



Council
4 February 2015
Business Plan and Budget 2015-16

Classification	Public
Purpose	For decision
Issue	This paper provides Council with drafts of the 2015-16 Business Plan and Budget.
Recommendations	<ol style="list-style-type: none">1. To agree the Business Plan 2015-16 at Annex A.2. To agree the Budget 2015-16 at Annex B.
Financial and resourcing implications	These are set out in the paper.
Equality and diversity implications	Equality and diversity issues will be considered separately where relevant for each Business Plan activity.
Communications implications	None
Annex	<ol style="list-style-type: none">A. Draft Business Plan 2015-16.B. Draft Budget 2015-16.
Author	Matthew Redford

Background

1. The Corporate Plan 2013-16 sets out a three year programme of activities under three high-level strategic objectives:
 - a. To promote public and patient safety through proportionate, targeted and effective regulatory activity.
 - b. To encourage and facilitate continuous improvement in the quality of osteopathic healthcare.
 - c. To use resources efficiently and effectively, while adapting and responding to change in the external environment.
2. The third year activity will commence in April 2015.

Discussion

Business Plan

3. The Business Plan 2015-16 at Annex A follows a similar format to that adopted last year. The activities are listed under the three high-level strategic objectives and grouped under sub-objectives reflecting the major projects or programmes of activity proposed. For ease of reference the lead department and the indicative timings have been appended to the activities.
4. We have also referenced the activities which fall within the scope of the Francis Report Action Plan (marked **FR** in the Business Plan) and also those which relate to best practice from other regulators identified in the 2012-13 and 2013-14 PSA Performance Reviews (marked **PSA** in the Business Plan).
5. The cost of each activity (and the overhead) has not been listed in the draft Business Plan. The Executive consider that the programme is achievable within the budget set out at Annex B. During the course of the year, it is our intention to continue to ensure that cost reductions are sought, and those identified, are delivered.
6. Over the course of the last business year, Council and the Audit Committee have considered the revised risk register which was re-formatted to be aligned with the Business Plan activities. The format of the risk register will remain the same for the next business year, but the detail will be amended to reflect the 2015-16 Business Plan activities as described in Annex A.

Budget

7. Total income is expected to be £2.804m with expenditure forecast to be £2.799m, resulting in a small surplus of £5k.

8. Within the income forecast is money received from registration fees. At its meeting on 6 November 2014, Council confirmed that the level of the registration fee should be held constant in 2015-16. This follows fee reductions in each of the last three years which has seen the headline registration fee reduce by 24% overall.
9. Expenditure reductions identified within the 2015-16 budget include:
 - a. Employment costs: a provision for increasing employment costs in FY2015-16 is offset by a prior year reconfiguration of the Registration and Resources team (c£16k).
 - b. CEN standards: there is no further contribution from the GOsC required for the CEN project as the work stream concluded in FY2014-15 (c£4k).
 - c. Monitoring: the monitoring of all public affairs material is to become a task which will be managed in-house (c£4k).
 - d. IT infrastructure: the outsourced IT solution means that there is no longer a requirement for an external business continuity location (c£4k).
10. The 2015-16 budget also takes account of:
 - a. Inflationary pressures
 - b. The introduction of the PSA levy
 - c. Increased expenditure around the fitness to practise process.

Recommendations:

1. To agree the Business Plan 2015-16 at Annex A.
2. To agree the Budget 2015-16 at Annex B.