



**To:** Council  
**From:** Leonie Milliner, Chief Executive  
**Date:** 17 July 2019  
**Paper:** C19/021

### **Chief Executive and Registrar's Report**

<b>Classification</b>	Public
<b>Purpose</b>	For noting
<b>Issue</b>	A review of activities and performance since the last Council meeting not reported elsewhere on the agenda.
<b>Recommendations</b>	To note
<b>Financial and resourcing implications</b>	None
<b>Equality and diversity implications</b>	None
<b>Communications implications</b>	None
<b>Annexes</b>	A. 2019-20 Business Plan monitoring to 30 June 2019 B. Financial Report to 31 May 2019

## **Professional Standards Authority (PSA) Performance Review**

1. The 2018/19 PSA Performance Review report was published on 5 July. I am pleased to report that we continued to meet all 24 of its Standards of Good Regulation. I would like to thank everyone at Osteopathy House for their hard work, not just assisting me with providing comments/ corrections on the early draft reports, but also for their diligence and commitment to GOsC, which has underpinned such steadfastly excellent work, year on year.
2. We had an opportunity to comment on two early draft Performance Review reports. We submitted 17 factual corrections, 16 of which were accepted by the PSA. We also suggested additional wording to two sections, to amplify commentary contained in the report; these suggestions were not included in the final report. We made one further factual correction on the second draft, which was accepted by the PSA. The report will be reflected upon by the senior management team, and where areas of improvement or further work are been identified, these will be added to the analysis of the PSA 2017/18 Performance Review Report for discussion at Audit Committee in October 2019.

## **Promoting professionalism, reforming regulation consultation**

3. At the date of writing this report, we continue to await the Government's Response to the consultation Promoting Professionalism, Reforming Regulation.

## **Office for Students**

4. We chaired a meeting of the Education Inter-regulatory Group on 1 July 2019 with attendance from the Office for Students. We are continuing to engage with the Office for Students to discuss our respective and different statutory responsibilities in higher education. This is a particular issue in the osteopathic sector, where we have small, single subject providers engaging with multiple regulators. We agreed that it was important to work together to reduce the burden on providers, ensure proportionality and streamlining of responsibilities, for ourselves and our providers.

## **Institute of Osteopathy roadshows**

5. We have concluded our series of presentations at the following Institute of Osteopathy (iO) roadshows:
  - Coventry – 15 February
  - Bristol – 29 March
  - Manchester – 10 May
  - Perth – 9 June
  - Maidstone – 21 June

6. I must thank the iO for giving GOsC an opportunity to present at each Roadshow, and team members who led presentations and contributed to the discussion/Q&A session. We used the roadshow as an opportunity to support osteopaths to prepare for the new CPD scheme and to consider how the updated Osteopathic Practice Standards relate to CPD; as well as reflecting on our work as a regulator over the past ten years, and our focus on collaboration with registrants, patients and stakeholders to enhance patient care and patient safety.
7. Feedback from osteopaths at the roadshows has been overwhelmingly positive. The majority of osteopaths we met said that the new CPD scheme is more straightforward and less intimidating than they had anticipated. Osteopaths said after the presentation they had a clearer understanding of the CPD requirements and were aware of the resources and useful tools that are available. There was also positive commentary about GOsC's 'user friendly' approach, with feedback indicating that osteopaths felt the GOsC is listening to the profession. As expected, work to implement the new scheme is continuing, co-ordinated by the CPD SMT Task Group.

### **Healthcare regulators' joint statement, 'Benefits of becoming a reflective practitioner'**

8. The Chief Executives of the nine statutory regulators signed a joint statement, 'Benefits of becoming a reflective practitioner' which outlines the processes and advantages of being a good reflective practitioner for individuals and teams. The statement makes clear that reflection is the process whereby healthcare professionals assess their professional experiences – both positive and where improvements may be needed – recording and documenting insight to aid their learning and identify opportunities to improve. The statement can be read here: <https://www.osteopathy.org.uk/news-and-resources/news/regulators-unite-to-support-reflective-practitioners/>

### **Appointments**

#### *Council*

9. The Advanced Notice of Appointment of Chair to Council and the Advanced Notice of Appointment of members of Council has been approved by the PSA. The Privy Council has also been informed of the proposed appointment process. The recruitment campaign for Chair of Council went live on 2 July. Please see the Remuneration and Appointments Committee minutes for further information.
10. The process for reappointments to Council will be considered at Remuneration and Appointments Committee on 27 June 2019 and Council on 17 July.

#### *Audit Committee*

11. Applications for the external member of Audit Committee closed on 23 April 2019. Five applications were received, and following interviews, it was decided to re-advertise the role with a revised candidate information pack and updated competences. Applications will be shortlisted and interviews held in late July by the panel (Alison White, Chris Shapcott, Haidar Ramadan). Interviews are scheduled for 12 Aug 2019, with the intention that the panel will make a recommendation to Council in late August 2019 (by email).

*Investigating Committee*

12. Applications for two osteopath members of the Investigating Committee closed on 24 April 2019. Applications were shortlisted by the panel (Ian Muir, Brian Wroe, John Chaffey) and interviews held on 5 June 2019. A recommendation will be made to Council at its meeting on 17 July 2019 as part of the Chair's report.

**Risk workshop**

13. Audit Committee members participated in a risk workshop prior to its business meeting on 27 June 2019. The workshop was facilitated by Naziar Heshemi, Partner, National Head of Non Profits of Crowe. The workshop refreshed members on risk management theory and practice and provided space for the committee to identify how it would like the Risk Register to be developed in the future. I will be preparing template models and documentation for the Audit Committee to consider at its next meeting.

**Q1 2019-20 Business Plan**

14. Annex A provides a Q1 progress report on the 2019-20 Business Plan.

**Financial report**

15. The financial report for the two months to 31 May 2019 is attached at Annex B.

*Allocation of resources for peer discussion review*

16. The senior management have agreed a funding contribution of £5,000 over a fixed term three-year period totalling £15,000 to the Institute of Osteopathy to contribute and support a peer matching platform. This approach supports our goal in the current Business Plan for 2019/20 to 'continue to work with stakeholder organisations (including CPD providers) to help osteopaths prepare for and undertake new CPD scheme (including peer discussion review).' It is consistent with the budget for 2019/20 agreed by Council in February 2019 for CPD which includes the development of resources. This approach also supports the mitigation of our CPD log risks around supporting osteopaths to identify their peers and to identify their peers early. This approach is consistent with the procedures outlined in the Governance Handbook.

## Human Resources

17. During the period 24 April - 3 July 2019 no staff left GOsC. Nyero Abboh, who joined GOsC in March 2019 as Regulation Assistant on a temporary 3-month contract, has now joined GOsC on a permanent basis.

## External Engagements, Events & Meetings to 3 July 2019

18. Table 1 at the end of this paper lists recent meetings, visits and speaking engagements by the GOsC Chief Executive and the wider team.

**Recommendations:** to note the contents of the report.

**Table 1**  
**External GOsC Engagements, Events & Meetings to 3 July 2019**

Date	Event/Meeting	Participants	Outcome/purpose
29.04.19	COEI/ GOsC meeting	OEIs, Fiona Browne, Leonie Milliner, Steven Bettles, Kabir Kareem	
03.05.19	Cameron Paulberg, President, Osteopathic Council of Ireland	Leonie Milliner	Introductory meeting, to discuss the development of the osteopathic profession in the Republic of Ireland.
07.05.19	Steven Vogel, Editor-in Chief, IJOM	Leonie Milliner	Introductory meeting, to discuss GOsC's subscription to IJOM, the translation, use and dissemination of osteopathic research and usage of the 7 Elsevier journals GOsC subscribes to.
10.05.19	Regulatory reform meeting (all regulators)	Matthew Redford	To discuss latest developments concerning potential reform of fitness to practise and registration legislation.
14.05.19	Inter-regulatory Registration forum	Matthew Redford	To share knowledge, best practice across regulators relating to registration matters.
03.06.19	Tim Redwood/ Crowe (Auditors)	Matthew Redford & Leonie Milliner	Audit close out meeting.
08.05.19	Sarah Botterill /GOsC Council member	Leonie Milliner	Introductory meeting.

<b>Date</b>	<b>Event/Meeting</b>	<b>Participants</b>	<b>Outcome/purpose</b>
09.05.19	PSA Kark Review Seminar	Leonie Milliner	Seminar led by Tom Kark QC following his review of the 'Fit and Proper Person's test' for senior NHS staff.
09.05.19	College of Osteopaths	Fiona Browne, Kabir Kareem, Steven Bettles	To discuss quality assurance matters.
10.05.19	iO Roadshow Manchester	Leonie Milliner, Steven Bettles plus Comms team	Presentation explaining new GOsC CPD scheme & updated OPS.
13.05.19	Registration Assessor webinar	Steven Bettles, Lorraine Palmer	To discuss proposals for the registration assessment consultation and listen to feedback.
14.05.19	Dawn Carnes, NCOR	Leonie Milliner	Introductory meeting to discuss NCOR, GOsC and osteopathic research.
15.05.19	Christine Bevan, QAA	Kabir Kareem, Steven Bettles and Fiona Browne	Contract management meeting
21.05.19	Teleconference with LCOM (Garth Robertson and Brian McKenna)	Leonie Milliner Fiona Browne, Steven Bettles	To discuss quality assurance matters.
21.05.19	PARN Steering Group/Dept for International Trade	Leonie Milliner	Presentation on UK Dept for International Trade activity & support for UK trade in professional services.
22.05.19	Registration Assessment Consultation Focus Group	Steven Bettles, Lorraine Palmer, Matthew Redford, Rachel Heatley	
28.05.19	Chief Executives' Steering Group	Leonie Milliner	To discuss matters of mutual interest; plus reports from PSA, DH & Welsh government.
28.05.19	Seaford CPD Group	Steven Bettles	Presentation explaining new GOsC CPD scheme & OPS

<b>Date</b>	<b>Event/Meeting</b>	<b>Participants</b>	<b>Outcome/purpose</b>
30.05.19	ODG sub group – recruitment and retention	Stacey Clift, Fiona Browne	To reflect on role of GOsC data to support planning
31.05.19	Katherine Timms, HCPC	Fiona Browne	To update on discussions with Health Education England about the advanced practitioner framework
03.06.19	Beverley Harden, Health Education England	Fiona Browne and Steven Bettles	To discuss the Health Education England Advanced Practitioner framework
09.06.19	iO Roadshow Perth	Fiona Browne	Presentation explaining new GOsC CPD scheme & OPS
11.06.19	ODG Board meeting	Fiona Browne, Steven Bettles	To discuss and contribute to development of the osteopathic profession.
11.06.19	PSA/ GOsC Chief Executive & Chair meeting	Alison White, Leonie Milliner	Introductory meeting to discuss PSA/ GOsC relations; GOsC & PSA strategic planning and development of osteopathic profession/regulation.
13.06.19	Inter-regulatory horizon scanning group	Fiona Browne	Meeting to discuss matters that may impact on regulation in the future and potential responses.
14.06.19	iO/Maurice Cheng and Frances Hall	Leonie Milliner	Introductory meeting; to discuss iO's early plans to develop a competence framework for the profession.
17.06.19	LGBT+ forum	Matthew Redford	To listen and share knowledge with inter-regulatory colleagues (and CQC) on LGBT+ issues.
17.06.19	Nick Jones, CEO GCC	Leonie Milliner	Introductory meeting; to discuss areas of common interest.
17.06.19	Kellie Green, HCPC	Fiona Browne, Steven Bettles	To discuss implementation of standards.
18.06.19	iO/Brand Osteo Advisory Panel	Leonie Milliner	Presentation of iO market research 'Brand Osteo'.
18.06.19	Regional Lead CPD webinar	Stacey Clift	To listen and respond to questions from osteopaths about the new CPD scheme. To support regional leads to support their members

<b>Date</b>	<b>Event/Meeting</b>	<b>Participants</b>	<b>Outcome/purpose</b>
20.06.19	DataFlow	Matthew Redford & Lorraine Palmer	To discuss next steps around primary source verification following Policy Advisory Committee.
21.06.19	iO Roadshow Maidstone	Leonie Milliner, Fiona Browne, plus Comms team	Presentation explaining new GOsC CPD scheme & updated OPS.
24.06.19	iO/Maurice Cheng Ben Katz and Susan Farwell	Alison White, Leonie Milliner	To discuss iO/ GOsC relations/ common issues.
25.06.19	Webinar on Case-based discussion (Part 1)	Stacey Clift, Rachel Heatley	To listen and respond to questions from osteopaths about the new CPD scheme.
26.06.19	AURE	Matthew Redford	To share knowledge on matters relating to regulation in Europe.
26.06.19	UCO Public and Patient Involvement Group	Rachel Heatley	To represent GOsC
28.06.19	Molinari Institute of Health, Graduation Ceremony and Gala Dinner	Leonie Milliner	To represent GOsC.
01.07.19	Education inter-regulatory Group meeting	Steven Bettles, Fiona Browne (chair)	To discuss matters of common interest to the health professional regulators and to begin discussions with Office for Students about how we work together
02.07.19	Determination Review Group	Sheleen MacCormack, Hannah Doherty, Fiona Browne	To discuss and share good practice and learning with other regulators
04.07.19	Christine Bevan and Jo Green	Kabir Kareem, Steven Bettles, Fiona Browne	Contract management meeting.
13.07.19	Leadership workshop	Steven Bettles	Final session of ODG Leadership programme



<b>Date</b>	<b>Event/Meeting</b>	<b>Participants</b>	<b>Outcome/purpose</b>
14.07.19	Waltham Forest Osteopaths	Fiona Browne	CPD and peer discussion review workshop