is accurate and may also disclose your personal data to third parties to check its accuracy. Should any inaccuracies be established, your personal data may be transferred to a third party for further investigation. Should a registrant transfer to another country, your reference may be passed to regulators in that third country.

By signing this reference, you confirm that the information you have provided is accurate and that your personal data may be processed for the purposes specified above.

Signature: _____

Name: _____

Date: _____