

Application Form 2: Professional Conduct Committee and Health Committee role

Before starting this application please note:

Pausing your application: You can pause and save your application at any time, just click on the 'Finish later' button at the foot of the page you are on, provide your email address in the box provided and press 'Send'. Remember to check your inbox for the link so you can return to your application.

Submitting your application: To submit application forms, you will need to make sure you click 'Finish'. You will then be taken to a confirmation page. Here you will be able to save a completion receipt and a pdf version of your responses to keep for your records. Please note that you will have only **15 minutes** to download your completed application form after pressing the 'Finish' button.

Further instructions on submitting your application is available in the information pack and at the end of this application form.

Mobile device users

If you are completing this form using a mobile device, you may find it useful to view certain questions in a list format, specifically questions that make use of a grid. To do this click the link above the particular question 'view as a separate question instead'.

Competencies section

The competencies in the information pack will be assessed through completion of this application form.

You have a maximum of 250 words to answer each question in this section. If you exceed the character limit you will not be able to proceed with your application.

Please note that information submitted by you for this role will be processed in accordance with our Privacy Policy.

1. Which post are you applying for? *

- Osteopath member of Professional Conduct Committee and Health Committee (please provide details below)
- Lay member of Professional Conduct Committee and Health Committee who additionally sits as a Panel Chair

Evidence of skills, knowledge and behaviours required for this post

Part 1 – Your personal details

2. Your name *

Current and previous employment *required elements

Please provide details of your current employment, plus all previous employment in the past five years and any earlier positions that you think are relevant for the role for which you are applying. There are three boxes to complete in this section, so please make sure you scroll across. Please enter 'not applicable or N/A in any boxes where you do not have information to submit.

Current role

3. Date to and from: *

4. Company *

5. Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) *

Previous role

6. Date to and from: *

7. Company *

8. Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) *

Previous role

9. Date to and from: *

10. Company *

11. Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) *

Previous role

12. Date to and from: *

13. Company *

14. Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) *

Relevant earlier role

15. Date to and from: *

16. Company *

17. Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) *

Relevant earlier role

18. Date to and from: *

19. Company *

20. Job purpose and brief description of role (Maximum 420 characters ≈ 50 words) *

Part 2: Competencies

The competencies in the information pack will be assessed through your responses given in this application form.

Please ensure that you do not include any identifiable personal information such as your name, who you are or any protected characteristics. This is to avoid the panellists making conscious or unconscious assumptions about you based on your application.

You will find all the information you need about the requirements for this role in the competency section in the information pack. It is a good idea to read through this before you start completing the areas of the form below.

This part of the form is set out as follows to help you to provide us with all the information we need:

- a description of each competency
- some prompts for you to consider
- a statement to answer

NB We define competencies as transferable skills, knowledge and behaviours which help to tell us whether you would be able to do the role.

Prior to asking you about the competencies

Motivation to undertake this role

Prompts to think about as you respond:

- What type(s) of activities motivated you in previous roles?
- Why do these activities motivate you?
- What transferable skills and knowledge do you have?
- What behaviours do you demonstrate?

- What reasons do you have for wanting this role, both to become a member of the Professional Conduct Committee and Health Committee and to work for the General Osteopathic Council?

21. What specific parts of your previous job roles have motivated you and how does this apply to this position? (250 words maximum) *

22. At the GOsC, our values are to work collaboratively to be an influential and respectful regulator taking an evidence-informed approach. How do you think the GOsC values relate to decision making within a regulatory environment? (250 words maximum) *

Competencies required for the post

Please indicate below how you meet all the essential competencies detailed in the information pack, providing evidence of how you meet all the essential competencies.

Working effectively as part of a team

Prompts to think about as you respond:

- Have you described the situation which you faced?
- What were the challenges you came across?
- What steps did you take to work collaboratively?
- What was the outcome?
- Reflecting on your role in this situation, what could you have done differently?

23. Describe a time when you have worked collaboratively as part of a team. (250 words maximum) *

Assessing evidence and making decisions

Prompts to think about as you respond:

- Have you described the piece of written material or oral information which you evaluated?
- What was the context?
- What steps did you take to process the information quickly and accurately?
- What steps did you take to make a balanced, evidence-based decision?
- What steps did you take to clearly articulate the reasons for your decision?
- What was the outcome?

- What did you learn from this experience?

24. Describe a situation when it was your role to evaluate a piece of written material or oral information and reach a decision. (250 words maximum) *

Empathic questioning skills

Prompts to think about as you respond:

- What was the situation?
- Why was it sensitive?
- How did you approach the questioning process?
- How did you show active listening and empathy?
- What was the outcome?
- If you face a similar situation in the future, what might you do differently?

25. Describe a situation when you had to interview or question someone to elicit critical information from them under very sensitive circumstances. (250 words maximum) *

Commitment to equality, inclusion and fairness

Prompts to think about as you respond:

- What was the situation?
- Why do you think the person was treated unfairly?
- How did you respond to the situation?
- What was the outcome?
- What might you have done differently?

26. Tell us about a time when you have seen someone treated unfairly. Tell us what your response was (250 words maximum) *

Acting in the public interest

Prompts to think about as you respond:

- What was the complex issue, task or problem?
- Why did you have to act in the public interest?
- Who were the audience?
- What steps did you take to approach the situation and how did you act in the public interest?
- What was the outcome?
- What might you have done differently?

27. Describe a situation where you had to act in the public interest when responding to a complex issue, task or problem. (250 words maximum) *

Brings a new perspective to the Professional Conduct Committee and Health Committee

28. What different perspective can you bring to the Professional Conduct Committee and Health Committee outside of regulation, osteopathy and the legal profession? (250 words maximum) *

Submitting Application Form 2

By clicking the **Submit** button below, you will submit Application Form 2. Remember, you will have only 15 minutes to view and then download your completed application form after pressing the 'Submit' button.

Once you click the **Submit** button, you will be taken to a confirmation page. On this page, you will be able to save a completion receipt and a copy of your responses for your records.

The completion receipt will provide you with a record of the date and time that you submitted the application.

If you want copies of both the completion receipt and your responses, we suggest that you print or email your completion receipt and do this first, and then download your responses. If you download your responses first, you will not be able to go back and save your completion receipt.

Please note that you cannot download a pdf of both your completion receipt and your responses. But you can print or email the completion receipt and then download your responses.

To download your responses, click on My responses and then download the pdf from the new page that opens. This is available in the top box on the page.

Please click on the **Submit** button to submit Application Form 2.