

Students with a disability or health condition: Guidance for Osteopathic Educational Providers

Contents

Section 1: Introduction 4 Section 2: General Osteopathic Council role and 5 responsibilities Section 3: Equality legislation – The Equality Act 2010 6 How does the Equality Act affect osteopathic educational providers? What duties apply to osteopathic educational providers? What counts as a disability? What is direct discrimination? What is indirect discrimination? What is discrimination arising from disability? What is victimisation? What is harassment? What is the reasonable adjustments duty? What is meant by provision, criterion and practice? Specific Duties under the Equality Act 2010 Supporting staff in meeting their responsibilities Section 4: The student journey 15 Anticipating the needs of people with disabilities and health conditions Recruitment and selection Marketing Application Selection Preparing for entry Induction Confidentiality Making adjustments to teaching, learning and assessment Returning to a course Fitness to study policies Student fitness to practise Promoting wellbeing Achieving a recognised gualification Section 5: Further information 33 Many people with disabilities and long-term health conditions are able to undertake osteopathic education and training, achieve a qualification allowing them to seek registration as an osteopath, and practise osteopathy with or without adjustments to support their practice.

The General Osteopathic Council is committed to equality, diversity and inclusion to ensure that the osteopathic profession reflects the society that it serves. We encourage anyone who has the potential to become independent osteopathic practitioners to consider a career in osteopathy and this includes people with disabilities and long-term health conditions.

Osteopathic educational providers should regularly review and revise their policies and practices, in order to encourage the widest possible participation in osteopathic education and practice, in line with GOsC's Standards for Education and Training.

Section 1: Introduction

The General Osteopathic Council (GOsC) is committed to promoting equality in all its functions. We want to ensure that the osteopathic educational providers offering courses that we regulate not only meet their legal obligations regarding disability equality, but also foster an inclusive learning community encompassing a range of participants to counter systemic disadvantage. Equality, diversity, and inclusion require a strong commitment and concerted action to build an inclusive environment where opportunities are open to all and where everybody can reach their full potential. This is reflected within our <u>Graduate Outcomes and Standards for Education and Training¹</u>.

- This guidance has been prepared to support osteopathic educational providers in meeting the needs of prospective and current students who have disabilities and/or health conditions, or who develop them during their training. It should be read in conjunction with the companion document to this guidance: <u>Guidance for</u> <u>applicants and students with a disability or health condition.²</u>
- 2. This guidance covers our expectations and the duties that arise from the *Equality Act 2010* in particular the legal obligations of osteopathic educational providers towards applicants and students who meet the definition of being 'disabled' for the purposes of the Act. The guidance does not address other equality issues such as gender or religious belief (which now come under the same legal umbrella as disability), nor does it cover the duties an educational provider may have (under the Act) as an employer or the standards or requirements imposed by a validating university.
- 3. Section 2 of this guidance provides an overview of the regulatory context by restating our purpose and responsibilities. Section 3 identifies the disability aspects of the equality legislation as they apply to osteopathic educational providers. Section 4 covers issues that should be considered at various points during the student journey. This will help providers to ensure that the osteopathic education and training they provide meets the needs of students with disabilities and health conditions, and satisfies their legal obligations.
- 4. Sources of further information and advice are listed in Section 5.

¹ https://www.osteopathy.org.uk/news-and-resources/document-library/publications/graduate-outcomes-and-standards-for-education-and-training/

² Available at: <u>http://www.osteopathy.org.uk/news-and-resources/document-library/fitness-to-practise/guidance-for-applicants-and-students-with-a-disability-or/</u>

Section 2: Our role and responsibilities

- 5. As with all healthcare regulators, the overarching objective of the General Osteopathic Council is the protection of the public. This involves protecting, promoting and maintaining the health, safety and wellbeing of the public; the promotion and maintenance of public confidence in the profession of osteopathy; and promoting and maintaining proper professional standards and conduct for members of the profession³.
- 6. In the United Kingdom the title 'osteopath' is protected by law. It is a criminal offence, liable to prosecution, for anyone to claim to be an osteopath unless they are on the public Register maintained by the General Osteopathic Council.
- 7. We work with the public and the osteopathic profession to promote patient safety by setting and monitoring standards of osteopathic practice and conduct, by assuring the quality of osteopathic education, and by ensuring that registered osteopaths undertake continuing professional development.
- 8. We also help patients who have concerns or complaints about an osteopath. The General Osteopathic Council has the power to restrict registration or remove from the Register any osteopath who we judge to be unfit to practise.
- 9. The General Osteopathic Council recognises osteopathic education and training courses in providers that meet our standards. Students who successfully complete such programmes are awarded a recognised qualification. Determining who should receive a recognised qualification is an important responsibility for all osteopathic educational providers, a duty which is considered further in Section 4 of this guidance. A recognised qualification is confirmation that the holder is capable of practising, without supervision, to the standards published in our <u>Osteopathic Practice Standards</u>⁴.
- 10. A recognised qualification confers eligibility to register as an osteopath, subject to satisfying character and health requirements, paying the prescribed fee, and having in place professional indemnity insurance before beginning in practice. The General Osteopathic Council will not normally look behind the qualification we rely on osteopathic educational providers to ensure that recognised qualifications are awarded only to students who have satisfied all our standards.
- 11. When applying to join the Register, an applicant must submit a health reference from a doctor who has known them for four years or has access to their health records of the past four years. The 'good health'⁵ requirement means that

... a person must be capable of safe and effective practice without supervision. It does not mean the absence of any disability or health condition. Many

 ³ S3(1) Osteopaths Act 1993, as amended by the Health and Social Care (Safety & Quality) Act 2015.
 ⁴ Available at:: <u>www.osteopathy.org.uk/uploads/osteopathic practice standards public.pdf or online</u> at https://standards.osteopathy.org.uk/

⁵ See s3(2)(c) of the Osteopaths Act 1993: www.legislation.gov.uk/ukpga/1993/21/contents

disabled people and those with long-term health conditions are able to practise with or without adjustments to support their practice.⁶

12. The General Osteopathic Council monitors standards of education and training in osteopathic educational providers through a process of regular reviews and of annual reporting..

. Reviews and annual monitoring is undertaken are with reference to our published standards, including our <u>Graduate Outcomes and Standards for</u> <u>Education and Training</u>.

13. Requirements around equality, diversity and inclusion are threaded throughout our Standards for Education and Training. For example:

Education providers must ensure and be able to demonstrate that:

- they implement and keep under review an open, fair, transparent, and inclusive admissions process, with appropriate entry requirements including competence in written and spoken English.
- there are equality and diversity policies in relation to applicants, and that these are effectively implemented and monitored.
- the learning culture is fair, impartial, inclusive and transparent, and is based upon the principles of equality and diversity (including universal awareness of inclusion, reasonable adjustments and anticipating the needs of diverse individuals), it must meet the requirements of all relevant legislation and must be supportive and welcoming.
- in relation to clinical outcomes, educational providers should ensure that the resources available take account, proactively, of the diverse needs of students
- that buildings are accessible for patients, students and osteopaths.
- That students have their diverse needs respected and taken into account across all aspects of the programme.

Section 3: Equality Legislation - The Equality Act 2010

- 14. This section provides information about disability equality legislation that applies to the education and training of osteopaths. It is essential that osteopathic educational providers understand their responsibilities under the legislation and regularly review and amend their policies and practices accordingly.
- 15. The *Equality Act 2010* (The Act) applies to England, Scotland and Wales; separate anti-discrimination legislation is in place in Northern Ireland

⁶ .From Guidance about professional behaviours and fitness to practise for osteopathic students: available at <u>http://www.osteopathy.org.uk/training-and-registration/becoming-an-osteopath/student-fitness-to-practise</u>

- 16. The Act prohibits education providers from harassing, victimising or discriminating against:
 - prospective students in respect of admission arrangements
 - students of the institution, including those absent or temporarily excluded
 - former students (if there is a continuing relationship based on them having been a student at the educational provider)
 - people considered 'disabled' for the purposes of the Act who are not students at the educational provider but who hold or have applied for qualifications conferred by the provider.
- 17. If a person believes they have been discriminated against, harassed or victimised by an education provider on grounds of one of the Act's nine protected characteristics, they can make a claim under the *Equality Act 2010*.

How does the Equality Act affect osteopathic educational providers?

- 18. Osteopathic educational providers which are universities will be subject to the Equality Act provisions that apply to further and higher education providers. Educational providers that are not universities or further or higher education institutions will be subject to the provisions of the Act governing the activities of service providers. In addition, providers that are not universities but who provide university validated degree courses, may be regarded as the agent of the university under the Act and as such be indirectly subject to the provisions governing further and higher education institutions. Despite these differences of status the duties of all osteopathic educational providers under the Equality Act will be very similar, and for the most part no distinction is made in this guidance as to the duties owed by different types of provider. There is, however, one important distinction the public sector equality duty.
- 19. Osteopathic educational providers that are universities, or further or higher education providers within the meaning of the Equality Act will be subject to the public sector equality duty. This is a general duty that requires public bodies to take steps not only to eliminate unlawful discrimination but also to actively promote equality, and to foster good relations between people who share a particular protected characteristic and people who do not. The public sector equality duty also applies to private and voluntary bodies in respect of any public functions they carry out.
- 20. The General Osteopathic Council is committed to promoting equality and best anti-discriminatory practice in the osteopathic educational providers offering courses that we regulate. We cannot, through this guidance, alter educational institutions' liabilities under the Equality Act, for which they alone are responsible, but we do consider it appropriate to apply our expectations of best practice uniformly to all osteopathic educational providers, irrespective of their constitution or corporate status, and our Standards for Education and Training will apply to all GOSC Recognised Qualifications.

What duties apply to osteopathic educational providers?

- 21. *The Equality Act 2010* protects students from discrimination or harassment on the basis of a 'protected characteristic'⁷, and also from victimisation. Disability is a protected characteristic.
- 22. Unlawful discrimination includes:
- direct discrimination (including discrimination based on perception or association)
 - indirect discrimination
 - discrimination arising from disability
 - failure to make reasonable adjustments for disabled people.

What counts as a disability?

- 23. A person has a disability for the purposes of the Equality Act if they have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities. There is no need for a person to have a medically diagnosed cause for their impairment what matters is the effect of the impairment.
- 24. Tests that may be applied to determine whether someone has the protected characteristic of disability include:
 - the length of time that the effect of the condition has lasted or will continue

 it must be long-term: that is, it has lasted for at least 12 months, it is likely
 to last for at least 12 months, or is likely to last for the rest of the person's
 life
 - whether the effect of the impairment is to make it more difficult and/or timeconsuming for a person to carry out an activity, compared to someone who does not have the impairment, and this causes more than minor or trivial inconvenience
 - if the activities that are made more difficult are `normal day-to-day activities' at work or at home
 - whether the condition has this impact without taking into account the effect of any medication the person is taking, or any aids or assistance or adaptations they have, like a wheelchair or specific software on their computer (with the exception of wearing of glasses or contact lenses where

⁷ The protected characteristics for further and higher education institutions specified in the *Equality Act 2010* are: age; disability; gender reassignment; pregnancy and maternity; race, religion or belief (including lack of belief); sex; and sexual orientation. Being married or in a civil partnership is not a protected characteristic in the further and higher education institution provisions of the Act.

it is the effect while the person is wearing the glasses or contact lenses which is taken into account).⁸

- 25. 'Impairment' can cover, for example, long-term medical conditions such as asthma and diabetes, and fluctuating or progressive conditions such as rheumatoid arthritis. It includes mental health conditions (such as bipolar disorder, depression or eating disorders), learning difficulties (such as dyslexia), and learning disabilities (such as some autistic spectrum conditions). Some people, including those with cancer, multiple sclerosis and HIV/AIDS, are automatically protected as 'disabled people' by the Act. People with severe disfigurement will be protected as disabled without needing to show that it has a substantial adverse effect on day-today activities. Progressive conditions and those with fluctuating or recurring effects, including mental health conditions such as depression, are also included provided they meet the test of having a substantial and long-term negative effect on a person's ability to carry out normal day-to-day activities. The Act also protects people who have met the definition in the past.
- 26. Long-term mental health conditions are considered to be disabilities under the *Equality Act 2010*. Osteopathic educational providers, therefore, have a duty to make reasonable adjustments for students with long-term mental health conditions. Even in cases where a student's mental health is not covered by the Act, it would still be considered best practice to make reasonable adjustments to support students to successfully obtain a qualification and practise osteopathy safely.
- 27. There are a number of exclusions from the definition. For example, drug and alcohol dependency are not considered to be mental or physical impairments for the purposes of the Act.

What is direct discrimination?

- 28. Direct discrimination occurs if a student is treated less favourably than another student because of a disability⁹. For a student to show that they had been directly discriminated against they would have to compare what happened to them with what happened, or would happen, to a student without their disability.
- 29. The Act contains provisions that enable educational providers to take 'positive action' to address a particular disadvantage, meet different needs or tackle low participation of a particular student group, provided certain conditions are met.

⁸ Further details about the determination of impairment appear in *Schedule 1 Disability: Supplementary Provision - Part 1 Determination of Disability,* of the *Equality Act 2010*, and in the following guidance: Office for Disability Issues, May 2011, *Equality Act 2010 Guidance: Guidance on matters to be taken into account in determining questions relating to the definition of disability,* available at: <u>http://odi.dwp.gov.uk/docs/law/ea/ea-guide-2.pdf</u>

⁹ The Equality and Human Rights Commission website provides a useful overview of the different types of discrimination, with case examples: <u>www.equalityhumanrights.com/private-and-public-sector-guidance/education-providers/higher-education-providers-guidance/key-concepts/what-discrimination</u>

Such positive action is not the same as positive discrimination, which is illegal, with two exceptions:

- It is never unlawful to treat disabled students or applicants more favourably than non-disabled students or applicants, because of or in connection with their disability.
- It is also not unlawful to treat a female student more favourably because she is pregnant, or has given birth in the last twenty-six weeks, or is breastfeeding a baby who is less than twenty-six weeks old.
- 30. Other types of direct discrimination include:

Discrimination based on association: This occurs when a student is treated less favourably because of their association with another person who has a protected characteristic (other than pregnancy and maternity). This might occur where a student is treated less favourably *because* a parent, sibling or friend has a protected characteristic.

Discrimination based on perception: This occurs when a student is treated less favourably because of a mistaken perception that they have a protected characteristic (other than pregnancy and maternity).

Discrimination because of pregnancy and maternity: It is discrimination to treat a someone (including a student) less favourably because they are or have been been pregnant, has given birth in the last 26 weeks or is breastfeeding a baby who is 26 weeks or younger. It is direct sex discrimination to treat (including a student) less favourably because they are breastfeeding a child who is more than 26 weeks old.

What is indirect discrimination?

- 31. Indirect discrimination occurs if, in applying a 'provision, criterion or practice' (see below) in the same way for all students, it has the effect of putting students with disabilities and/or health conditions at a particular disadvantage, regardless of whether or not this was the intention. What constitutes 'disadvantage' is not defined in the Act, but a general guide is that a reasonable person would consider that disadvantage had occurred. It can take many different forms, such as denial of an opportunity or choice, deterrence, rejection or exclusion.
- 32. Some policies and practices may be justified if they are a proportionate means of achieving a legitimate aim, providing the aim is legal and non-discriminatory. An example might be provisions, criteria or practices concerned with maintaining academic and practitioner competence standards, though this would not avoid an osteopathic educational provider's duty to make reasonable adjustments in the case of students with disabilities and/or health conditions.

What is discrimination arising from disability?

- 33. Discrimination arising from disability would occur if a disabled student was treated unfavourably because of something associated with their disability, and the osteopathic educational provider could not justify that treatment. This differs from direct discrimination (which arises in respect of the protected characteristic of disability itself), and from indirect discrimination (because there is no need to show that other people have been affected along with the disabled student, or for the disabled student to compare themselves with anyone else).
- 34. Discrimination arising from disability would occur if the following three circumstances arise:
 - a student who meets the definition of disability in the Act is treated unfavourably, putting them at a disadvantage, even if this was not the intention
 - the treatment was because of something associated with the student's disability or health condition
 - the treatment cannot be justified by showing that it is a proportionate means of achieving a legitimate aim.
- 35. If the osteopathic educational provider can show that it did not know and could not reasonably be expected to know that the disabled student had the disability, the unfavourable treatment may not amount to unlawful discrimination arising from disability. However, every effort should be made to ensure that students feel able to discuss relevant information about their health or disability and the institution should be alert to any indications that a student may be encountering difficulties resulting from a health condition or disability.

What is harassment?

36. The Act 2010 defines harassment as 'unwanted conduct related to a relevant protected characteristic, which has the purpose or effect of violating an individual's dignity or creating and intimidating, hostile, degrading, humiliating or offensive environment for that individual'¹⁰. Disability is one of the protected characteristics under the Act.

What is victimisation?

- 37. Victimisation is defined in the Act as 'treating someone badly because they have done a 'protected act' (or because it is believed that a person has done or is going to do a protected act)¹¹.
- 38. A 'protected act' is:
 - Making a claim or complaint of discrimination (under the Equality Act).

¹⁰ Available at: <u>http://www.legislation.gov.uk/ukpga/2010/15/section/26</u>

¹¹ See the Equality & Human rights Commission website:

https://www.equalityhumanrights.com/en/advice-and-guidance/what-victimisation

- Helping someone else to make a claim by giving evidence or information.
- Making an allegation that someone else has breached the Act.
- Doing anything else in connection with the Act.

If a student is treated less favourably because they have taken such action, then this will be unlawful victimisation. There must be a link between what the student did and their treatment. Anyone can make a claim of victimisation. They do not have to do so in relation to one of the protected characteristics.

What is the 'reasonable adjustments' duty?

- 39. *The Equality Act 2010* imposes a duty to make reasonable adjustments that is, to take positive steps to ensure that students with disabilities and health conditions can fully participate in the education and other benefits, facilities and services provided for osteopathic students.
- 40. Osteopathic educational providers should take reasonable steps to ensure that any provision, criterion or practice (see below), or any physical feature, does not put students (including applicants and in some limited circumstances former students) with disabilities and/or health conditions at a substantial disadvantage (i.e. it is more than minor or trivial). Educational providers should also provide auxiliary aids or services – such as equipment, computer software, or extra assistance from staff – where, without them, students meeting the definition of being 'disabled' in the Act would be put at a substantial disadvantage.
- 41. The duty is owed to disabled people generally. It is anticipatory and continuing in the sense that osteopathic educational providers are expected to take measures to avoid causing substantial disadvantage, regardless of whether or not they know a particular student meets the definition, or whether they currently have disabled students.
- 42. Osteopathic educational providers should plan for adjustments that might be needed, anticipating the requirements of students with disabilities and/or health conditions, removing potential barriers. There is no justification for failing to make a reasonable adjustment where the duty applies, but this extends only to what is reasonable. The Act does not define what is 'reasonable' which would ultimately be for the courts to determine but statutory guidance makes clear that when assessing reasonableness, the following might be considered:
 - how effective an adjustment will be in overcoming the identified difficulty.
 - whether it is practicable to make the adjustment.
 - the financial and other costs involved, and the money that has already been spent on making adjustments.
 - the amount of disruption it will cause.

- the availability of financial or other assistance (for example, students may be eligible for funding from the Disabled Students Allowance¹² which is a grant to help students meet the extra costs of studying, which are a direct result of a disability or health condition.
- 43. It is good practice to work with students to determine what adjustments can be made, but osteopathic educational providers should not expect students to be aware of all the adjustments that might be available. Where a student does make specific suggestions, educational providers should consider whether or not the adjustments would help to overcome the disadvantage and whether or not they are reasonable.
- 44. In summary, where students with disabilities and/or health conditions are placed at a substantial disadvantage by policies or practices, the absence of an auxiliary aid, or a physical feature, osteopathic educational providers must consider whether any reasonable adjustment can be made to overcome the disadvantage.
- 45. Regardless of the legal requirements of the Equality Act, educational providers are required to meet the GOsC's Standards for Education and Training in relation to equality, diversity and inclusion

What is meant by provision, criterion and practice?

- 46. These terms are not defined by the Equality Act but refer to the provision of education, facilities and services to students. The terms are intended to cover all an osteopathic educational provider's arrangements, policies, procedures and activities, including one-off decisions and proposals or directions to change practice in some way.¹³
- 47. Where students who are 'disabled' in the terms of the Equality Act are placed at a substantial disadvantage in accessing or benefiting from an educational provider's provision, facilities or services, all reasonable measures must be taken to ensure the provision, criterion or practice no longer has that effect.
- 48. In osteopathic education, the theory and practice of osteopathy are inseparable. It is essential that students satisfy both academic and professional practice standards. A student must demonstrate achievement of these standards for the award of a recognised qualification, which confers eligibility to register as an osteopath. In the terms of the Equality Act, these requirements are construed as a competence standard.
- 49. There is no duty to make adjustments to a competence standard, provided application of the standard is justified. However, the duty does apply to the procedures used by educational providers to establish whether a student can meet the competence standard.

¹² Further information about the Disabled Student Allowance is available at: <u>www.gov.uk/disabled-students-allowances-dsas/overview</u>

¹³ See the Equality & Human Rights Commission website: <u>https://www.equalityhumanrights.com/en</u>

- 50. All reasonable steps must be taken to ensure that a student who has a disability or health condition is not substantially disadvantaged in any test, examination or practical assessment used to establish that they have met the required standard but osteopathic educational providers are not required to vary the competence standard itself in favour of such a student.
- 51. The General Osteopathic Council has an obligation to ensure that the <u>Osteopathic Practice Standards</u>¹⁴ specify only relevant and genuine competences that are strictly necessary for safe, effective and unsupervised osteopathic practice. In turn, osteopathic educational providers have an obligation to ensure that curriculum content, examinations and assessments are referenced to the <u>Osteopathic Practice Standards and <u>Graduate Outcomes</u>.¹⁵, and that they do not impose additional obstacles which could put students with disabilities and/or health conditions at a substantial disadvantage.</u>

Specific duties under the Equality Act 2010

52. Under the Equality Act, public bodies are required to publish information annually about their employees (if they have more than 150) and others affected by their policies and practices (including students) in relation to equality issues. They are also required to set and publish at intervals not greater than four years, one or more specific and measurable objectives that they think are necessary to achieve any of the things required by the general equality duty.

Supporting staff in meeting their responsibilities

- 53. Staff must be informed of their legal duties and be aware of their responsibilities to applicants and students with disabilities and/or health conditions. This is especially important for staff involved in admissions, student support and occupational health, as well as teaching and support staff. The Standards for Education and Training require that all staff involved in the design and delivery of programmes are trained in all policies in the educational provider (including policies to ensure equality, diversity and inclusion), and are supportive, accessible, and able to fulfil their roles effectively.
- 54. It is important that training extends beyond a narrow interpretation of the osteopathic educational provider's legal responsibilities by addressing wider aspects of equality and disability discrimination, for example by tackling issues such as stereotyping and unconscious bias. Investment in individual, team and organisational development may be required to ensure practices within your organisation match the culture of equality and diversity you aspire to.

¹⁴ Available at: <u>http://www.osteopathy.org.uk/news-and-resources/document-library/osteopathic-practice-standards/osteopathic-practice-standards/</u> and online at https://standards.osteopathy.org.uk/
¹⁵ Available at: https://www.osteopathy.org.uk/news-and-resources/document-

library/publications/graduate-outcomes-and-standards-for-education-and-training/

- 55. Staff should be supported in recognising the early signs of mental health conditions, in order to ensure that appropriate support can be offered at the earliest opportunity¹⁶.
- 56. As with all aspects of equality practice, involving students with disabilities and/or health conditions in planning and delivering equality training can be extremely helpful. The Equality and Human Rights Commission website¹⁷, referred to above, provides a useful range of resources.
- 57. University-based osteopathic educational providers, and those which offer university validated degrees, may have access to institution-wide disability training, either in-house or via the validating university, and also to interprofessional learning with other health professions, providing opportunities to share experiences of supporting students with disabilities.

¹⁶ Transforming Access and Student Outcomes in Higher Education provides a range of resources to strengthen the effectiveness of student mental health support: https://taso.org.uk/student-mental-health-hub/

¹⁷ See the guidance from the Equality & Human Rights Commission on public sector equality duty: https://www.equalityhumanrights.com/guidance/public-sector

Section 4: The student journey

58. This section covers the issues which osteopathic educationalproviders should consider at various points during the student journey. It will help to ensure that the osteopathic education and training provided meets the needs of students with disabilities and/or health conditions, satisfies General Osteopathic Council expectations and requirements, and is consistent with osteopathic educational providers' legal obligations.

Anticipating the needs of disabled people

- 59. Each osteopathic educational provider should keep under review its facilities, services and practices to identify where improvements and adjustments are required to better meet the needs of people with disabilities and/or health conditions. This should not be confined to the physical estate but should include every aspect of provision.
- 60. It is neither possible nor desirable to provide an exhaustive list of reasonable adjustments because each osteopathic educational provider is unique. Only by conducting a rigorous audit of all aspects of an institution's provision will it be possible to identify adjustments that should be made.
- 61. The examples below are included to illustrate the range of adjustments encompassed by the anticipatory duty:
 - providing information about the course in alternative formats to ensure that it is accessible to as wide a range of prospective students as possible
 - ensuring that marketing materials make it clear that applications from students with disabilities and/or health conditions are welcomed
 - undertaking an access audit and making adjustments to ensure that general and emergency access routes to and from buildings are accessible to people with restricted mobility
 - ensuring that core facilities such as toilets, common rooms, libraries and catering facilities – are well lit, properly signposted and easily accessed by disabled students
 - reviewing and adjusting learning and assessment policies and practices to ensure they do not inherently discriminate against disabled students
 - ensuring that lecture notes and other learning resources are available in electronic format for use by, for example, visually impaired students and those with specific learning difficulties who use assistive computer software
 - improving the acoustics of lecture theatres and installing loop systems to assist students with hearing impairments

- ensuring that furniture, fixtures, fittings and learning resources such as library and computer services, practical rooms and equipment – do not pose an obstacle to, and are accessible by, students with disabilities and/or health conditions
- ensuring that staff are sufficiently well informed about their responsibilities to help eliminate disability discrimination
- ensuring that staff know how to access the specialist services and resources available to help assess the needs of students who have a disability or health impairment. This would include training staff to recognise the early signs of mental health conditions, in order to ensure that issues can be identified and appropriate support offered.
- 62. These examples illustrate some of the facilities, services, and practices that can be improved to avoid disadvantaging students with disabilities and/or health conditions – but it is important to stress that while a duty is owed to 'disabled people' generally, osteopathic educational providers also have a duty to establish and respond to the particular needs of applicants and students as individuals.

Case example

An osteopathic educational provider developed plans to upgrade and refurbish a teaching room, to provide a lecture theatre with considerably enhanced and upto-date facilities. They were aware that the acoustics in the room were poor, having had comments from two students with hearing impairments that they struggled to hear the lecturer in the room. As part of the refurbishment, an induction loop was installed to aid students with a hearing impairment who used hearing aids. An audio system was also installed, which enabled the lecturers to use a microphone. This assisted students whose hearing was mildly impaired, but who did not use a hearing aid.

Recruitment and selection

- 63. It is the osteopathic educational provider's duty not to discriminate against someone who meets the definition of being 'disabled' for the purposes of the Equality Act in the arrangements made for determining who should be offered admission to courses they offer, either in the terms of any offer made, or by not accepting an application for admission. It is also the provider's duty not to harass someone in relation to their health or disability.
- 64. The guidance below concerns the processes involved in recruiting and selecting students, and in particular, the actions that can be taken to ensure that an inclusive approach is adopted, and to avoid discriminating against applicants or students with disabilities and/or health conditions.

Marketing

65. Publicity material and course information should make it clear that applications from people with disabilities and/or health conditions are welcomed¹⁸. The inclusion of positive stories and images of disabled people in osteopathy, and the availability of the information in alternative formats, will help to reinforce this message from the very earliest contacts with prospective applicants. In terms of mental health conditions, osteopathic educational providers should acknowledge that these are common, expected to occur and can be accommodated.

Case example

An osteopathic educational provider reviews its prospectus. Mindful of the fact that ten per cent of its students have dyslexia, they actively promote this fact, together with examples of the support mechanisms available to support these students in managing their studies. Case examples from current and former students with dyslexia illustrate the fact that this condition is not seen as a barrier to academic success.

- 66. It is vital that applicants are made aware of the intellectual, physical, emotional and professional demands of undertaking an osteopathic education programme. This can be done by contrasting osteopathy with degrees that do not involve practical training and do not culminate in professional registration and independent healthcare practice. Publicity material should include a named contact able to advise prospective applicants about the nature and demands of osteopathy as a profession and career, the challenges of the course, and the support available to students with disabilities and/or health conditions.
- 67. Most osteopathic educational providers hold open days, providing prospective students with the opportunity to gain an insight into osteopathy and osteopathic education. The chance to talk to students on the course and to observe or participate in practical sessions helps potential applicants better understand the nature and physical demands of osteopathy, but also the support that can be made available to them if they have a disability or health condition. It may be helpful for prospective students to have an opportunity to observe clinic sessions. Although many can readily envisage the adjustments and aids required to support classroom and theory learning, fewer are likely to have an understanding of what adjustments might enable them to learn and to demonstrate clinical competences, or what impact this might have on patients. Enabling prospective students to better understand the breadth and extent of osteopathic practice means that they will be in a better position to make an informed choice as to whether osteopathy is the right career choice for them.
- 68. It is important that assumptions are not made about whether an applicant will ultimately be able to demonstrate achievement of the standard required for

¹⁸ See the Equality and Human Rights Commission website: <u>www.equalityhumanrights.com/private-and-public-sector-guidance/education-providers/higher-education-providers-guidance/admissions/you-must-not-discriminate-when-deciding-who-is-offered-admission-to-your-institution/how-do-i-avoid-discriminating-in-my-admission-arrangements</u>

Annex B to 12

award of a recognised qualification. However, early reference to the <u>Osteopathic</u> <u>Practice Standards</u>, and to the general nature of osteopathic practice, can help a prospective applicant assess themselves against what is required to register, meet their professional requirements and pursue a career in osteopathy.

Application

- 69. Osteopathic educational providers should emphasise the importance of students being open regarding any disability or health condition, and make clear that support is available in the information provided to prospective students. However, there is an important balance to be struck between encouraging applicants to provide information about a disability or health condition at the earliest opportunity, and an applicant's right not to do so. Course information can highlight the benefits of doing so while reassuring applicants that this will not prejudice their application, which will be considered separately from any consideration of the reasonable adjustments that might be required if they are offered a place.
- 70. Students applying through the Universities and Colleges Admissions Service (UCAS) are invited to indicate whether or not they have a disability, learning need, or medical condition, or to indicate that they do not wish to provide this information. Applicants are required to select from a list of options:
 - no disability
 - a social/communication impairment such as autistic spectrum disorder
 - blindness or serious visual impairment uncorrected by glasses
 - deafness or serious hearing impairment
 - a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
 - a mental health condition, such as anxiety disorder, depression, or schizophrenia
 - a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
 - a physical impairment or mobility issue, such as difficulty using arms, or using a wheelchair or crutches
 - a disability, impairment or medical condition that is not listed above
 - two or more impairments and/or disabling medical condition
- 71. In the first instance, this information will help osteopathic educational providers to establish whether any particular arrangements might be needed to facilitate the selection process, and subsequently to open a dialogue with the applicant about needs and adjustments. The UCAS categories also provide a helpful

illustration of the broad range of disabilities, learning needs and health conditions osteopathic educational providers can encounter and for which adjustments may be required – but there is not and cannot be a list of disabilities, learning needs or health conditions deemed incompatible with osteopathy. Each and every applicant must be assessed as an individual. It is for each educational provider to determine whether or not to admit someone to their course based on an assessment of whether, with reasonable adjustments, they will ultimately be able to meet the *Osteopathic Practice Standards*.

- 72. Osteopathy involves independent assessment, diagnosis, treatment planning, and manual interventions. Patient safety is paramount. These demanding requirements are encapsulated in the <u>Osteopathic Practice Standards</u>¹⁹, and in the <u>Graduate Outcomes</u>²⁰. There will be instances where there can be no other conclusion but that the provision of reasonable support, aids and adjustments are insufficient to enable an applicant to demonstrate achievement of the competence standard for entry to the profession.
- 73. Setting entry criteria and conducting a selection process are justified because it is not in anybody's interest to admit a student – whether disabled or non-disabled – who does not have a good chance of completing the course. Admissions staff must therefore be realistic when determining what adjustments are reasonable and in assessing whether they genuinely hold out the prospect of enabling a student to meet the competence standard and to enter unsupervised independent practice.
- 74. Osteopathic educational providers have accepted many students with disabilities and health conditions onto their courses, and have provided a wide range of adjustments that have supported students through to successful course completion. These include students with neurodiversities (such as autism, attention deficit disorders, dyslexia, and dyspraxia), sensory impairments (both visual and auditory), physical disabilities (such as impaired mobility), health conditions (such as cancer), a variety of long-term illnesses (including diabetes, epilepsy) and mental health conditions (including depression, generalised anxiety disorders and panic disorder).

¹⁹ Available at: <u>www.osteopathy.org.uk/news-and-resources/document-library/osteopathic-practice-standards/osteopathic-practice-standards</u>

²⁰ Available at: https://www.osteopathy.org.uk/news-and-resources/documentlibrary/publications/graduate-outcomes-and-standards-for-education-and-training/

Selection

- 75. All applications should be assessed against the same entry criteria. Osteopathic educational providers should ensure that the criteria and the way in which their staff apply them do not discriminate against applicants likely to be 'disabled' for the purposes of the Equality Act. However, while educational providers may need to consider offering alternative formats to enable someone to make an application to their course, they do not have to vary the level of prior attainment required. This is because entry criteria count as competence standards which are exempt from the duty to make reasonable adjustments.
- 76. Interviews are commonly used to assess applicants for entry to osteopathy education and training. As with any selection test, if interviews are used as part of the selection process, this must apply to all applicants.
- 77. Osteopathic educational providers should establish well in advance of the interview whether or not any reasonable adjustments are required to enable an applicant to access and participate fully in the process. As at other stages of the selection process, it is important to ask about the applicant's requirements rather than to concentrate on a disability or health condition.
- 78. The conduct of the interview should not differentiate between disabled and nondisabled candidates. Interview questions should be based on objective criteria and be applied uniformly to all candidates. An applicant's disability or health condition should be irrelevant to this assessment and, as far as possible, should not be a subject of discussion during the interview. Although, the Equality Act does not prohibit questions about an applicant's impairment provided they concern the applicant's requirement for reasonable adjustments or their ability to meet the competence standards for the course, the interview criteria used to establish an applicant's suitability should be applied as if reasonable adjustments had been made. The practicalities or reasonableness of such adjustments should not be a matter for the interview panel and should be considered only after a decision has been made to offer an applicant a place.
- 79. Records should be kept at every stage of the process to justify and account for decisions. These should include unbiased interview notes with written assessments against each interview criterion.

80. Osteopathic educational providers should have a clear process for dealing with complaints. Details of the process should be made available in accessible formats.

Case example

Having disclosed that they has a visual impairment, an applicant is invited to an interview at an osteopathic educational provider. They are interviewed in the same way as all other applicants, applying the same criteria. Their disability is discussed at the end of the interview, but only in the context of what reasonable adjustments they feels may be necessary to enable them to cope with his studies, and how they will be able to demonstrate the Osteopathic Practice Standards.

On the basis of the applicant's academic qualifications and performance at interview, they iareoffered a place, subject to consideration of the practicalities and reasonableness of the required adjustments.

Preparing for entry to an osteopathic course

- 81. The process of agreeing adjustments should start as soon as an applicant is offered a place. It should involve the student directly and be undertaken by appropriately trained staff. Expert advice and guidance may also be required, for example from a university disability officer, occupational health professional, educational psychologist or specialist disability organisation.
- 82. Osteopathic educational providers should discuss with the applicant the nature and extent of the reasonable adjustments likely to be needed to enable them to undertake all aspects of the course, to be able to demonstrate achievement of the standard for award of a recognised qualification, and ultimately to practise as an osteopath. Students should be given an opportunity to talk to student support staff or a university disability officer about the personal financial support that may be available, for example from the Disabled Student Allowance²¹.
- 83. Prospective students with a long-standing disability or health condition are likely to have a keen sense of their capabilities and many will have developed a variety of strategies for managing and compensating for functional limitations. As such, students are often well placed to offer advice about the types of support and adjustments that will be required. However it is the osteopathic educational provider's duty to establish what adjustments need to be made, so staff should be in a position to be able to assess and to arrange for appropriate aids and support. In some instances, expert assessment may be required to establish precisely what type and level of assistance will be required or, for example, to provide formal confirmation of a specific learning difficulty as may be required if a student decides to apply for the Disabled Student Allowance.
- 84. It is common practice for applicants who have been offered a place to be required to complete a health assessment questionnaire. This does not discriminate against students with disabilities and/or health conditions because

²¹ www.gov.uk/disabled-students-allowances-dsas/overview

the requirement applies to all applicants and is a justifiable measure in the interests of public and patient protection. Its primary purpose is not to seek information about health conditions or disabilities but to identify issues that might expose patients, students themselves, or others to unnecessary risk. As such it is normally completed in confidence for assessment by admissions staff and, if appropriate, occupational health professionals. However it does provide another opportunity for students to provide information about a disability or health condition.

85. All reasonable steps should be taken to identify and put in place the adjustments required, through dialogue in partnership with the student and taking advice from the relevant experts within the University or using external sources of advice, but in some instances it may be concluded that this cannot reasonably be achieved, or that even with adjustments the applicant would not be able to demonstrate achievement of the standard for award of a recognised qualification. Clearly this conclusion needs to be communicated to the applicant in a sensitive manner, preferably together with advice about possible alternative courses the applicant might wish to consider.²²

Induction

- 86. Induction provides an opportunity to highlight the support that can be made available to students if they encounter problems relating to their health or a disability during the course, and to further invite students who have not done so to provide information about the impact of any disabilities or health conditions that they may have.
- 87. Osteopathic educational providers should be mindful that some students are likely to underplay their difficulties, perhaps because they might be concerned about the way their disability or health condition might be perceived, meaning that they might not receive appropriate support early on in the course. Students who have a mental illness often do not see themselves as disabled yet may well be protected under the Equality Act and should be afforded the same considerations as students with a more visible disability.

Confidentiality

- 88. For osteopathic students to feel comfortable asking for support if they have a health condition or disability, it is important that they understand the issue of confidentiality regarding the information they provide. Osteopathic educational providers must have a confidentiality policy that states:
 - who will receive the information provided by the student
 - how the student's information will be used

²² See also: *Quality Assurance Agency for Higher Education, Quality Code for Higher Education,* details available at: <u>www.qaa.ac.uk/assuring-standards-and-quality/the-quality-code</u>

• instances where confidentiality may be breached.

The policy must ensure compliance with the relevant legislation, professional and ethical standards and the professional requirements outlined in the Graduate Outcomes and Standards for Education and Training. Students should, in certain circumstances, be able to decide not to share information about their health which they had previously agreed to share. The applicant's permission will be needed for reasonable adjustments that identify the disability or health condition. In circumstances where it is felt necessary to breach confidentiality, where practicable this should be discussed with the student before any action is taken.

As in all aspects of the dialogue with applicants and students about disability or health issues, sensitivity is required. This reinforces the importance of training for staff involved in recruitment and selection. A student's confidentiality should only be breached when this is necessary to protect the student or others from the risk of serious harm.

Case example

An osteopathic educational provider offers screening to all students during induction to test for dyslexia. This has revealed a much higher rate of undiagnosed dyslexia than anticipated. The practice is considered to be non-discriminatory because it applies to all students and is intended to enable appropriate support to be put in place and suitable adjustments to be made – in other words, it is justified as a proportionate measure to achieve a legitimate end.

Making adjustments to teaching, learning and assessment

- 89. Osteopathic educational providers have had considerable experience of making adjustments that enabled students with disabilities and health conditions to complete training, graduate, register and practise osteopathy. This section highlights considerations and indicative examples of the broad spectrum of adjustments that can benefit students with disabilities and/or health conditions.²³
- 90. It is good practice to ask the student what they consider is needed, but it is not their responsibility to suggest what adjustments are required. Osteopathic educational providers do not have to make every adjustment a student requests, but they cannot claim that an adjustment is unreasonable simply because it is inconvenient or expensive.
- 91. Deciding what is reasonable can be challenging. Section 3 highlighted some of the more significant considerations as:
 - how effective the adjustment will be in overcoming the difficulty

²³ See also: Equality Challenge Unit, 2010, *Managing reasonable adjustments in higher education*, London ECU: <u>www.ecu.ac.uk/publications/managing-reasonable-adjustments-in-higher-education</u>

- whether it is practicable to make the adjustment
- what financial and other costs are involved
- the amount of disruption it will cause
- the availability of financial or other assistance.

Case example

A first-year student reveals to the student welfare officer that from age 15-18 years they had an eating disorder and as a result, now has reduced bone density. The student welfare officer advises that it would be inappropriate for the student to experience certain osteopathic techniques during practical classes which may compromise their safety, and risk a fracture. They ask the student for permission to make the practical teaching team aware of their condition, and reassure them that any staff made aware in this way are also bound by the School's confidentiality policy. The fact that the student is unable to have certain techniques carried out on them will, of course, highlight that there is an issue, but it will be up to them whether they divulge the reasons for this to their colleagues. The student is happy to give such permission, and the teaching team are informed.

- 92. One consideration of reasonableness relates to risk. The Equality Act does not override health and safety legislation, so neither the student nor anyone else should be exposed to risks to their health or safety as a result of a disability-related adjustment. On the other hand, disabled people sometimes indicate that they are excluded from activities or prevented from taking risks that non-disabled people take for granted. A student with a disability or health condition should therefore have a say in what is an acceptable level of risk for them in the everyday activities of osteopathic education and training. While it is important to ensure that students are not exposed to greater risk during training because of their disability or health condition, it is neither desirable nor necessary to make adjustments to remove or minimise all risk.
- 93. It is right that attention should be focused on identifying the adjustments that can best meet the needs of a student with a disability or health condition, but this should not be to the exclusion of considering their impact on others. It is important for osteopathic educational providers to acknowledge that their duty of care extends not only to students with disabilities, but also to the wider student body. It might be considered reasonable to expect other students to tolerate a level of inconvenience to accommodate adjustments for a student, but it may not be reasonable to expect an osteopathic educational provider to make an adjustment that puts other students at a significant and persistent disadvantage. Nevertheless, experience has shown that in many cases it is other students who have willingly provided the support and assistance that has enabled someone with a disability or health condition to successfully complete

their training. In making decisions, education providers should ensure that they maintain an open and continuing dialogue with the student, seek relevant advice, for example from relevant disability experts within the University or College, other osteopathic education providers and relevant charities, the GOsC and, where necessary, legal advice, to inform the decision making. Decisions should be clearly narrated with a clear evidence base.

- 94. It is essential that the adjustments put in place are properly communicated to the student, and are communicated in an accessible format. In the terms of the Equality Act, failing to make a student aware of the adjustments that have been made might be judged no better than not making any adjustments at all. If there has been a good dialogue with the student before entry to the course and during the early weeks of training, there should be 'no surprises' because adjustments will have been discussed, agreed and put in place. Adjustments should then be reviewed regularly to ensure that they continue to be effective.
- 95. While adjustments are intended to remove barriers or to compensate for disadvantages arising from disability as they relate to learning and the demonstration of professional competence, this should not result in a lowering of the expectation threshold for autonomous practice. Reasonable adjustments do not apply to the competence standard itself this is especially important in a practice-based profession where patients put their trust in the ethical behaviour, technical competence and clinical expertise of the practitioner.
- 96. Adjustments to teaching, learning and assessment are many and various. Some of the more commonly applied adjustments include:
 - to the *physical environment*, both internally and externally, to improve access to and the use of facilities, and includes also adjustments to features such as lighting and sound insulation
 - to *teaching and learning*, including the provision of information in a variety of visual, audio and electronic formats, together with the associated assistive technologies to fully exploit them
 - *human assistance*, in the form of coaching and mentoring and additional tutorial support
 - *making allowances,* for example by extending deadlines, permitting absences, providing breaks in teaching sessions, or by relaxing regulations, for example to allow a student to carry, store on site and administer necessary medication
 - by providing *equipment*, for example to support computer-assisted learning, voice recognition software and screen-readers, and in the form of laptops and handheld devices for note-taking

- by facilitating access to *resources*, for example for the purchase of textbooks to use at home to help combat the fatigue associated with frequent trips to the library, and for the use of taxis after specific healthcare treatments
- to *examinations*, for example in the design and presentation of exam papers, by providing extra time and allowing rest breaks, removing penalties for poor spelling of non-technical terms, grammar and punctuation, or allowing computers with spell-checkers, arranging for separate rooms and invigilation, and permitting the use of a reader or scribe
- to *practical assessments*, by allowing extra practice sessions, more time for the student to familiarise themselves with the setting or to interview, assess and record patient information, or to use a recording device for subsequent transcription, by permitting adjustments to the physical arrangement and features of the examination and treatment area – such as additional space or specific lighting – and allowing the use of aids to facilitate manipulations
- providing *additional support*, for example in the form of one-to-one tutorials or extra clinic instruction, or by teaching study skills and learning techniques, identifying a student 'buddy', or offering ongoing mentorship or course-long support from a personal tutor, student counsellor or disability officer.
- 97. Some adjustments have become standard practice, capable of being initiated quickly for students with a well-understood disability, providing straightforward and immediate benefit, but the fact that an adjustment is readily available should not detract from the principle that all students have a right to have their needs considered on an individual basis.
- 98. It is often easier to make adjustments for students whose disability is discernible, enduring and relatively stable such as a hearing impairment or restricted mobility. It can be more challenging to meet the needs of students with invisible or fluctuating conditions. Care is needed to recognise and respond appropriately to support students whose disability or health condition emerges mid-course or runs an unpredictable path or is episodic in nature, or who are more susceptible to the inevitable stress points inherent in any course.

A challenging scenario cited by a number of osteopathic educational providers concerned students with previously stable long-term conditions, who were progressing satisfactorily with or without adjustments, but whose equilibrium was disrupted by a change in their condition, its management or treatment. Finding a new or better medication – during which different dosages or combinations are tested – can be extremely disruptive for the student and requires sensitive handling by tutors, not least to recognise and respond to fluctuations in behaviour, fatigue and capacity for learning. Tutors need to be prepared to make adjustments on a flexible basis until such time as the student's health condition is brought back under control. Osteopathic educational providers should consider training needs of staff in recognising such behaviours.

- 99. A related challenge concerns those students who lack insight into the nature or impact of their disability, or whose insight is intermittently impaired and who, as a consequence, fail to take the prescribed medication that helps them function effectively. A similar situation can arise with students who have a long-term physical impairment and who, for any reason, forget or choose not to take medication as prescribed. Poor compliance with a treatment regime can result in a relapse or resurgence of symptoms which can compromise a student's functional capacity and ability to participate fully in the course.
- 100. Where adjustments can be made to assist students in these situations, for example by anticipating the potential impact of stress points such as examinations and assessments, and by arranging in advance for extra support, these should be put in place. Being alert to the early warning signs, such as a resurgence of symptoms or changed behaviour, will also help providers to intervene early to pre-empt crises, provide support and guidance, and make adjustments, such as agreeing extensions to assignments or a different attendance pattern. However, students are expected to demonstrate awareness of how to manage their health or disability needs, since this will be a necessity for independent practice
- 101. It is possible a student's health may gradually but inexorably deteriorate to the point where adjustments are no longer enough to enable them to continue training. In some instances an interruption to training can be negotiated which is long enough for the student to regain a level of health that is judged sufficient for them to re-join the course and to continue their education. Decisions as to whether a student should take time away from the course should involve the student. Occupational health services may be utilised. The osteopathic educational provider should be clear in its explanation as to why the student should take time out, and what the student is expected to do during this time. Consideration should also be given at this stage as to how the student will later be reintegrated into the course.
- 102. There will be times when the osteopathic educational provider and the student disagree as to whether taking time off from studies is the right course of action. In such circumstances, and when discussions do not result in an agreed way forward, a fitness to practise process may be instigated in order to establish a fair and independent course of action see paragraphs 112-114.
- 103. In rare cases, there may be no alternative but for the student to withdraw from the course.

Case example

Three osteopathy students share a house together. In the middle of Year 2, two of the housemates gradually notice that the third student, Chris, is displaying what seems like increasingly obsessive-compulsive behaviours – constantly cleaning and re-cleaning, insisting that the household contents are arranged in a particular way, checking and rechecking the house is locked. Their behaviour is giving given rise to friction between the housemates,

exacerbated by the general stresses of approaching exams. One evening, things come to a head over a minor domestic issue, when Chris completely overreacts, it seems to the others, and becomes overwrought. As the incident simmers down, Chris confides that in their teens and in the run up to A-levels, they had health problems and had been in the care of a consultant psychiatrist, who had prescribed medication and courses of CBT, all of which had greatly helped them feel in control; Chris had got good results in her school finals. In relocating to undertake the osteopathy course, the CBT had come to an end and Chris was no longer on medication, having not seen their consultant for over two years. Chris can feel old behaviour patterns returning and has been to see a new GP locally, but is still waiting for an appointment to see a counsellor. Chris tells the housemates that the stress is becoming too much and they are struggling to cope. The housemates persuade Chris to speak to their student welfare officer about their current state of mind and past health issues, which Chris does. At college, it is suggested that Chris takes some time out to seek the support that they need, and they return to their parents for six weeks, during which time Chris receives treatment at centre where they were treated previously. After this time away, Chris feels able to return in a much better frame of mind and is working on strategies to reduce anxiety and compulsive checking. Chris has also been studying to some extent while away but, with the support of their doctors, is given an extension by the college in order to undertake the Year 2 assessments in August, rather than in June.

Returning to a course

- 104. When students take time away from a course, it is important that their return is handled sensitively and effectively. They may find it challenging returning to a different cohort of students, or feel that they will be stigmatised if people find out why they had to take time off.
- 105. Osteopathic educational providers should have an individualised reintegration plan for each student in these circumstances. This should be agreed well before the student is due to return, setting out clear expectations, so that the reintegration process is well managed.
- 106. Unlike students on many higher education courses where isolation in large groups is more commonplace, students in osteopathic education and training have the benefit of being part of a comparatively small student group and of having regular contact with tutorial staff. In this respect, those who do encounter difficulties can often be identified quickly and can usually be well supported. Conversely, it is important to recognise that the familiarity and intimacy characteristic of osteopathic education can represent a challenging environment for some students, not least some of those who have mental health conditions or disabilities.
- 107. A personal tutor system providing continuity of support throughout the course, regular supervision sessions and progress meetings with students, and having

student peers who know, understand, accept and are alert to the signs of growing difficulty, are all potential ways of ameliorating the extremes and impact of fluctuating health conditions.

Fitness to study policies

- 108. Fitness to study processes are widely used in higher education providers. They assist in the assessment of risk and in taking action when a student's health, behaviour or other circumstances give rise to concern. Such concerns may include the student's ability to take part in their studies or that this might represent a risk to themselves or others.
- 109. Fitness to study procedures usually comprise several stages, with early intervention designed to identify the issue and offer appropriate support. If the issues giving rise to concern persist, the next stage is likely to involve a more proactive and formal process to assess the student's circumstances, and decide how this might best be managed.
- 110. In osteopathic educational providers, there is likely to be a crossover between fitness to study and fitness to practise procedures: a failure of early intervention under a fitness to study process may lead to a fitness to practise investigation.
- 111. Guidance on Student health and wellbeing higher education is provided by $\underline{\rm Universities}~{\rm UK}^{\rm 24}$.

Student fitness to practise

- 112. Where a student with a disability or health condition fails to properly manage their condition, despite adjustments and support, a question may arise as to their fitness to practise. Detailed guidance and advice regarding student fitness to practice is provided by the General Osteopathic Council to both students and osteopathic educational providers.²⁵
- 113. Osteopathic educational providers should have fitness to practise policies in place, under which serious concerns regarding a student's fitness to practise may be investigated and managed. Matters to be considered under such procedures would be:
 - those that affect patient safety
 - those that may affect the trust that the public places in the osteopathic profession.

²⁴ Available at: <u>https://www.universitiesuk.ac.uk/topics/health-and-wellbeing</u>

²⁵ Available at: <u>www.osteopathy.org.uk/news-and-resources/publications/student-fitness-to-practise-guidance</u>

- 114. Osteopathic educational providers should also have processes in place to detect behavioural issues which may lead to fitness to practice concerns. These issues might include:
 - poor attendance at lectures
 - late submission of coursework
 - lack of engagement with the course
 - aggressive behaviour
 - poor communication with staff and/or patients.

Collectively, these might be fitness to practise concerns, but they may also be indicators that the student is struggling generally, or has a mental health condition. Monitoring processes can be a way of identifying potential mental health issues, so that appropriate action can be implemented as early as possible.

Promoting wellbeing

- 115. Osteopathic educational providers should promote wellbeing amongst all of their students, not just those with disabilities or health conditions. Examples of how they may do this might include:
 - delivering group exercises focused on stress management
 - providing resources on maintaining healthy lifestyles
 - learning support processes to help students develop their studying skills can help them work more effectively and thus reduce stress
 - peer mentoring or buddying schemes to provide support.

Achieving a recognised qualification

- 116. Osteopathic educational providers will have regulations concerning student assessment, progression and graduation, that incorporate demonstration of the competence standard specified by the <u>Osteopathic Practice Standards</u>²⁶. It is the institution's responsibility to determine whether a student satisfies this standard and is awarded a recognised qualification. This is a threshold standard that cannot be varied. A necessary part of the educational process is the assessment of a student's professional behaviour and attitudes.
- 117. If there is evidence that a student's fitness to practise may be compromised, fitness to practise proceedings should be initiated and the outcome reported to the General Osteopathic Council. If a student fails to demonstrate the standard

²⁶ Available at: <u>www.osteopathy.org.uk/news-and-resources/document-library/osteopathic-practice-standards/osteopathic-practice-standards</u> and at <u>https://standards.osteopathy.org.uk/</u>

Annex B to 12

required by the end of the programme, they should not be awarded a recognised qualification. In certain circumstances, such as when there are continuing concerns about aspects of professional behaviour, it may be appropriate to consider awarding an alternative qualification that does not have the status of a recognised qualification and cannot lead to registration with the General Osteopathic Council. However, an osteopathic educational provider cannot withhold a qualification from a student who has demonstrated achievement of the standard of competence, on the basis of speculation about how they might behave as a registered osteopath.

- 118. Registration confers unrestricted practice rights. The General Osteopathic Council does not annotate the Register to indicate that a practitioner has a disability or health condition; nor does it apply any other condition or restriction on the manner in which osteopathy should be practised by a new registrant. A decision to award a recognised qualification means that in the institution's judgment, a student is capable of practising in accordance with the standards set out in the <u>Osteopathic Practice Standards</u>. Once an individual is on the General Osteopathic Council Register, they are responsible for maintaining professional standards of practice.
- 119. If a registrant subsequently develops a disability or health condition that prevents them from undertaking the full range of osteopathic activities and interventions in an autonomous, safe and effective way, it is the duty of the registrant to modify their work accordingly to ensure they can practise safely and effectively and comply with the full range of the *Osteopathic Practice Standards*. This might, for example, require moving to work in a group practice where colleagues would be available to provide support or substitution, or by restricting practice to a more limited approach and by not carrying out certain techniques provided this does not mislead the public about the scope of osteopathy provided. Osteopaths who are direct employees should look to their employer to make reasonable adjustments.

Section 5: Further information

Sources of further information and guidance are listed below.

Action on Hearing Loss

(Action on Hearing Loss is the trading name of the Royal National Institute for Deaf People, RNID). 19-23 Featherstone Street, London, EC1Y 8SL Tel: 0808 808 0123 Text phone: 0808 808 0123 Email: informationline@hearingloss.org.uk https://www.actiononhearingloss.org.uk/

British Dyslexia Association

Unit 8 Bracknell Beeches, Old Bracknell Lane, Bracknell, RG12 7BW Tel: 0333 4054555 National Helpline: 0333 4054567 www.bdadyslexia.org.uk

Disability Rights UK

Understanding the Equality Act: <u>http://www.disabilityrightsuk.org/understanding-equality-act-information-disabled-students</u>

Mind

15-19 Broadway, Stratford, London, E15 4BQ Tel: 020 8519 2122 Email: <u>contact@mind.org.uk</u> <u>www.mind.org.uk</u>

Mind Cymru

3rd Floor, Quebec House, Castlebridge, 5-19 Cowbridge Road East, Cardiff CF11 9AB T: 029 2039 5123

Royal National Institute of Blind People

105 Judd Street, London WC1H 9NE Helpline: 0303 123 9999. www.rnib.org.uk

General Medical Council (GMC)

The GMC offers a range of resources aimed at supporting medical students with mental health conditions (see http://www.gmc-uk.org/education/undergraduate/23289.asp) and disabilities (http://www.gmc-uk.org/education/undergraduate/23289.asp) and disabilities (http://www.gmc-uk.org/education/undergraduate/23289.asp) and disabilities (http://www.gmc-uk.org/information_for_you/). These may be helpful also in an osteopathic context. The GMC have a number of offices throughout the UK (www.gmc-uk.org/about/contacts.asp)

General Osteopathic Council

176 Tower Bridge Road, London, SE1 3LU Tel: 020 7357 6655 Email:info@osteopathy.org.uk www.osteopathy.org.uk

The Equality Advisory Support Service

The Helpline advises and assists individuals on issues relating to equality and human rights, across England, Scotland and Wales. Advice helpline: 0808 8000082 www.equalityadvisoryservice.com/app/home

The Equality Challenge Unit:

www.ecu.ac.uk

Equality and Human Rights Commission

The Equality and Human Rights Commission has a statutory remit to promote and monitor human rights and to protect, enforce and promote equality across the protected characteristics. It can be accessed at: <u>www.equalityhumanrights.com</u>

Universities UK

Have published The Student Wellbeing in Higher Education Good Practice Guide, available at: <u>https://www.universitiesuk.ac.uk/what-we-do/policy-and-research/publications/stepchange-mentally-healthy-universities</u>

The Office of the Independent Adjudicator (OIA)

The OIA is an independent body, set up to deal with student complaints. Free to students, the OIA deals with complaints against higher education providers in England and Wales.

OIA, Second Floor, Abbey Gate, 57-75 Kings Road, Reading, RG1 3AB <u>http://oiahe.org.uk</u>

Directgov

For information about the Disabled Student Allowance. <u>www.direct.gov.uk/en/DisabledPeople/EducationAndTraining/HigherEducation/DG_1</u> <u>0034898</u>

Government Equalities Office

The Government Equalities Office (located in the Home Office) has responsibility across Government for equality strategy and legislation. It can be accessed at: <u>http://homeoffice.gov.uk/equalities</u>

Guide to Practice Based Learning for Neurodivergent Students:

https://www.hee.nhs.uk/sites/default/files/documents/Guide%20to%20Practice-Based%20Learning%20%28PBL%29%20for%20Neurodivergent%20Students.pdf

The Office for Students

A range of resources and information to support educationproviders in meeting the mental health needs of students.

https://www.officeforstudents.org.uk/publications/meeting-the-mental-health-needsof-students/

Annex B to 12

Transforming Access and Student Outcomes in Higher Education https://taso.org.uk/student-mental-health-hub/

Legislation

The *Equality Act 2010* can be accessed at: www.legislation.gov.uk/ukpga/2010/15/contents

Explanatory notes to the *Equality Act 2010* can be accessed at: www.legislation.gov.uk/ukpga/2010/15/notes/contents

The *Osteopaths Act* 1993 can accessed at: www.legislation.gov.uk/ukpga/1993/21/contents