

**GENERAL OSTEOPATHIC COUNCIL
Business Plan
April 2019-March 2020**

Draft

GOsC BUSINESS PLAN 2019-20

The General Osteopathic Council has agreed a corporate plan for 2019-2024 which commits the organisation to a programme of work with six themes. These are:

1. Assuring the quality of osteopathic education and training.
2. Registering qualified professionals and assuring their continuing fitness to practise.
3. Setting, maintaining and promoting high standards of practice and conduct.
4. Protecting patients and the public through transparent and proportionate fitness to practise processes that reflect best practice.
5. Supporting the ongoing development of the osteopathic profession.
6. Maintaining high standards of governance and regulatory practice.

This document, the Business Plan 2019-20, sets out the aims and detailed activities for the period April 2019 to March 2020, in support of each of the themes.

Theme one: Assuring the quality of osteopathic education and training			
Our core goals: Working with our quality assurance partner and UK osteopathic educational providers to ensure that recognised qualifications are only awarded to students who are able to practise in accordance with the Osteopathic Practice Standards (OPS).			
Activity	Lead	Timing	Governance
Agree business case and procurement strategy for quality assurance for 2020 to 2025.	Professional Standards, Registration and Resources, Chief Executive	July 2019	PAC and Council
Complete quality assurance procurement and appoint contractor.	Professional Standards, Registration and Resources, Chief Executive	March 2020	PAC and Council
Publication of updated Visit Handbook.	Professional Standards	June 2019	PAC
Remove of RQ dates and publication of conditions and action plans for eligible osteopathic education providers.	Professional Standards	July 2019	PAC and Council
Review current levels of assurance provided by existing quality assurance method including strengths and weaknesses and explore mechanisms for enhancing assurance and informing QA activities.	Professional Standards	June 2019	PAC and Council
Review and update risk-based approach to quality assurance including visit and monitoring strategy 2020 to 2025.	Professional Standards	March 2020	PAC
Continue to monitor and enhance the quality of osteopathic education by: ensuring appraisal and training of Education Visitors; undertaking periodic quality assurance reviews (RQ reviews); agreeing changes to Annual Reports; collecting and analysing data and disseminating findings, feedback and good practice to the sector; monitoring action plans, conditions and requirements.	Professional Standards	Ongoing	PAC and Council
Embed OPS (2018) (including promoting professionalism and raising understanding and awareness of regulation) within educational provision and quality assurance framework	Professional Standards	Ongoing	PAC

(including update report to PAC about mechanisms for implementation, engagement with students, staff and providers, visitor training, and ongoing monitoring ahead of RQ visits)			
Commence review of the Guidance for Osteopathic Pre-registration Education.	Professional Standards	March 2020	PAC
Identify and continue to share areas of good practice in osteopathic education and training.	Professional Standards	Ongoing	PAC
Work with educational providers to understand and develop best practice for the involvement of patients in osteopathic education (working in partnership with the General Chiropractic Council).	Professional Standards	October 2019	PAC
Work with the Council of Osteopathic Educational Institutions and educational providers to support the development of osteopathic educators.	Professional Standards	March 2020	PAC
Work with patients and osteopathic education providers, continue to support the further development of patient participation in education and training e.g. curriculum, assessment and governance as well as patient feedback (Thematic Review and Annual Report follow up).	Professional Standards	October 2019	PAC
Identify any external issues relating to education and training that impact on current objectives and review plans accordingly.	Professional Standards	All year	

Theme two: Registering qualified professionals and assuring their continuing fitness to practise

Our core goals

- **Maintaining an accurate and up to date Register, including processes for recognition of international applicants.**
- **Completing the roll-out of the new CPD system across the whole profession.**

Activity	Lead	Timing	Governance
Introduce a tool for Primary Source Verification of qualifications which can be used by GOsC Registration and by osteopathic educational providers.	Registration	July 2019	PAC June 2019
Continue to review the international registration application pathways to ensure compliance with relevant legislation post the UK's EU-Exit (if necessary).	Registration, Professional Standards	All year	
Ensure compliance with the Osteopaths Act 1993 and the underpinning Registration Rules and identify enhancements to existing registration processes, including through the use of IT.	Registration	All year	

Ensure the quality of registration assessments, including engagement, training and appraisal of GOsC registration assessors and return to practice reviewers, moderation meeting facilitation and regular communications and evaluation.	Professional Standards, Registration	All year reporting to June PAC	
Seek feedback from those using or applying our registration processes (including registrants, registration applicants and registration assessors) in order to better understand their experiences and improve our registration system, including reviewing and improving registration guidance.	Registration, Professional Standards, Communications	All year	
Conclude, analyse and report on registration assessment consultation for internationally qualified applicants and engagement with stakeholders.	Professional Standards, Registration and Resources	June 2019	PAC
Finalise updated registration assessments for internationally qualified applicants so that from 1 September 2019, the assessments incorporate the Osteopathic Practice Standards (2018) (including transition and implementation arrangements).	Professional Standards, Registration and Resources	July 2019	Council
Chair and lead the inter-regulatory Registration Network to share experiences and best practice.	Registration and Resources	All year	
Monitor activity of individuals removed from the Register during 2018-19 and 2019-20, identified in accordance with procedures agreed with Registration Department (writing 'cease and desist' letters and prosecuting them as necessary, as described above).	Registration, Regulation	All year	
Work with patients, registrants and others to promote awareness, accessibility and usability of the Register, and to provide assurance about the register and our registration processes.	Communications, Registration and Resources	March 2020	
Analyse and report on the ongoing implementation and evaluation of the CPD scheme using various data sources including: CPD Evaluation Survey; digital statistics; feedback from osteopaths during engagement events and activities; queries received; and feedback from patients and the public.	Professional Standards, Registration and Resources, Communications	October 2019 and March 2020	PAC and Council
Ensure registrants experience a seamless transition from the one-year CPD scheme to the new three-year cycle, including clear and reassuring communications about the requirements, and the availability of online resources/further information.	Registration, Communications	By October 2019	

Ensure registrants in the first year of their three-year cycle experience a seamless transition into year two of the cycle, including clear and reassuring communications about the requirements, and the availability of online resources/further information.	Registration, Communications	From October 2019	
Collect, analyse and report on data about activities undertaken by registrants in year one of their CPD cycle and provide feedback to registrants and update materials/advice as necessary.	Registration, Professional Standards, Communications	From December 2019	February 2020
Support and empower osteopaths to undertake the new CPD scheme through a programme of ongoing supportive communication and engagement, updating of existing resources and development of new resources, available in a range of accessible formats, based on feedback from scheme participants.	Professional Standards, Communications	Ongoing	
Support new graduates making the transition into practice through better understanding of the barriers and enablers to building communities and consideration of next steps.	Professional Standards, Registration and Resources, Communications	March 2020	
Continue to work with stakeholder organisations (including CPD providers) to help osteopaths prepare for and undertake new CPD scheme (including peer discussion review).	Professional Standards, Communications	March 2020	
Finalise and implement verification and assurance strategy for completion of CPD year 1 verification and assurance activity.	Professional Standards, Registration	December 2019	
Begin verification and assurance activity for osteopaths who have completed year 1 of their first CPD cycle.	Registration	January 2020	
Work with patients to promote among osteopathic stakeholders the value of patient involvement in their own work and, encourage use of patient feedback to inform improvements in practice.	Communications, Professional Standards	All year	
Update and review CPD equality impact assessment through the implementation period.	Professional Standards	All year	
Conclude audit activity of CPD Annual Summary Forms under the old one-year scheme.	Registration	By December 2019	

Conduct student presentations and obtain feedback. Continue to review and improve final year student presentations in response to feedback.	Registration, Communications	From January 2020	
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Theme three: Setting, maintaining and promoting high standards of practice and conduct			
Our core goals: Promoting the Osteopathic Practice Standards and ensuring that guidance for osteopaths is kept up to date and remains relevant.			
Activity	Lead	Timing	Governance
Collaborating with professional indemnity insurance providers, the Institute of Osteopathy and the National Council for Osteopathic Research to understand and report on the prevalence of concerns about osteopaths and practice.	Chief Executive, Professional Standards, Regulation	All year and June 2019	PAC
Deliver communications and engagement plan in run up to OPS coming fully into force including the embedding of OPS into all our communications.	Communications	By September 2019	
Undertake ongoing engagement with all stakeholders to support embodiment of the OPS.	Professional Standards	Ongoing	
Develop and implement evaluation strategy for the OPS on how osteopaths embody the OPS as part of good practice including thinking, feeling and behaving in accordance with the OPS.	Professional Standards, Communications	October 2019	PAC
Report on evaluation strategy for implementation of the OPS.	Professional Standards, Communications	March 2020	PAC
Pilot tools to explore effective decision making and whether the values tools provide ways of embedding of standards in practice, helping patients to have positive consultations and make explicit what it important to them in consultations using co-production for shared decision making.	Professional Standards	All year	PAC
Disseminate literature review on Communication in the Context of Touch with stakeholders and review and develop next steps to support reduction in concerns in communication and consent and boundaries, consider response and agree next steps.	Professional Standards	October 2019	PAC

Work with patients, interprofessional organisations, and other regulators to identify, review and translate examples of osteopaths and other health professionals working with patients to inform interprofessional working and learning in the osteopathic sector and more widely.	Professional Standards	March 2020	PAC
Continue to develop learning resources and translation of these into a range of diverse and accessible formats to help support osteopaths to raise awareness, understanding and usage of the Osteopathic Practice Standards for osteopaths.	Professional Standards, Communications	All year	
Update and review OPS equality impact assessment through the implementation period.	Professional Standards	All year	
Commission research to evaluate impact of research exploring and explaining the dynamics of osteopathic regulation, professionalism and compliance with standards in practice, identifying further lessons to learn as new CPD scheme and other regulatory activities are implemented.	Professional Standards	June 2019	PAC
Collect, analyse and report on generic learning points from fitness to practise hearings to registrants and consider implications and next steps with other stakeholders including patients.	Professional Standards, Regulation	Ongoing	PAC
Explore need for guidance or resources to support osteopaths engaged in adjunctive/ complementary therapies and other stakeholders to understand the application of the Osteopathic Practice Standards.	Regulation, Professional Standards	June 2019	PAC
Continue to improve, modernise and promote coherence across our communications channels and products to ensure that they are accessible and engaging, both to reflect and support our desire to be a forward looking and innovative regulator.	Communications	All year	

Theme four: Protecting the public through transparent and proportionate fitness to practise processes that reflect best practice.

Our core goals: Investigating and adjudicating allegations made against osteopaths fairly and proportionately, and in a timely manner.

Activity	Lead	Timing	Governance
Manage the complaints caseload in an efficient, effective, fair and timely way seeking to achieve a target of 12 months for the majority of fitness to practise complaints to reach a hearing.	Regulation	All year	

Manage the complaints caseload in an efficient, effective, fair and timely way seeking to achieve a target of 12 months for the majority of fitness to practise complaints to reach a hearing.	Regulation	All year	
Review visibility of information to support participants in hearings and publication of decisions.	Regulation, Communications	All year	
Update all fitness to practise guidance documents to reflect changes when new Osteopathic Practice Standards come into force (including transition and implementation arrangements).	Regulation, Professional Standards, Communications	July 2018	PAC and Council
Update and develop expert witness competences and eligible pool of expert witnesses (working with other relevant bodies and stakeholders).	Regulation, Professional Standards		
Communicate case learning points, PSA advice, relevant case law and regulatory developments to GOsC Committee members (and arrange training).	Regulation	All year	
Provide training as required to fitness to practise panellists, including supporting the induction and integration of new members through training in addition to separate annual training days for IC and PCC/HC members.	Regulation	All year	
Collect, analyse and consider implications of feedback from fitness to practise hearings.	Regulation, Professional Standards		
Evaluate the effectiveness of the existing PCC bank of conditions and consult on changes where appropriate.	Regulation	September 2019	PAC
Conclude consultation on draft Rule 19 Practice Note and publish new practice note.	Regulation	July 2019	PAC and Council
Work in partnership with other regulators, Department of Health and Social Care and other stakeholders to implement planned reforms to fitness to practise legislation.	Regulation, Professional Standards		
Identify any external issues relating to fitness to practise that impact on current objectives and amend plans accordingly.	Regulation	All year	
Reflect upon and implement, where required, any changes to procedures recommended by the PSA's initial stages audit, the Performance Review or other source.	Regulation	September 2019	

Theme five: Supporting the ongoing development of the osteopathic profession			
Our core goals: Providing leadership and input to the work of the Osteopathic Development Group and the National Council for Osteopathic Research and continuing to support capacity building across the sector in the achievement of patient safety, the enhancement of quality of care and the reduction of concerns and complaints.			
Activity	Lead	Timing	Governance
Contributing to the work of the Osteopathic Development Group, through current projects and supporting the development of new collaborative initiatives that enhance patient safety and/or quality of patient care and the involvement of patients.	Chief Executive	All year	
Continuing to support the National Council for Osteopathic Research and promoting its activities as a means to increase research awareness and research activity within the osteopathic profession.	Chief Executive, Professional Standards, Communications	All year	
Promoting the work of the Osteopathic Development Group through the ODG Communications Group in conjunction with the Institute of Osteopathy.	Communications		
Continue to foster sustainable professional networks and learning communities that support professional development and minimise practitioner isolation.	Professional Standards, Communications	All year	
Continue to work with the Council of Osteopathic Educational Institutions to support their proposals to develop the organisation to better meet the needs of the sector.	Professional Standards	All year	
Continue to support CPD providers and other osteopathic stakeholders to support osteopaths to undertake the CPD scheme including peer discussion review.	Professional Standards, Communications	All year	

Theme six: Maintaining high standards of governance and regulatory practice			
Our core goals: <ul style="list-style-type: none"> • Meeting the PSA's standards of good governance, and complying with PSA, Privy Council, DH and Charity Commission requirements • Ensuring that the work of the GOsC is undertaken effectively and efficiently 			
Activity	Lead	Timing	Governance
Provide regular reports to Council on progress against the business plan, and on financial, asset and risk management.	Chief Executive	All year	Council at each meeting
Review and improve correspondence with registrants to ensure materials being sent from the GOsC are consistent, accessible, clear and professional, with an appropriate tone of voice.	Registration, Communications	All year	
Support Council in implementing its ongoing development.	Chief Executive	All year	
Review Scheme of Delegation.	Chief Executive	May 2019	Council May 2019
Ensure that the GOsC continues to meet its duties under the Equality Act, including reviewing the current Equality and Diversity Policy.	Chief Executive	May 2019 and all year	Council May 2019
Engage with the PSA Performance Review process, through regular data reporting and acting on issues arising from the performance review process and associated audits.	Chief Executive,	All year	Council July 2019
Complete any new appointments to the governance structure, including where necessary using the appointments procedure approved by PSA.	Chief Executive	All year	RaAC and Council ad-hoc
Provide induction and ongoing training for new and existing Council members and other non-executives.	Chief Executive, Regulation	All year	
Prepare an Annual Report on activities undertaken in year and submit to Parliament and publish plus inform registrants about the contents of the report e.g. how the fee is spent to ensure openness and transparency.	Chief Executive, Registration and Resources, Communications	June to September 2019	Council July 2019
Monitor revisions to the Welsh Language Act and implement existing and potential new requirements as required.	Communications, Chief Executive	All year	July 2019
Comply with Charity Commission reporting requirements.	Chief Executive	All year	

Continue to engage with the Department of Health and Social Care and other regulators on the reform of healthcare professional legislation.	Chief Executive	All year	
Involving patients and the public in our work to ensure a patient centred and co-production approach to regulation.	Chief Executive, Professional Standards	All year	

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